

**Regular Meeting
June 21, 2018**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present	Absent
Mr. Jackie Haines	Mr. Jim Davis
Mr. O'Neil Robinson	Mr. Ron Mitchell
Mr. Scooter Thronson	

Mr. Raymond Bell of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Thronson reported since the last Board Meeting 66 payments on the credit card machine in the office.

Old Business:

Mr. Robinson opened the discussion on the preventative maintenance plan for the system. Mr. Hennis reported work is being performed at the Lift Stations.

Mr. Robinson opened the discussion on Infectious Waste Exposure. Mr. Hennis reported the men have received the second round of shots.

Mr. Robinson opened the discussion on Grease Recycle Program. Mr. Haines reported the website designer has added some information on how to properly dispose of household grease. Mr. Bell presented the Board with two proposals: (1) Rules and Regulations, Fats, Oils, and Grease and (2) Best Management Practices for Fats, Oils, and Grease. Mr. Bell requested the Board Members review these proposals and furnish feedback.

Mr. Robinson opened the discussion on sewer line depress. Mr. Hennis will restart smoke testing soon.

Mr. Robinson opened the discussion on the new samples for Test Well #5. The samples have been pulled and sent to the lab, the results should be available within approximately three weeks.

New Business:

Mr. Robinson opened the discussion on the Sewer Consultant Report. The May report is in each Board Members file for review.

Mr. Robinson opened the discussion of the P & L statements. The P & L statements are in each Board Members file. Mr. BJ Gilbert was present for any questions.

Mr. Robinson opened the discussion on correspondence from The Personnel Board for Mobile County – Deadline for bonus and incentive requests for fiscal year 2018-2019. After some discussion motion by Mr. Haines to send a letter to the Personnel Board that the Saraland Water & Sewer Board will be considering bonus and incentives. Mr. Thronson seconded.

Invoices for Ratification:

Water Invoices:

Invoice #20189012 from McCrory & Williams for Clerical, (\$1738.00).

Invoice #20189028 from McCrory & Williams for engineering and construction inspection Highway 158 Waterline Extension to Kali Oka Road, (\$1,935.00). **Water Bond Issue Project**

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Sewer Invoices

Invoice #E-12933 from Allied Steel Corp to fabricate gates per request/sketch and coat, (\$1,165.00).

Invoice #1857 from Harris Electric for trouble shoot power loss to chloride building, (\$2,463.58).

Invoice #20189013 from McCrory & Williams WWTP Operations Assessment and Training, (\$2,195.00).

Invoice #14518 from Precision Industrial Machine Inc. for Sewer Plant Screen, (\$1,015.00).

Invoice #26322 from Sheppard Electric Motor SVC for service call to make repairs to install transformer and connect mixer panel, (\$3,220.00).

Invoice #1049-1F from Slaughter Construction Company Inc. to Rehabilitate Manhole Scott Drive/Shelton Beach Estates, (\$1,340.00).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

Report of Officers:

Utilities Director Report:

Mr. Hennis reported the lime feeder for Well #2 has been received. The plant is running well. Sewer lines are being run up Celeste Road.

Mr. Hennis spoke with Mayor Rubenstein in reference to the Splash Pad being built next to the Fire Station on Highway 43.

Engineer's Report:

Ms. Hall reported the pre-construction meeting was held with Harris Contracting. Materials should be arriving 8 to 10 weeks to begin the project.

Grant Petitioner Report:

Ms. Hall reported an update on hurricane preparedness is ready to be uploaded to the website.

Accounting Report:

Mr. BJ Gilbert nothing further to report.

Attorney's Report:

Mr. Raymond Bell nothing further to report.

Correspondence:

Price Quote from Tree Beaver Tree Service to cut and remove 29 large pine trees Deer Run Drive Lift Station Quote \$4500.00 6/14/18.

Saraland Water and Sewer Training summary May 2018

ADEM Well Source Data Report May 2018

Thank You note from the Kidd Family

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:15 P.M.

ATTEST:

RATIFIED AND APPROVED:
