

**Regular Meeting
March 15, 2018**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

	Present	Absent
:	Mr. Jim Davis	Mr. Jackie Haines
	Mr. Ron Mitchell	
	Mr. O'Neil Robinson	
	Mr. Scooter Thronson	

Mr. Bell of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Davis opened the meeting with a prayer.

Committee Reports:

Mr. Mitchell reported since the last Board Meeting two 2" meters were installed, along with a 1 1/2" tap.

Mr. Davis reported since the last Board Meeting 48 Alabama 811 locates have been worked for water and sewer. Also, 14 work orders for water, and 3 work orders for sewer, have been worked.

Old Business:

Mr. Robinson opened the discussion on the preventative maintenance plan for the system. Mr. Hennis reported the VFD drives have been ordered, when received Aqua Aerobics will install and program. Sewer line on Strange Street has been unblocked in the road. Work has been completed on Deer Run Drive lift station. There is an obstruction in the Diffusers at the plant, the Digester is currently being emptied to make repairs.

Mr. Robinson opened the discussion on Hazardous Waste Exposure. Mr. Hennis reported a meeting has been held with the men to access who is interested in the shots. Some of the employees have already received their shots and have a card. A copy of the cards will placed in their employee file.

Mr. Robinson opened the discussion on the current water rate increase. After some discussion Mr. Thronson made a motion to rescind the 8% water rate increase scheduled for the April 1, billing cycle. Mr. Mitchell seconded. Motion carried.

Mr. Robinson reported we didn't receive any funding from the Restore Act. Ms. Stallman stated there are additional funds available.

New Business:

Mr. Robinson opened the floor to open the sealed bids for the Backhoe and red Ford Truck. There was a total of five bids for the Truck and five bids for the Backhoe. Mr. Mitchell opened the truck bids. Mr. Mitchell made a motion to award to the highest qualified bidder. Mr. Davis seconded. Truck was awarded to Lynn's Enterprises with high bid of \$577.00 for the red Ford Truck.

Mr. Mitchell opened the bids for the Backhoe. Mr. Mitchell made a motion to award to the highest qualified bidder. Mr. Thronson seconded. Backhoe was awarded to Lynn's Enterprises with high bid of \$777.00.

Mr. Robinson opened the discussion on the Sewer Consultant Report. The reports are in each Board Members file. Ms. Hall reported there is a test scheduled in the month of April.

Invoices for Ratification:

Water Invoices:

Invoice #S7510-2010 from McCrory & Williams Diversity Maintenance Solutions, Payment #2/Final payment for painting office, (\$1580.00).

Invoice #20936 from Transmission Magician, for transmission overhaul meter reading truck, (\$1800.00).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Sewer Invoices

Invoice #1813 from Harris Electric., for troubleshoot and replace starter to grit pump, (\$1,289.14).

Invoice #20188859 from McCrory & Williams, for James Dean Sewer Consultant, (\$4,595.00).

Invoice #6231 from Mobile Fence for removal and installation of fence located Sewer Lift Station (\$1,362.00).

Invoice #25873 from Sheppard Electric Motor for service call to install SO 8/4 cable on Wilo Mixer, (\$1024.50).

Invoice #25789 from Sheppard Electric Motor for service call to install new basin top and install new level controller, (\$2977.00).

Invoice #25842 from Sheppard Electric Motor for installation of (3) ABB Drives, (\$31,800.00).

Invoice #SP100180461 from Thompson Cat Caterpillar Excavator and Trailer including 3 year power train warranty, (65,405.00).

Mr. Mitchell made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Report of Officers:

Mr. Mitchell no report.

Mr. Davis reported the men have been working safely. Safety meeting scheduled tomorrow.

Utilities Director Report:

Mr. Hennis has a price on a 60 lb. electric Jack Hammer of \$800.00, which is the same one that has been rented in the past. Mr. Davis made a motion to purchase a Jack Hammer per the Utility Directors recommendation. Mr. Thronson seconded. Motion carried.

Mr. Hennis is getting prices on a Lift.

Mr. Hennis has delivered the billing and collection contract to Mr. Silver of Kushla Water. Smoke testing is currently being performed.

Engineer's Report:

Ms. Hall reported since the last Board Meeting the waterline installation on 158 is 80% complete. The well project, I have talked with the driller today they have installed the pump. Samples will be available next week. A report will be given at the next Board Meeting.

Grant Petitioner Report:

Ms. Stallman gave the Board Members a copy of an update of the projects underway to be posted on the Website.

Accounting Report:

Mr. Gilbert was not in attendance.

Attorney's Report:

Mr. Bell nothing to report.

Correspondence:

Thank You card from Brad Bertrand of Diversity Maintenance Solutions.

Benefit for Officer Jackie Tucker to be held @Foosackly's March 27, 2018 8 pm for raffle drawings.

RSA correspondence Subject: RSA IT Modernization Project.

There being no further business to come before the Board; Mr. Davis made a motion to adjourn the meeting. Mr. seconded. Meeting adjourned at 6:30 P.M.

ATTEST:

RATIFIED AND APPROVED:
