

**Regular Meeting
July 20, 2017**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present:
Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Absent:

Mr. Raymond Bell of Adams & Reese law firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Haines opened the meeting with a prayer.

Committee Reports:

Mr. Davis reported since the last Board Meeting there have been 15 water and 4 sewer work orders completed. 25 – 811 locates.

Mr. Mitchell reported since the last Board Meeting 101 – 3/4” radio read meters have been installed.

Old Business:

Mr. Robinson opened the discussion on Aaron Oil Contract. After some discussion the Board decided to further review options for the new Contract with Aaron Oil.

Mr. Robinson opened the discussion on credit card machines for the office. Mrs. Robinson has reviewed three offers and her recommendation is to use Regions, since there will be no cost to the company. Motion by Mr. Thronson to accept Regions Bank proposal unless the company will incur cost not discussed. Mr. Davis seconded. Motion carried

Mr. Robinson opened the discussion on bids for Highway 158. Advertisement will begin next month and the bids will be accepted.

Mr. Robinson opened the discussion on 5% Cost of Living increase. After some discussion Mr. Mitchell made a motion to replace the 3% increase with a 2 ½% cost of living increase, the Board will also take 100% of the Blue Cross/Blue Shield rate increase. Mr. Thronson seconded. Motion carried.

Mr. Robinson opened the discussion on drum screen bids. Carah is researching vendors. She will have a presentation at the next Board Meeting.

Mr. Hennis requested permission to replace the Kyser Blower 150 HP motor at the Reactor. Mr. Thronson made a motion to allow Mr. Hennis to get prices and purchase. Mr. Davis seconded. Motion carried.

Mr. Robinson opened the discussion on cancelling one Water Service Operator II Position. Mr. Thronson made a motion to cancel one Water Service Operator II Position. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on creating one Water Service Operator I Position. Mr. Thronson made a motion to create one Water Service Operator I Position. Mr. Haines seconded. Motion carried.

New Business:

Mr. Robinson welcomed the representatives from Aaron Oil. Mr. Chris McNeil addressed the Board with his concerns over the new contract and rate structure for discharge. Mr. McNeil stated his business is very competitive and a large increase will hurt there business. Mr. Robinson stated the Board will take your concerns under consideration and will get back with the company.

Mr. Robinson opened the discussion on Blue Cross/Blue Shield rate increase. This item was addressed with the cost of living increase.

Mr. Robinson opened the discussion on the filter media at Well #1. Mr. Hennis requested permission to replace the media at Well #1. Mr. Davis made a motion to grant permission to Mr. Hennis to replace the filter media. Mr. Thronson seconded. Motion carried.

Mr. Robinson opened the discussion on the ARSEA Apeal request for a one-time bonus for retirees. After some discussion Motion made by Mr. Mitchell to grant a one-time bonus for retirees. Mr. Davis seconded. Motion carried.

Mr. Robinson introduced B. J. Gilbert of Karen Simmons CPA firm to present the Water & Sewer P & L's. Mr. Gilbert gave each Board member a copy of the P & L's and stated if anyone has questions or concerns they may contact him by email or phone.

Invoices for Ratification:

Water Invoices:

Invoice #12638 from Advanced Integrated Security for replacement of 32-Channel DVR, (\$2,685.00).

Invoice #20178504 from McCrory & Williams for clerical services, (\$1,826.00).

Invoice #6320 from Saraland Area Chamber of Commerce for membership, (\$210.00).

Invoice #505670 from LaMotte for Smart 3 Colorimeter, (\$1,084.07).

Mr. Thronson made a motion to pool and pay the invoices. Mr. Haines seconded. Motion carried.

Sewer Invoices:

Invoice #29347959-002 from Herc Rentals for one truck crane single, (\$4,550.50).

Invoice #6836 from Construction Labor Services Inc. for emergency manhole repair, (\$17,658.52).

Invoice #6784 from Jim House & Associates, (\$1,296.45)

Invoice #3439 from Quick-Rooter LLC for delivery of sewer bugs from Bay Minette Plant, (\$1,400.00).

Invoice #M15347 from Truck Equipment Sales Inc. for Sewer Truck with crane body, (\$35,863.00).

Mr. Haines made a motion to pool and pay the invoices. Mr. Thronson seconded. Motion carried.

Water & Sewer Invoice

Invoice #1170079 from Badger Meter Annual Service Contract, (\$4,751.52).

Mr. Haines made a motion to pay the invoice. Mr. Davis seconded. Motion carried.

Report of Officers:

Mr. Davis reported the monthly Health and Safety meeting will be held tomorrow at 11:15.

Utilities Director Report:

Mr. Hennis reported since the last board meeting during the ADEM evaluation they stated the equalization basin needs to be cleaned out. There is a sewer leak on Shelton Beach Road which will be repaired as soon as possible.

Engineer's Report:

Ms. Hall nothing to report.

Grant Petitioner Report:

Ms. Stallman nothing to report.

Attorney's Report:

Mr. Bell nothing to report.

Correspondence:

Ltr from ARSEA Apeal, bonus for retirees, dated 7/14/17.

Ltr from Mobile County Personnel Department 2017/2018 Budget, dated 7/12/17.

Copies of deposits for recycling of materials from Sewer Department.

There being no further business to come before the Board; Mr. Haines made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:58 P.M.

ATTEST:

RATIFIED AND APPROVED:
