

**Regular Meeting
September 20, 2018**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

| Present | Absent |
|----------------------|-------------------|
| Mr. Jim Davis | Mr. Jackie Haines |
| Mr. O’Neil Robinson | Mr. Ron Mitchell |
| Mr. Scooter Thronson | |

Mr. Raymond Bell of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Thronson opened the meeting with a prayer.

Committee Reports:

Mr. Thronson reported since the last Board Meeting for the month of August 2018, there were 117 credit card payments and from September 6th to the 20th, 2018 there were 67.

Mr. Davis reported since the last Board Meeting the field crews have completed 87 – 811 locates. In addition 19 water work orders and 1 sewer work order was completed.

Old Business:

Mr. Robinson opened the discussion on the sewer water rates. After some discussion Mr. Davis made a motion to rescind our decision as a Board to raise our sewer rates by 20% with one exception that we leave the minimum consumption rate at 3000 gallons. Mr. Thronson seconded. Motion carried.

Mr. Robinson opened the discussion on the preventative maintenance plan for the system. Mr. Hennis is working on the 3 year plan, it should be ready next meeting.

Mr. Robinson opened the discussion on the Grease Recycle Program. No report.

Mr. Robinson opened the discussion on sewer line depress. Ms. Hall reported the survey crew has been to the site today and the report will be ready next week. Ms. Hall will have three options for the Board, elimination, a new line or routine maintenance, at the next regularly scheduled meeting.

Mr. Robinson opened the discussion on alternate Well sites. Ms. Hall stated at the last meeting it was discussed to run a pumping test on Well #4. The process has been started however the data

is not available yet. Mr. Hennis has instructed the men to prepare the Well and he has also sent out notifications to the citizens about possible fluctuation of water pressure in addition to cloudy water.

Mr. Robinson opened the discussion on the Celeste Road sewer line permits. Ms. Hall reported the permit has been approved.

Mr. Robinson opened the discussion on sewer line damage by AT & T. Mr. Hennis is waiting on a return call from AT & T in reference to this claim.

Mr. Robinson opened the discussion on Fresenius Medical Care water quality guarantee. Mr. Bell is waiting on a response from Fresenius Medical Care Corporate Office.

Mr. Robinson opened the discussion on a new position for the Waste Water Treatment Plant. Mr. Bell stated the next step would be to petition the Personnel Board. Mr. Davis made a motion to create the Waste Water Treatment position. Mr. Thronson seconded. Motion Carried.

New Business:

Mr. Robinson opened the discussion on the Website Support. After some discussion Mr. Thronson made a motion to pay a one-time fee of \$2000.00 to enhance our website. Mr. Davis seconded. Motion carried.

Mr. Robinson opened the discussion on the Sewer Consultant Report. The August report is in each Board Members file for review.

Mr. Robinson opened the discussion of the P & L statements. There is a P & L statement in each Board Members file for discussion at the next Board Meeting.

Invoices for Ratification:

Water Invoices

Invoice #S100151404.002 from Central Pipe for (4) 1 ½” meters - Publix, (\$3,292.00).

Invoice #S100153156.001 from Central Pipe 2” meter and accessories – Publix, (\$1094.80).

Invoice #3585728-000-000 from Consolidated Pipe & Supply Co. for meter boxes, (\$1,640.00)

Invoice #20189137 from McCrory & Williams for Clerical, (\$1,122.00).

Invoice S7510-2059 project Harris Contracting Co – **Payment #2** / McCrory & Williams for metal building for parking and storing utility trucks and equipment, (\$31,262.36).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Sewer Invoices

Invoice #0036811-IN from SIS for cleaning and video 450' of 8" sewer line, cleaned 3 lift stations (\$2,383.55).

Invoice #1925 from Harris Electric for thermal protectors for blowers, (\$3,289.27) 6/4/18

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Report of Officers:

Mr. Davis reported the monthly health and safety meeting will be held tomorrow @ 11:15. In addition two performance reviews and Mr. Hennis performance review will be held.

Utilities Director Report:

Mr. Hennis reported Robert Miller has passed his Grade 4 Sewer Certification.

Mr. Hennis reported scrap metals from the water and sewer divisions will be hauled off.

Mr. Hennis is still waiting on a response from STC in reference to the after-hours call service.

A water line leak has been repaired on Hummingbird/Thunderbird Drive. Mr. Hennis would like to replace this line.

Engineer's Report:

Ms. Hall reported the two Generator reports have been reviewed for the Generator Grant.

Grant Petitioner Report:

Ms. Hall will need a letter from Mike Black, Building Inspector of the City of Saraland in reference to the Generator Grant.

Accounting Report:

Mr. BJ Gilbert was not in attendance.

Attorney's Report:

Mr. Raymond Bell nothing further to report.

Correspondence:

The Personnel Board for Mobile County, Alabama, ltr 2018-2019 Holiday Schedule approved.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:27 P.M.

ATTEST:

RATIFIED AND APPROVED:
