

**Regular Meeting
May 19, 2016**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:	Absent:
Mr. Jackie Haines	Mr. James Davis
Mr. Ron Mitchell	
Mr. O'Neil Robinson	
Mr. Scooter Thronson	

Mr. Raymond Bell of Bell Law Firm was present. Mr. Darryl Russell of McCrory & Williams was not present.

Mr. Robinson opened the meeting with a prayer.

Committee Report:

Mr. Mitchell reported since the last Board meeting 9 angle stops and 6 backflow valves have been installed. 50 – ¾” and 1 – 1” radio read meters have been installed. A 6” and a 2” water main has been repaired. The screens located at Well #4 have been cleaned and disinfected. The hedges at Tank #2 have been trimmed in preparation for blasting and painting. A fire hydrant on Mae Street has been replaced after being struck. A fire hydrant located on Baldwin will be replaced once supplies have been received.

Mr. Haines reported since the last Board meeting new tires have been put on Truck #34. The gear shift has been repaired on Truck #86.

Old Business:

Mr. Robinson opened the discussion on the maintenance and repair for the lift stations. Mr. Hennis reported 2 VFD's have been installed at the Sewer Plant. A 7 ½ HP motor has been replaced and a 25 HP motor has been ordered. The fence has been cleaned up on the back side of the Sewer Plant. The Graham Street building has been repaired. The generator area is being prepared for the arrival of the generator in June.

Mr. Robinson opened the discussion on Mobile Water Contract. Mr. Bell reported since the last Board Meeting this item will be on Mobile Water's agenda Monday, May 23, 2016.

Mr. Robinson opened the discussion on the Generator Grant. Mr. Hennis reported work is continuing on the site. The generator should arrive in June.

Mr. Robinson opened the discussion on the CDBG Grant. Mr. Robinson reported a letter has been received the grant will be \$155,500.00. Mr. Hennis reported a letter from Mr. Russell stated the video on the laterals and mains is complete. McCrory & Williams will be reviewing the video to define the work scope regarding conditions of the laterals and mains.

Mr. Robinson opened the discussion on Omega Laundry. Mr. Hennis reported per a phone conversation with the business owner the payment has been sent.

Mr. Robinson opened the discussion on the 2008 Water Bond Issue. Mr. Mitchell & Mr. Robinson will meet with all eligible Bond Agents to determine which candidates will make a presentation to the entire Board the second meeting in June.

Mr. Robinson opened the discussion on the Lift Station Mechanic Position. Mr. Hennis reported the Mobile County Personnel Board will be sending a list of eligible personnel for review on Monday, May 23, 2016.

Mr. Robinson opened the discussion on the University of Mobile Sewer Lines. After some discussion the Board decided at this time to only provide services to businesses or residences located in the City Limits of Saraland.

Mr. Robinson opened the discussion on the invoice from Industrial Valve (\$25,000.00). Mr. Bell informed the Board the City of Saraland has paid the invoice.

New Business:

Mr. Robinson opened the discussion on the Municipal Water Pollution Prevention Program Report. Motion by Mr. Thronson to adopt and sign Resolution 2016-2. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion to ratify the Chairman and Secretary/Treasurer decision to hire Mrs. Deborah Hodges, Prichard Dewberry & Hodges, P.C. Mr. Mitchell made a motion to hire Mrs. Deborah Hodges of Prichard Dewberry & Hodges, P.C. to do monthly financial statements. Mr. Thronson seconded. Motion carried.

Invoices for Ratification:

Water Invoices:

McCrory & Williams invoice #20167775 in the amount of \$2,123.00, Project S7510-2012, Clerical

McCrory & Williams invoice #20167776 in the amount of \$1,470.00, Project S7510-2030, Tank Rehabilitation & Maintenance Specifications and Contrast

McCrory & Williams invoice #20167779 in the amount of \$4,400.00, Project S7510-2034, Maintenance Department Building Renovations

Regions invoice #47709 in the amount of \$2,687.50, Trustee, Paying Agent, Registrar, Custodial or Escrow Agent Fees.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

Sewer Invoices:

Analytical & Environmental Testing invoice #25419 in the amount of \$1,338.00, Sampling for March 2016

A & B Electric invoice #18988 in the amount of \$3,533.61, Electrical work on Headworks, replace conduit on Drum Screen

Sunbelt Rentals invoice #59528659-002 in the amount of \$5,621.84, By-pass Pump for broken Drum Screen

McCrary & Williams invoice #20167789 in the amount of \$6,667.50, Engineering & Bidding Assistance for Emergency Replacement of Headworks Screening Equipment

Ranger Environmental invoice #20162712542 in the amount of \$1,832.25, Video footage of Sewer Drains (Alvarez Drive to Spanish Trace Drive)

Smith Industrial Services invoice #001463S-IN in the amount of \$8,435.40, CCTV and Lateral Inspection (Elm Street, Cypress Street, & Juniper Street)

Hill Trucking invoice #18998 in the amount of \$1,038.86, Base Limestone

Jim House & Associates invoice #4020 in the amount of \$1,633.29, Cover Plate Assembly, Wear Plate for Park Avenue Pump Station

Smith Industrial Services invoice #3-14398-IN in the amount of \$1,460.41, Cleaned/Vacuumed Lift Stations

Southern Controls invoice #4039316-00 in the amount of \$2,094.77, Two VFD's for Sewer Plant

GreenSouth Solutions invoice #509 in the amount of \$2,919.55, Sludge Disposal

Mr. Thronson made a motion to pool & pay the invoices as listed. Mr. Mitchell seconded. Motion carried.

Report of Officers:

Mr. Mitchell reported the 2008 bond payment was made April 11, 2016. Mr. Mitchell recommends based on a conversation with Mr. Betancourt our CPA that the Board consider refinancing the 2008 Bond.

Sewer Superintendent's Report:

Mr. Herring reported they have been battling with the Contractor to get the rental bypass pumps installed.

Mr. Herring reported the rotating assemblies and VFD's have been installed. David installed new belts on the transfer pump today. They have pulled and cleaned the UV bulbs today and they have noticed some rags on them. Steve has been cutting grass and putting out weed killer. The Street Department brought the side trimmer over to the plant to clear some brush. Work is being done on the steps to the Sewer plant.

Water Superintendent's Report:

Mr. Hennis reported the maintenance building renovation bid packets will be sent on May 29, 2015 by McCrory & Williams, they will be receiving the bids by June 15, 2015.

Mr. Hennis reported a Badger Meter representative will be here May 23, 2016 to train Susan Graham and Allen Brunson.

Mr. Hennis reported Adrian was involved in an accident, someone rear ended the truck. Mr. Parker went to the doctor due to a sore neck. An accident report was filed. The truck has minimal damage. The driver of the other vehicle didn't have any insurance.

Mr. Hennis has given a purchase order to TTL to print and mail our annual CCR report.

The flushing program is currently being implemented.

The 2 million gallon Reservoir located on Smoke Avenue will be cleaned starting April 25, 2016.

Mr. Hennis reported Mr. Herring is checking on replacing the rollers to the drum screen through Jim House & Associates.

Mr. Hennis spoke with Mr. Russell in reference to furnishing water and sewer to an area with some future growth projections located on Highway 158. Mr. Russell recommends installing a 10" water line.

Engineer's Report:

Mr. Russell was not present.

Attorney's Report:

Mr. Bell nothing further to report.

Correspondence:

Mobile County Personnel Board, May 3, 2016, Notice of Public Hearing, Adoption of 2016-2017 Proposed Budget.

Mobile County Personnel Board, May 5, 2016, Memo of Meeting of Members of the Personnel Board for Mobile County.

Eml to ADEM, May 6, 2016, Well Source Data Report for April 2016.

Mobile County Commission, May 10, 2016, 2016 Community Development Block Grant (CDBG) Sewer Improvements Project.

Eml to Mrs. Jackie Benson, North Mobile Internet Service, May 12, 2016, Bond Proposal Request.

There being no further business to come before the Board; Mr. Mitchell made a motion to adjourn the meeting. Mr. Thronson seconded. Meeting adjourned at 6:48 P.M.

ATTEST:

RATIFIED AND APPROVED:
