

**Regular Meeting  
April 20, 2017**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:	Absent:
Mr. Jackie Haines	Mr. James Davis
Mr. Ron Mitchell	
Mr. O'Neil Robinson	
Mr. Scooter Thronson	

Mr. Raymond Bell of Adams & Reese law firm was present. Ms. Cara Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was not present.

Mr. Robinson opened the meeting with a prayer.

**Committee Reports:**

Mr. Thronson reported since the last Board meeting Mrs. Robinson attended a human resources compliance seminar on April 6-7<sup>th</sup>, 2017. Mrs. Robinson learned there are several areas of our employee file maintenance and resources that need to be changed. Mr. Hennis and Mrs. Robinson attended a career day at Saraland High School.

Mr. Haines reported since the last Board meeting the Stihl weed eater has been repaired. New engine was ordered for the 3" Mud pump.

**Old Business:**

Mr. Robinson opened the discussion on Aaron Oil Contract. Mr. Bell reported at the last meeting the Board was given the proposed perimeters by the engineer and staff. After some discussion Mr. Thronson made a motion to change the current rate from \$.40 per pound to \$1.52 per pound for all industrial discharge over the ADEM set allowance, also sending a letter stating the meters cannot be tampered with and our personnel will read and service the meters. This rate is to be reviewed annually. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on sewer on the Frontage Road. Cara reported there was a pre bid meeting held yesterday. The bids will be received next Thursday and will be ready for the Board to award the bid by the next meeting.

Mr. Robinson opened the discussion on an upgrade for the Lift Station next to the Old Hampton Inn. Cara reported everything is lined up.

Mr. Robinson opened the discussion on a sewer consultant and a lab set up. The scope of services are still being reviewed.

Mr. Robinson opened the discussion on the South Tank. Mr. Hennis stated the tank is currently being filled with bugs and we are waiting for them to multiply.

**New Business:**

Mr. Robinson stated a letter of resignation has been received from Mr. David Byrd. Mr. Thronson made a motion to accept Mr. Byrd's resignation in good standing. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on the CDBG Project No SAR-PW-160\*001 Form #2. Mr. Robinson signed the letter.

Mr. Robinson opened the discussion of the CDBG Project Engineering Invoice Project No SAR-PW-160-001, \$4,750.00. (Reimbursement of \$3,728.15 from grant funds). Documents signed.

Invoices for Ratification:

**Water Invoices:**

Invoice #20178290 from McCrory & Williams for clerical services, (\$1650.00).

Mr. Thronson made a motion to pay the invoice. Mr. Haines seconded. Motion carried.

**Sewer Invoices:**

Invoice #10403390 Hach, Sewer Lab Supplies, (\$3,345.18).

Invoice #6228 from Jim House & Associates Re: furnish & installation of Milltronics ultrasonic flow meter and transducer, (\$4,715.00).

Invoice #119089 from Hydra Service Inc. equipment rental, (\$2,360.00).

Invoice #907907 from Whistler Machine Works Inc., Re: fabricate (3) SS platforms, (\$10,800.00).

Invoice #20178384 from McCrory & Williams general engineering services, (\$4,680.00).

Invoice #20178382 from McCrory & Williams Engineering Inspection Services, (\$2,205.00).

Invoice #20178379 from McCrory & Williams emergency cleaning of south tank, (\$2,107.50).

Invoice #20178378 from McCrory & Williams service road/highway 158 new sewer, (\$4,817.50).

Invoice #20178377 from McCrory & Williams sanitary sewer standard specifications for construction, (\$4,285.00).

Invoice #20178375 from McCrory & Williams Exxon Lift Station upgrades, (\$1,215.00).

Invoice #20178374 from McCrory & Williams Pre-Treatment Discharge Contract Updates, (\$2,115.00).

Invoice #20178372 from McCrory & Williams Interior Infrastructure Replacement of North SBR, (\$4,830.00).

Invoice #The Creel Company payment estimate #3, (\$4,883.85).

Invoice from Regions Re: Warrants Series 2011 fees, (\$1,773.75).

Mr. Haines made a motion to pool and pay the invoices. Mr. Thronson seconded. Motion carried.

**Report of Officers:**

Mr. Mitchell reported since the last Board meeting there are no CD's maturing at this time.

**Utilities Director Report:**

Mr. Hennis reported since the last board meeting Kushla water is tying into South Alabama Utilities. Mr. Hennis proposes adding an administrative fee for all sewer services provided outside our water district charged directly to the Water Companies.

**Engineer's Report:**

Ms. Hall nothing further to report.

**Grant Petitioner Report:**

Ms. Stallman not present.

**Attorney's Report:**

Mr. Bell nothing further to report.

**Correspondence:**

Copy of Closeout Documents Project No. S7510-2042 North SBR Tank.

Well Source Data Report March 2017.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:40 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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