

**Regular Meeting
June 18, 2015**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 6:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:
Mr. James Davis
Mr. Ron Mitchell
Mr. Jackie Haines
Mr. O'Neil Robinson

Absent:
Mr. Allen K. Wine

Mr. Raymond Bell of Bell Law Firm was present. Mr. Darryl Russell of McCrory & Williams was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Davis reported since the last meeting the Safety meeting was held on June 12, 2015 topic "Safety while working on the roadside" and the men have completed 21 water line locates and 11 work order request cards.

Mr. Haines reported since the last meeting the outside personnel have performed an oil change on Truck #34 & #35.

Mr. Mitchell reported since the last meeting the following leak has been repaired a 2" CI line located 109 Cherry Drive. 30 - 3/4" radio read meters have been installed. Well #1 aerator has been cleaned. The outside personnel are painting fire hydrants.

Old Business:

Mr. Robinson opened the discussion on the Feasibility Study of the Sewer System of Saraland. Nothing new to report. Mr. Mitchell would like to have a written proposal from the City of Saraland.

Mr. Robinson opened the discussion on the Tank Maintenance proposal. Mr. Hennis requested this be reported during the Engineer's report.

Mr. Robinson opened the discussion on the computer system upgrade. Mr. Hennis reported the programmer is addressing any issues as they arise.

Mr. Robinson opened the discussion on the website development. Mr. Hennis reported the website is active. The payment options are viewable but not active at this time.

Mr. Robinson opened the discussion on the full time Water Service Operator position. Mr. Hennis reported the list received from the Mobile County Personnel Board of the eight applicants none meet the qualifications needed for the position according to the Personnel Board.

Mr. Robinson opened the discussion on the Cherry Hill Subdivision. Mr. Davis reported the Saraland Planning Board approved Brett & Robinson's drawings for Kushla to provide water for 44 units, with the stipulation that Kushla can provide a certified letter they can provide 1000 gallons of water flow per minute.

Mr. Robinson opened the discussion on the update of the Office Interior. Mr. Hennis reported the men have painted one of the offices.

Mr. Robinson opened the discussion on the Chemical Bid. Mr. Hennis reported Mr. Russell is working on a bid packet.

Mr. Robinson opened the discussion on the signature cards. No action on this matter at this time.

Mr. Robinson opened the discussion on Lazy Buck water line improvement. Mr. Hennis reported Mr. Russell is working on the right of way and easements.

New Business:

There is no new business this meeting.

Report of Officers:

Mr. Davis reported the employee appreciation luncheon will be held tomorrow starting at 11:00 am.

Mr. Robinson requested Mr. Hennis contact our Grant Petitioner and report at the next meeting.

Superintendent's Report:

Mr. Hennis reported the pipe has been ordered to replace approximately 220' of water line located on Hummingbird Drive. The meeting for the Blue Cross/Blue Shield insurance annual review will be held June 22, 2015 at 2:30 pm.

Engineer's Report:

Mr. Russell received bids on June 9, 2015 for tabulation. Mr. Russell reported the tabulation of the tank maintenance bid is in the Board member's file for review and discussion at the next

regularly scheduled meeting. McCrory and Williams recommendation is to consider the two tanks in need of maintenance, since an annual tank maintenance program is not currently a budgetary item.

Attorney's Report:

Mr. Bell nothing further to report.

Correspondence:

Well Source data report for the month of May sent to ADEM.

There being no further business to come before the Board; Mr. Mitchell made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 7:53 P.M.

ATTEST:

RATIFIED AND APPROVED:
