

**Regular Meeting
May 18, 2017**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:	Absent:
Mr. Jackie Haines	Mr. James Davis
Mr. O'Neil Robinson	Mr. Ron Mitchell
Mr. Scooter Thronson	

Mr. Raymond Bell of Adams & Reese law firm was present. Ms. Cara Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was not present.

Mr. Haines opened the meeting with a prayer.

Committee Reports:

Mr. Haines reported since the last Board meeting 113 – ¾” radio read meters have been installed. A new shipment of meters has been received.

Old Business:

Mr. Robinson opened the discussion on Aaron Oil Contract. Mr. Bell reported Mr. Chris McNeil of Aaron Oil would like to schedule a meeting.

Mr. Robinson opened the discussion on a sewer consultant and a lab set up. Cara has sent the RFP to four consultants. Two of the four have responded. The responses are due by Friday, May 26, 2017 for review. The final choice will be on June 15, 2017 meeting.

Mr. Robinson opened the discussion on the test well / Marlon Cook. Mr. Cook presented the Board with three recommendations for future test well sites. The Board will allow Mr. Hennis and Ms. Hall to determine a course of action to be presented to the Board.

Mr. Robinson opened the discussion on 105 Delisa Drive – Pump / Well. Mr. Bell reported the owner of this property is Mr. Robert Doggett, a letter has been sent in reference to the house being tied into a well. This property is currently rental property. Mr. Hennis stated he notified the City of Saraland the customer isn't paying for garbage service. It appears the owner has tied the residence into a well. The City of Saraland has an Ordinance on residential property and wells.

Mr. Robinson opened the discussion on sewer mechanic / sewer mechanic assistant pay scale. Mr. Hennis is working with the Personnel Board. Mr. Hennis will report back at the next meeting.

New Business:

Invoices for Ratification:

Water Invoices:

Invoice #20178290 from McCrory & Williams for clerical services, (\$1320.00).

Mr. Thronson made a motion to pay the invoice. Mr. Haines seconded. Motion carried.

Sewer Invoices:

Invoice #120664 from Hydra Service Inc. equipment rental, (\$1,064.00).

Invoice CDBG Project No SAR-PW-16-001 Suncoast Infrastructure, (\$3,476.29).

Invoice #20178380 from McCrory & Williams Sewer Design & Bidding Phase, (\$4,750.00).

Invoice #3272 from Quick-Rooter LLC, two loads of sewer bug, (\$1,400.00).

Invoice #20070605 from TAW Power Systems Inc., automatic transfer switch, (\$2,390.00).

Invoice #12164 from Quartz Lamps Inc, (\$3,936.00).

Mr. Haines made a motion to pool and pay the invoices. Mr. Thronson seconded. Motion carried.

Report of Officers:

Mr. Robinson would like to order some table and chairs for the new maintenance building for meetings and classes.

Utilities Director Report:

Mr. Hennis reported since the last board meeting the test numbers are improving at the Sewer Plant. The slab for the generator will be installed tomorrow at the Hampton Inn Lift Station. Mr. Hennis reported the UV bulbs at the plant have approximately a 360 day life expectancy.

Engineer's Report:

Ms. Hall nothing further to report.

Grant Petitioner Report:

Ms. Stallman not present.

Attorney's Report:

Mr. Bell nothing further to report.

Correspondence:

Copy of Closeout Documents Project No. S7510-2042 North SBR Tank.

Well Source Data Report March 2017.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:28 P.M.

ATTEST:

RATIFIED AND APPROVED:
