

**Regular Meeting
September 15, 2016**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:	Absent:
Mr. Jackie Haines	Mr. James Davis
Mr. O'Neil Robinson	Mr. Ron Mitchell
Mr. Scooter Thronson	

Mr. Raymond Bell of Bell Law Firm was not present. Mrs. Carah Hall of McCrory & Williams was present.

Mr. Robinson opened the meeting with a prayer.

Committee Report:

Mr. Haines reported since the last Board meeting the generator was started up today on Graham Street. The fence for the Water & Sewer Maintenance shop is being installed now.

Old Business:

Mr. Robinson stated Mr. Young with the Bonding Company is not in attendance.

New Business:

Mr. Robinson opened the discussion on the Christmas Bonus. Mr. Robinson recommends a 2.5% Bonus. Mr. Thronson made a motion to grant a 2/5% Christmas Bonus. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on a one step 2.5% merit increase for Nelson Willard. Motion by Mr. Thronson to grant a one step 2.5% merit increase for Nelson Willard. Mr. Haines seconded. Motion carried.

Mr. Robinson stated the next item of business will require Mr. Bell's input. No action taken.

Invoices for Ratification:

Water Invoice:

McCrory & Williams invoice #20167981 in the amount of (\$2,332.00), Project S7510-2012, Clerical.

Invoice #682 from O'Donnell & Associates, Re: Consultation on new well sites, (\$1210.53).

Mr. Thronson made a motion to pool and pay the invoices. Mr. Haines seconded. Motion carried.

Sewer Invoice:

Invoice #09-64365-16 from Rob't J Baggett Inc., Re: replace trunnion rolls on washer evaluation, (2231.88).

Invoice #4883 from Jim House & Associates, Re: station controller and bird cage transducer (Graham Street), (\$1620.00).

Invoice #4793 from Jim House & Associates, Re: materials (Graham Street), (\$1061.89).

Invoice #19236 form A & B Electric, Re: Graham Street Lift Station, Re: trouble shoot & install new lever controller, (\$1358.00).

Invoice #26330 from Evans Plumbing, Re: Installation of 2" gas line for 35K Natural Gas Generator, (\$2090.00).

Invoice #26797 from Evans Plumbing, Re: Installation of ¾" gas line from Generator to meter, (\$1077.50).

Invoice #1422232 from Neptune Chemical Pump Co., Re: polymer pump (Station Street), (\$2769.96).

Invoice #0000713-IN from Smith Industrial, Re: Vac Truck, (\$1415.00).

Invoice #0000652-IN from Smith Industrial, Re: Vac Truck, (\$2696.87).

Mr. Thronson made a motion to pool and pay the invoices. Mr. Haines seconded. Motion carried.

Report of Officers:

Mr. Robinson reported the painters will be painting the office starting Monday.

Sewer Superintendent's Report:

Mr. Herring was not in Attendance.

Water Assistant Superintendent's Report:

Mr. Vaughn reported the new maintenance shop is coming along nicely.

Engineer's Report:

Mrs. Hall reported the paving work should begin in the next two weeks at the new shop.

Mrs. Hall reported the outside personnel are preparing the Sewer site for the new equipment to be installed.

Attorney's Report:

Mr. Bell was not in attendance.

Correspondence:

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:05 P.M.

ATTEST:

RATIFIED AND APPROVED:
