

**Regular Meeting
January 21, 2016**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 6:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:	Absent:
Mr. Jackie Haines	Mr. James Davis
Mr. Ron Mitchell	
Mr. O'Neil Robinson	
Mr. Scooter Thronson	

Mr. Raymond Bell of Bell Law Firm was present. Mr. Darryl Russell of McCrory & Williams was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Mitchell reported the following water mains were repaired 2" CI on Ruben Avenue and a 6" CI on Ferry Avenue. One ¾" radio read partial tap was installed 2435 Weatherby Street.

Mr. Haines reported the customer contact is up and functional on the website.

Mr. Thronson reported Mrs. Robinson is working to balance the payroll and complete the W-2's. The office is running smoothly.

Old Business:

Mr. Robinson opened the discussion on Omega Laundry. Mr. Bell is currently reviewing the Ordinance. Mr. Bell stated the sewer can be metered.

Mr. Robinson opened the discussion on the Sewer Lift Station maintenance and repairs. Mr. Hennis reported there are ongoing repairs to the lift stations. Willow Walk needs a three phase motor and some pumps. The Land Fill Lift station needs some work. Mr. Hennis and Mr. Herring are creating a list to replace the rotating assemblies at some of the lift stations. Jim House and Associates will be installing and warranting the new UV lights and sleeves.

Mr. Robinson opened the discussion on the Sewer Plant security cameras. Mr. Hennis reported two companies have been out to give a price and one more has been contacted.

Mr. Robinson opened the discussion on a list of sewer issues for the past 3-5 years on private property from Mr. Herring. Mr. Herring reported no new issues to report.

New Business:

Mr. Robinson welcomed Mr. Betancourt to the meeting to present our Annual Audit Report. Mr. Betancourt presented the 2014-2015 audit to the Board.

Mr. Robinson recognized Mr. Tunnell. Mr. Mitchell made a motion to amend the agenda to add Mr. Tunnell. Mr. Thronson seconded. Motion carried. Mr. Tunnell addressed the Board in reference to a high bill at 625 Second Avenue. Mr. Tunnell left a water hose running in the back yard, he is requesting an adjustment on the sewer portion. Mr. Robinson requested that Mr. Bell check on the policy for sewer adjustment due to negligence. Mr. Bell will check with the City of Saraland on their procedure in reference to negligence and report at the next meeting.

Mr. Robinson introduced Mr. Brain Meaton to address the Board. Mr. Meaton was not in attendance.

Mr. Robinson introduced Cara Stallman the grant petitioner. Cara Stallman needs a resolution signed to apply for a grant. Mr. Mitchell made a motion to amend the agenda to adopt a resolution to apply for a grant. Mr. Haines seconded. Motion carried. Mr. Thronson made a motion to adopt the resolution. Mr. Haines seconded. Motion carried.

Invoices for Ratification:

Invoice #20167606 from McCrory & Williams, Re: Clerical in the amount of \$3190.00, dtd 1/13/16.

Invoice from Betancourt & King, Re: Audit of financial statements for fiscal year ending September 2015 in the amount of \$6600.00, dtd 1/11/16.

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Report of Officers:

Mr. Mitchell reported 2008 Bond issue payment was made on January 11, 2016. The February payment for the General Warrant obligation was submitted to the City of Saraland on January 19, 2016. Mr. Mitchell discussed the income and expenses for sewer and water with Mrs. Robinson.

Superintendent's Report:

Mr. Hennis reported Melissa O'Sullivan of Volkert has contacted him in reference to enlargement and relocation of the sewer pipes on Celeste Road. Mr. Hennis told her to proceed with the project.

Some of the outside employees will be attending school.

Mr. Hennis will get with Mr. Bell to draft a letter to the laundry mat.

Engineer's Report:

Mr. Russell, Mr. Hennis and Mr. Robinson met with Qualawash in reference to sewer discharge.

They discussed the need to change the pretreatment program and also blind sampling. Qualawash was very cooperative.

Mr. Russell stated he is in the process of revising some of the water and sewer fee schedules for review.

Mr. Russell reported the pressure washing on the ground storage tank and Tank #2 is almost complete. Once completed they will clean out the inside of the ground storage tank.

Attorney's Report:

Mr. Bell reported the collection contract is still over at the City of Saraland.

The sewer employee files have come over, however they are not complete.

Mr. Bell has been contacted by the City of Saraland in reference to a suit filed against Mobile Gas in reference to an outstanding invoice for sewer line repairs.

Correspondence:

Invoice from Betancourt & King, Audit services, dtd 1/11/16 (\$6600.00).

Invoice #20157512 McCrory & Williams clerical, dtd 1/13/16 (\$3190.00).

There being no further business to come before the Board; Mr. Haines made a motion to adjourn the meeting. Mr. Thronson seconded. Meeting adjourned at 9:05 P.M.

ATTEST:

RATIFIED AND APPROVED:
