

**Regular Meeting
December 7, 2017**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at Stoney's Bar-B-Que with the following Board Members present:

Present:
Mr. H. O'Neil Robinson
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. Jackie Haines

Absent:
Mr. James Davis

Ms. Carah Hall, Board Engineer was present.

Mr. Thronson opened the meeting with prayer.

Old Business:

Motion made by Mr. Thronson for Chairman Mr. Robinson to sign paperwork on the Restore Act-Project 22. Mr. Haines seconded. Motion passed.

Mr. Robinson asked Ms. Hall for the update on Test Well #5. Ms. Hall informed the Board that bids were opened and she recommends the Board to go with Grinder Drilling Service. Mr. Mitchell made motion to use Grinder Drilling Service for Test Drill/Test Well #5. Mr. Thronson seconded the motion. Motion passed.

Mr. Robinson started the discussion of Final Closeout and acceptance-sewer utilities Cherry Hill Unit 2. This item was tabled until first Board meeting in January 2018, so that Mr. Hennis can talk to Mr. Silver.

New Business:

Mr. Robinson brought to the table that Mr. Hennis, Utility Director, is eligible for a one-step 2 ½% merit increase. Mr. Thronson made motion for Mr. Hennis to this 2 ½% merit increase. Mr. Mitchell seconded the motion. Motion passed.

Mr. Robinson brought to the table that Mrs. Robinson, Office Manager, is eligible for a one-step 2 ½% merit increase. Mr. Mitchell made motion for Mrs. Robinson to this 2 ½% merit increase. Mr. Thronson seconded the motion. Motion passed.

INVOICES FOR RATIFICATION:

WATER: STS Group, deposit inv#80698, dated 11/22/2017, in the amount of \$2,601.68, re: repair and up-dating drive-thru area. First Capital Ins. Agency, Inc., inv#5891, dated 11/21/2017, in the amount of \$5,750.00, re: Right-of-way bond to ALDOT for the Highway 158 project. Gary A Brown, inv#112717, dated 11/27/2017, in the amount of \$1,200.00, re: Cracker Barrell Water Taps.

American Tank Maintenance, LLC., inv#7289,7299&7309, in the amount of \$41,619.00, re: Maintenance Program Contract, for Tank #1, #2 and Tank #3. Mr. Haines made motion to pay water invoices. Mr. Mitchell seconded. Motion passed.

SEWER: REV Construction, project# S7510-2045, dated 11/24/2017, in the amount of \$15,675.44, re: Highway 158 I-65 Service Road Sanitary Sewer Line (*payment #4*). Adams and Reese, LLP, inv#964715, dated 11/13/2017, in the amount of \$1,200.00, re: meetings with MCPB regarding hiring employees above step J and attend trial regarding Ellison Plumbing. Hydra Service, Inc., inv#124289, dated 11/27/2017, in the amount of \$7453.33, re: XRW2131 PA18/4 standard CR Configuration Mixer 230V/3PH. Hydra Service, Inc., inv#124349, dated 11/30/2017, in the amount of \$1,000.00, re: Mixer Panel. Herc Rentals, inv#29612687-001, dated 11/21/2017, in the amount of \$5,687.20, re: Truck Crane rental. Jim House & Associates, Inc., inv#7709, dated 11/09/2017, in the amount of \$8,325.00, re: Weatherby Lift Station, Flygt model NP3127.095-488 submersible pump. McCrory Williams, inv#20178724, dated 11/29/2017, in the amount of \$2,340.00, re: general service-sewer. McCrory Williams, inv#20178723, dated 11/29/2017, in the amount of \$8,010.00, re: I-65 Service Road/Highway 158, new sewer line. McCrory Williams, inv#20178721, dated 11/29/2017, in the amount of \$5,012.50, re: Celeste Road Emergency Sewer Replacement. McCrory Williams, inv#20178728, dated 11/30/2017, in the amount of \$2,000.00, re: Sewer System Mapping in AutoCADD. Mr. Thronson made motion to pay the sewer invoices. Mr. Haines seconded. Motion passed.

Report of Offices:

Mr. Hennis ask the Board Members to allow him to sell the 1996 Ford F150 Sewer Truck. Mr. Mitchell made motion for Mr. Hennis to start procedures in selling the 1996 Ford F150 Sewer Truck. Mr. Thronson seconded the motion. Motion passed.

Correspondence:

Ltr from Alabama Department of Environment Management, dtd 11/14/2017, re: Water Supply Permit #2018-505.

Email from Saraland Area Chamber of Commerce, dtd 12/01/2017, re: December 2017 Newsletter.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 6:47 P.M.

ATTEST:

RATIFIED AND APPROVED:
