

Regular Meeting
July 2, 2015

Chairman H. O'Neil Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 6:30 P.M. at the Saraland Water Service Conference room with the following Board Members present:

Present:
Mr. H. O'Neil Robinson
Mr. Allen K Wine
Mr. Jackie Haines
Mr. James Davis
Mr. Ron Mitchell

Absent:

Mr. Daryl Russell, Board Engineer was present.

Mr. Wine opened the meeting with prayer.

The minutes of the June 18, 2015 to be approved by signature.

Committee Reports:

Mr. Davis reports that the men have resolved nine complaint cards, worked twenty-one Alabama 811 locates and made announcement of the Safety Meeting to be held on Friday, July 10, 2015, the topic: Heat Stress.

Mr. Mitchell reported the men have installed a 3/4" full tap on Ferry Avenue, repaired a 6" PVC main at the corner of Pine Street and Powell Street, also repairing a 2" PVC main at the Saraland Fire Station. The men also installed seven 3/4" radio read meters since last Board Meeting.

Mr. Haines reports that the men removed the hydraulic cylinder off the John Deere backhoe and the machine shop rebuilt it and it has been put back together.

Mr. Wine reports the office has ran smoothly, since Mrs. Robinson's sick leave and Mrs. McDuffie's vacation. The ladies want the Board to know how much they did appreciate the great food and fellowship during the Employee Appreciation Day.

Old Business:

Ms. Cara Stallman, Grant Petitioner, approached the board and discussed scheduling a meeting with Mr. Russell and Mr. Hennis in reference to grant applications.

Mr. Robinson opened discussion of the Feasibility System Study of Sewer System of Saraland. The Board has received a letter from the Mayor regarding the Saraland Sewer System for review.

Mr. Robinson opened discussion on the Tank Maintenance Proposal, Mr. Hennis' recommendation is to accept the bid from American Tank Maintenance. After some discussion Mr. Davis made a motion to accept the Superintendent recommendation. Mr. Mitchell seconds the motion. Motion passed. Mr. Hennis informed the Board that TankPro has been notified of the items needing to be repaired found during the inspection of the Shelton Beach Road Tank. TankPro will complete this list at no charge to Saraland Water.

Mr. Robinson discussed the upgrade of the computers in the office, Mr. Hennis reports that it is going well.

Mr. Robinson ask about the Website development, Mr. Hennis reports that though the site is up and operational work is still being done for the section of paying online.

Mr. Robinson opened the discussion for the full time water service operator and laborer, Mr. Hennis has reviewed an application and wants to interview this applicant with a least one of the Board members present.

Mr. Robinson asked for an update on the surveillance system, Mr. Hennis informs the board the company has installed an inline amplifier and the surveillance system is working good.

Mr. Robinson then asked Mr. Davis to report on Cherry Hill Subdivision. Mr. Davis ask Mr. Hennis and Mr. Russell to draft a proposal in reference to Cherry Hill.

Mr. Robinson asked Mr. Hennis for an update on the interior of office, Mr. Hennis informed the board that as time permits the outside personnel will continue the interior updates.

Mr. Robinson asked about the Chemical Bid Proposal, Mr. Hennis informed the board that Mr. Russell is updating the chemical delivery addresses listed in the chemical bid proposal packet.

Mr. Robinson asked about the Regions Bank signature cards, Mr. Hennis informed the board that it is still being worked on.

New Business:

Ms. Tatum, approached the board to ask for assistance in paying her bill, after having a leak at her property, the Board agreed to allow Ms. Tatum payment arrangements of the outstanding balance over the next three months plus her regular monthly bill.

Mr. Robinson begins to discuss the renewal of the Blue Cross Blue Shield of Alabama Insurance and the increase of premium. After further discussion a motion was made by Mr. Mitchell for the Board Members to pay half and the employees to pay half of the increase, Mr. Wine second the motion. Motion passed.

Mr. Robinson discussed the invoices presented for ratification. Invoice from Layne Christensen Co, inv# 89073030 dtd 5/22/15 in the amount of \$47,461.00, re: Well #2 pump repair. McCrory & Williams, Inc. inv#20157302 dtd 6/17/15 in the amount of \$1,441.50, re: Engineering work on tank rehabilitation/maintenance specifications & clerical. Badger Meter, inv#1048498 dtd 6/19/15, in the amount of \$1,176.00, re: Service contract renewal 7/1/15-7/1/16. TTL, inv#1301141 dtd6/22/15, in the amount of \$2,934.43, re: 2015 Consumer Confidence Reports. Data Flow Systems, Inc., inv#56926, in the amount of \$2,024.20 re: Radio transmitter at Well #1. McCrory & Williams, Inc., inv#20157322 dtd 6/30/15, in the amount of \$2,288.00, re: clerical. Mr. Haines made motion to pay the invoices. Mr. Davis second the motion. Motion passed.

Vice-Chairman's Report

Mr. Davis made comment of how the employee appreciation luncheon went over very well, with positive feedback.

Superintendent's Report:

Mr. Hennis made comment that the men have started to install new water lines on Hummingbird Drive, and Mr. Russell has had Lazy Buck Road surveyed.

Correspondence:

Letter from ALDOT dtd 4/23/15, re: Project No. NHF-1065(388) Interchange Modifications, I-65 @CR-41 (Celeste Road)

Letter from Alabama Public Utilities Alliance dtd 6/12/15, re: Membership to Alliance

Eml from Saraland Area Chamber of Commerce, July 2015 Newsletter

There being no further business to come before the Board, Motion by Mr. Wine to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 8:25 P.M.

ATTEST:

RATIFIED AND APPROVED:
