

**Regular Meeting  
October 18, 2018**

Vice Chairman Mr. Davis called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present	Absent
Mr. Jim Davis	Mr. O’Neil Robinson
Mr. Jackie Haines	
Mr. Ron Mitchell	
Mr. Scooter Thronson	

Mr. Raymond Bell of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Mitchell opened the meeting with a prayer.

**Committee Reports:**

No Committee Reports.

**Old Business:**

Mr. Davis opened the discussion on the preventative maintenance plan for the system. Mr. Hennis will get with Ms. Hall to create a 5 year plan.

Mr. Davis opened the discussion on the Grease Recycle Program. Mr. Haines reported the website is being redesigned, a page will be created for The Grease Recycle Program.

Mr. Davis opened the discussion on sewer line depress. Ms. Hall reported she spoke with an SIS representative in reference to Sonar subcontracting and also Clean & Video of the sewer lines. It would require approximately one day for either process. The quote for Sonar Subcontracting is \$7,000.00 and the company could begin after the 1<sup>st</sup> of the year. The quote to Clean & Video is \$12,000.00 which includes a temporary bypass line and can be done immediately. After discussion and review McCrory & Williams recommendation would be to do the Clean & Video option, if you use the Sonar option and there are any obstructions it would require cleaning to complete. Mr. Mitchell made a motion to authorize our engineer to hire the company that does the Clean & Video. Mr. Thronson seconded. Motion carried.

Mr. Davis opened the discussion on alternate Well sites. Mr. Hennis reported the pump test will be started on Monday, October 22, 2018.

**New Business:**

Mr. Davis opened the discussion on an Employee Bonus. After some discussion Mr. Mitchell made a motion to grant a \$500.00 Christmas Bonus and the Saraland Water & Sewer Board will cover all taxes. Mr. Thronson seconded. Motion carried.

Mr. Davis opened the discussion on the Sewer Consultant Report. The September report is in each Board Members file for review.

Mr. Davis opened the discussion of the P & L statements. No P & L statement month end not closed. A report will be presented next regularly scheduled meeting.

### **Invoices for Ratification:**

#### **Water Invoices**

Invoice #4021 from TTL for UCMR4-Chemical Monitoring, (\$5,458.75).

Invoice #20189182 from McCrory & Williams for Clerical, (\$1,210.00).

Invoice S7510-2059 project Harris Contracting Co – **Payment #3** / McCrory & Williams for metal building for parking and storing utility trucks and equipment, (\$37,255.03).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

#### **Sewer Invoices**

Invoice from Aqua-Aerobic Systems for Sensor, Level Transducer, 700 series, (\$4,264.84).

Invoice from Aqua-Aerobic Systems for 2750148 Module, (\$1,075.40).

Invoice #7206 from Construction Labor Services Inc. for Manhole repair Love Drive, (\$24,590.90).

Invoice #20189190 from McCrory & Williams for WWTP Operations Assessment and Training, (\$2,035.00).

Invoice #26835 from Sheppard Electric Motor SVC for Material for repairs 150 NA 1750 rpm 445 TTEFC motor, (\$7,643.00).

Invoice #1409IN007309 from Team-Mobile for repair of Limitorque Actuator, (\$1,721.54).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

### **Report of Officers:**

No Report of Officers.

### **Utilities Director Report:**

Mr. Hennis reported the plant is running good. Smoke testing is continuing. A leak was repaired on Robert Williams Drive.

**Engineer’s Report:**

Ms. Hall nothing further to report.

**Grant Petitioner Report:**

Ms. Stallman reported the next Restore Act Meeting (Bucket 2) will be held on November 7, 2018 @ 6:00 p.m., location Five Rivers.

**Accounting Report:**

Mr. BJ Gilbert was not in attendance.

**Attorney’s Report:**

Mr. Raymond Bell furnished a copy of the current City of Saraland Code for subdivisions on sewer line installation, to each Board Member, to read and review for discussion at the next regularly scheduled meeting.

**Correspondence:**

Email from ADEM in reference to preparedness for inclement weather.

Monthly ADEM well source data report for September.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:08 P.M.

ATTEST:

RATIFIED AND APPROVED:

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