

**Regular Meeting  
February 15, 2018**

Vice Chairman Mr. Davis called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

	Present	Absent
:	Mr. Jim Davis	Mr. O'Neil Robinson
	Mr. Jackie Haines	
	Mr. Ron Mitchell	
	Mr. Scooter Thronson	

Mr. Michael Ross of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was not present.

Mr. Mitchell opened the meeting with a prayer.

**Committee Reports:**

Mr. Mitchell reported since the last Board Meeting three 2" and one 1 1/2" radio read meter was installed. Three 2" water lines and two 3/4" service lines were repaired.

Mr. Davis reported since the last Board Meeting there have been 15 work orders for water, and 105 - 811 locates completed.

Mr. Haines reported since the last Board Meeting Well house #2 has been painted, along with the lime building at Well #4.

Mr. Thronson reported since the last Board Meeting there have been 51 payments made on the office credit card machines, Payments made were for paying bills, backflows, cleanup meters, and turn-ons.

**Old Business:**

Mr. Davis opened the discussion on the Excavator and Trailer. Mr. Vaughn reported the NJPA price list is in each Board Members file. The list price for the excavator is \$76,517.05. With our past history, Thompson Tractor would like to extend a loyalty discount of (\$15,212.04) which also includes a 3year/3000 hour extended powertrain warranty making the final price \$61,305.01. In addition to the excavator quote, the quote for a 2017 Econoline AP0718DE 14,000 pound equipment trailer with 16' deck and 2' dovetail will be \$4,100.00. After some discussion. Motion by Mr. Mitchell to purchase the excavator from the NJPA list and the 16' trailer. Mr. Thronson seconded. Motion carried.

**New Business:**

Mr. Davis thanked Mr. Waldrop for attending the meeting to discuss the current Property & General Liability Insurance. Mr. Waldrop stated the Insurance has gone down approximately \$500.00. Mr. Waldrop discussed the current three year lead testing programs in the local School Systems. Mr. Waldrop suggested The Water & Sewer Board offers to assist in performing these tests at the local Schools. This should help in the accuracy of the test performed since the Water Board currently performs these test as per the ADEM guidelines and requirements.

Mr. Davis opened the discussion on the January P & L statement. Mr. Gilbert presented the P& L statements for Water & Sewer. Mr. Gilbert has made some revisions to the format of the overall P & L statements.

Mr. Davis reported the Sewer Consultant report is in each Board Members file for review. Cara Hall reported our personnel toured the Poarch Creek Indian Sewer facility recently.

Invoices for Ratification:

**Water Invoices:**

Invoice #S7510-2040 from McCrory & Williams for A-Long Boring Inc, Highway 158 West of Kali Oka Road water line extension, Payment #2 (\$167,333.00). **Bond Item**

Invoice 2018 Chamber Sponsorship, (\$1000.00).

Invoice #85558 from STS Group Service Trust Solutions, for Electrically Operated Deal Drawer, (\$2,393.80).

Mr. Mitchell made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

**Sewer Invoices**

Invoice #1014051 from Aqua-Aerobic Systems Inc., for Membrane Kit (Gummi-Jager), (\$6,628.85).

Invoice #20188809 from McCrory & Williams, for Engineering Plan and Specifications for Outside Lighting Improvements at Treatment Plant (\$3,700.00).

Invoice #13333 from Quartz Lamps Inc., for Trojan 28” lamp assembly/lamps and sleeves (6,132.88).

Invoice #02370352 from Taylor Power Systems for Service Call and repair, (2,086.84).

Invoice #1409-IN-001735 from Team-Mobile for Labor – Install New Gear Operations, (\$4,379.46).

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Mitchell seconded. Motion carried.

**Report of Officers:**

Mr. Mitchell reported there are no CD's maturing at this time.

Mr. Davis reported the Safety Meeting will be held tomorrow at 11:15 a.m.

Mr. Thronson suggested posting some of the upgrades to the system, accomplishments and direction for the future on our website. Mr. Mitchell would like a report on our current project on Highway 158 water/sewer line extension.

**Assistant Superintendent Report:**

Mr. Vaughn reported since the last Board Meeting the new blower has been installed at the Sewer Plant and the start-up is scheduled for Monday. There is Diffuser work in progress at the Sewer Plant. A tree fell on the Lift Station fence located First Avenue. Electrical panel is being replaced Edgefield Lift Station.

**Engineer's Report:**

Ms. Hall reported since the last Board Meeting the drill for the test well date is February 26, 2018. The 10" water line has been completed on Highway 158 with the exception of the tie in. They are still installing the sewer line, this project should be completed within 30 days. Smoke testing of the existing sewer lines will begin soon. Once the public has been notified the project will begin in the Spanish Trace area.

**Grant Petitioner Report:**

Ms. Stallman reported the CDBG grant application for sewer line project is due tomorrow. Due to the recent storm funds have been allocated to the County in the amount of about \$750,000. The meeting will be held at the Mobile County EMA on February 27, 2018 @ 10:00 a.m. This would be a great opportunity to procure money for generators for sewer lift stations.

**Accounting Report:**

Mr. Gilbert nothing further to report.

**Attorney's Report:**

No Report.

**Correspondence:**

ADEM Annual Survey – FY 2018.

Well Source Data Report for the month of January.

There being no further business to come before the Board; Mr. Haines made a motion to adjourn the meeting. Mr. Thronson seconded. Meeting adjourned at 6:30 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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