

Regular Meeting January 15, 2015

Chairman Mr. O'Neil Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 6:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:

Mr. Allen Wine

Mr. O'Neil Robinson

Mr. James Davis

Mr. Ron Mitchell

Absent:

Mr. Jackie Haines

Mr. Raymond Bell of Bell Law Firm was present. Mr. Darryl Russell of McCrory & Williams was not present.

Mr. Mitchell opened the meeting with a prayer.

Committee Reports:

Mr. Davis reported since the last Board meeting 12 Water line locates, 16 complaint cards have been processed. The Safety meeting will be held tomorrow topic will be Fire Extinguisher Safety.

Mr. Mitchell reported since the last Board the following leaks have been repaired: 2" CI main located Saraland Loop & Celeste Road, 6" CI main on Autumn Drive and 6" CI main on Ann Street. Two ¾" partial taps have been installed on Kali Field Boulevard and Ellen Street. 43 – ¾" radio read meters have been installed. The outside personnel are removing the abandoned services located on Highway 43 where the new CVS Drug store will be built.

Mr. Wine reported since the last meeting everything in the office is running smoothly. Mrs. Robinson has compiled a list of office improvements to be discussed at a future meeting.

Old Business:

Mr. Robinson opened the discussion on the Feasibility Study of the Sewer System of Saraland. Mr. Robinson received some information on the bonds, however more information is needed.

Mr. Robinson opened the discussion on the SRF/USDA loan applications. Mr. Hennis responded Mr. Russell has been contacted to hold up on the application for the SRF application. Mr. Russell stated USDA loans are easier to qualify for than SRF at the previous meeting.

New Business:

Mr. Robinson welcomed Mr. Betancourt for the 2013-2014 Audit presentation. Mr. Betancourt welcomed Mr. Mitchell to the Board. Mr. Betancourt discussed the audit and made the following

recommendations: To complete the remodel of the building located 233 Shelton Beach Road, to complete the radio read installation project and to pursue new development. Mr. Betancourt stated we had an overall good year. Mr. Robinson thanked Mr. Betancourt for his presentation.

Mr. Robinson opened the discussion:

Invoices for ratification:

Invoice #79787 from General Machinery Company, Re: 2 pumps repaired in the amount of \$8000.00, dtd 12/23/14.

Invoice from Betancourt & King, Re: annual audit in the amount of 6600.00, dtd 1/7/15.

Invoice #20147019 from McCrory & Williams, Re: Consulting Services in the amount of \$2728.00, dtd 12/31/14.

Invoice #3124076 from TTL, Re: Stage 2 DBP – Fourth Quarter in the amount of \$1256.00 dtd 1/6/15.

Invoice #1412067 from STC Inc, Re: service call and repair of surveillance equipment, in the amount of \$650.00, dtd 1/5/15.

Invoice from Herring Plumbing Company, Re: water heater repair Marbella in the amount of \$558.50, dtd 12/29/14.

Motion by Mr. Wine to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Mr. Robinson opened discussion on the CCR report for 2014. Mr. Hennis would like permission to give TTL a purchase order to process and mail our CCR report. Motion made by Mr. Davis to give Mr. Hennis authorization to inform TTL to move forward with the development of the CCR report for 2014. Motion seconded by Mr. Wine. Motion carried

Report of Officers:

Mr. Wine reported two small CD's have been combined into a jumbo CD at Family Security Credit Union. Interest rates continue to go down, however Mr. Wine and Mrs. Robinson will continue to do their due diligence to find good rates.

Mr. Robinson stated we had a good year last year and we need to continue picking one project at a time to pursue. Mr. Robinson would like to move forward with the Superintendent position.

Mr. Robinson would also like to see the completion of the remodel of the building located next door. Mr. Robinson would like for all of the Board member's to prepare any questions they may have for Mayor Rubenstein at the next regularly scheduled meeting.

Superintendent's Report:

Mr. Hennis reported he received a call from Tank Pro about signing a new contract on the tank maintenance. Mr. Hennis would like to get permission for Mr. Russell to put this out for bid. Mr. Wine made a motion for Mr. Hennis to get with Mr. Russell about a proposal to bid for the tank maintenance contracts. Mr. Davis seconded. Motion carried.

Mr. Robinson inquired as to the reservoir. Mr. Hennis responded that it will need to be emptied and cleaned.

Engineer's Report:

No report.

Attorney's Report:

Mr. Bell nothing to report.

Correspondence:

- Invoice from General Machinery Company, Re: pump repair, dtd 12/23/14 (\$8000.00)
- Invoice from Betancourt & King, Re: Audit, dtd 1/7/15 (\$6600.00)
- Invoice #20147019 from McCrory & Williams, Re: consulting services, dtd 12/31/14 (\$2728.00)
- Invoice from TTL, Re: Stage 2 DBP , dtd 1/6/15(1256.00).
- Invoice from STC, Re: surveillance repair, dtd 1/5/15 (650.00).
- Invoice from Herring Plumbing Company, Re: water heater repair, dtd 12/29/14(\$558.50)
- Well Source data report for December 2014 to ADEM.
- Chamber of Commerce & Civic Forum Emails

There being no further business to come before the Board, Motion by Mr. Wine to adjourn. Motion seconded by Mr. Davis. Meeting adjourned at 8:15 pm.

ATTEST:

RATIFIED AND APPROVED:
