

**Regular Meeting
July 19, 2018**

Vice Chairman Mr. Davis called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present	Absent
Mr. Jim Davis	Mr. O'Neil Robinson
Mr. Jackie Haines	
Mr. Ron Mitchell	
Mr. Scooter Thronson	

Mr. Raymond Bell of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Mitchell opened the meeting with a prayer.

Committee Reports:

Mr. Mitchell reported since the last Board Meeting the guys have been working on the new sewer line installation on Celeste Road. A 2" irrigation tap was installed at the Saraland High School.

Mr. Haines reported since the last Board Meeting the tailgate on Truck #34 was repaired. The John Deere Backhoe has been sent to Beard Equipment for repair.

Mr. Davis reported since the last Board Meeting 45 Alabama 811 locates have been worked for water and sewer. 28 work order have been completed for water and 0 work orders for sewer.

Old Business:

Mr. Davis opened the discussion on the preventative maintenance plan for the system. Mr. Hennis reported work is being performed at the Lift Stations.

Mr. Davis opened the discussion on Infectious Waste Exposure. Mr. Hennis reported the men are waiting to get the 3rd and final shots of the series.

Mr. Davis opened the discussion on Grease Recycle Program. Mr. Bell is waiting on feedback to his proposals, then the next step will be to create an Ordinance and final step would be to initiate.

Mr. Davis opened the discussion on sewer line depress. Mr. Hennis will restart smoke testing behind the Central Church of Christ on Highway 43.

Mr. Davis opened the discussion on the new samples for Test Well #5. The only test result not received on the test well is Inorganics. This test result should be available within a few weeks.

New Business:

Mr. Davis opened the discussion on the Sewer Consultant Report. The June report is in each Board Members file for review.

Mr. Davis opened the discussion of the P & L statements. The P & L statements are in each Board Members file. Mr. BJ Gilbert was present for any questions.

Mr. Davis opened the discussion on a one step 2 ½% merit increase Step I Grade 8 for Steve Williams. Motion by Mr. Thronson to grant. Mr. Haines seconded. Motion carried.

Mr. Davis opened the discussion on a one step 2 ½% merit increase Step B Grade 9 for Paula Garrick. Motion by Mr. Thronson to grant. Mr. Haines seconded. Motion carried.

Mr. Davis opened the discussion on a coke machine located Sewer Plant. Mr. Hennis reported Coca Cola Company has delivered a coke machine to the plant at no cost to the Saraland Water & Sewer Board. No action necessary.

Mr. Davis opened the discussion on a surplus 450 KW Cummings Generator. Mr. Hennis requested this equipment be declared surplus. The Board instructed Mr. Hennis to investigate the best way to sell.

Mr. Davis opened the discussion on Vermeer Tractor hydraulic cylinder. Mr. Hennis reported the cylinder was not repairable and a new one has been ordered.

Invoices for Ratification:

Water Invoices:

Invoice #3583968-000-000 from Consolidated Pipe & Supply for splash pad supplies, (\$7394.00).

Invoice #3584183-000-000 from Consolidated Supply & Pipe for Saraland High School tap, (\$1355.00).

Invoice #20189046 from McCrory & Williams for Clerical, (\$1320.00).

Invoice for A-Long Boring Inc. / McCrory & Williams for Highway 158 Waterline Extension to Kali Oka Road, (\$22,966.13). **Water Bond Issue Project/# 6 Final Payment.**

Invoice #1803169 from TTL for 2018 Consumer Confidence Report (\$3,328.52).

Invoice from Vermeer for Hydraulic Cylinder-3X, (\$2,440.70).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

Sewer Invoices

Invoice #21573 from Cedarchem for 2 – 450 lb. Drum cedarfloc 2062, (\$1,116.00).

Invoice #307711 from Clean Rite for vacuum and clean lift station at Spanish Trace, (\$1,161.25).

Invoice #9239 from Jim House & Associates Inc. for lightning damage replacement lamps etc, (\$33,864.00). **Insurance claim.**

Invoice #9117 from Jim House & Associates Inc. for Impeller, wear plate, flap valve and O ring back cover, (\$5,684.19).

Invoice #9249 from Jim House & Associates Inc. to furnish and install a triplex pump controller and submersible transducer. (\$3,169.00).

Invoice #9216 from Jim House & Associates Inc. for Impeller, wear plate and flap valve for T-8 pump, (\$1,679.61).

Invoice #20189047 from McCrory & Williams WWTP Operations Assessment and Training, (\$2,180.00).

Invoice #26387 from Sheppard Electric Motor SVC for pump with #1 impeller 230/460 volts, (\$4,985.00).

Invoice #0032977-IN from SIS to clean 4 lift stations including large lift station at Saraland plant, (\$1,512.87).

Invoice Tree Beaver Tree Service to cut & remove 29 large pine trees, 2nd Installment of 3, (\$1,500.00).

Mr. Mitchell made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

Report of Officers:

No Officer reports this meeting.

Utilities Director Report:

Mr. Hennis reported Weston Moody has resigned.

Work is being performed on Park, Deer Run and Forest Avenue lift stations.

Mr. Hennis is currently applying for a County Road right of way permit on Celeste Road.

Engineer's Report:

Ms. Hall no report this meeting.

Grant Petitioner Report:

Ms. Hall reported the next report is ready to be uploaded to the website.

Accounting Report:

Mr. BJ Gilbert nothing further to report.

Attorney’s Report:

Mr. Raymond Bell no report.

Correspondence:

Griner Drilling Saraland reports for Well #5.

Mobile County Personnel Board Budget for 2018/2019.

City of Saraland Ordinance 1112 annexing property to the City of Saraland under code Section 11-42-21.

Letter from Saraland Board of Education requesting waiver of tap fee for the new installation at Saraland High School.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:28 P.M.

ATTEST:

RATIFIED AND APPROVED:
