

Regular Meeting
August 3, 2017

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water Service Conference room with the following Board Members present:

Present:
Mr. H. O'Neil Robinson
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. James Davis
Mr. Jackie Haines

Absent:

Ms. Carah Hall, Board Engineer, and Mr. Raymond Bell, Board Attorney, were present.

Mr. Robinson opened the meeting with prayer.

Committee Reports:

Mr. Mitchell reported that since the last board meeting One Hundred two (102) radio read meters have been installed, a new 1 1/2" service line was installed. A one-inch (1") and a six-inch (6") tap was installed along with a three-inch (3") meter and vault were installed at the Medical Complex.

Mr. Davis reported that since the last board meeting, One Hundred eleven 811 locates have been worked for the Water and Sewer Departments. Thirteen (13) work orders for water have been worked and one (1) work orders worked for the sewer department.

Mr. Haines reported that since the last board meeting, the aerator at Well #1 has been cleaned and is ready for new filter media.

Mr. Thronson was not present at this time to give his report. Mr. Thronson did give his report later in the meeting under the "Report of Officers".

Old Business:

Mr. Robinson asked for an update on the Aaron Oil Discharge. After further discussion the Board agreed for Ms. Hall to talk to Mr. Hennis and for this item to stay on the agenda for next meeting.

Mr. Robinson discussed the Bids for Highway 158. Ms. Hall informed the Board that the announcement will be in the paper beginning next week, and the bids will be opened the 7th of September around 3:00pm and will hope to award it the following Board Meeting.

Mr. Robinson talked about the test well for #5 Well, Ms. Hall informed the Board that she has received two quotes from different companies and that she will take the two quotes and redefine them to make them more specific.

New Business:

Mr. Robinson informed the Board that the men took scrap metal to a recycling establishment and received little over \$4,000.00 (Four Thousand) dollars, and ask the Board to make a motion for Mr. Hennis to go in the bid book and get a 0 turn lawnmower for the Sewer Plant. Mr. Davis made motion for Mr. Hennis to invest the money received from recycling scrap metal and get a lawnmower for the Sewer Plant, on one condition that the lawnmower be use for the Sewer Plant only or for the facilities of the Saraland Water and Sewer Service only. Mr. Haines seconded the motion. Motion passed.

Mr. Robinson started the discussion of the contract for the Grant Petitioner is up for a renewal. Mr. Thronson made motion to renew Ms. Stallman's contract as the Grant Petitioner for one year. Mr. Haines seconded the motion. Motion passed.

Mr. Robinson started the discussion of Saraland Water and Sewer Service creating a Public Service Worker II position. Mr. Mitchell made motion to create this position. Mr. Davis seconds the motion. Motion passed.

Mr. Robinson asked Mr. Bell to inform the Board of a letter Ms. Marie Morris wants Saraland Water and Sewer Service to provide her. Mr. Bell's recommendation is that Saraland Water and Sewer Service not provide Ms. Morris this letter in predicting the future. Mr. Haines made motion that Saraland Water and Sewer Service do not provide Ms. Morris such a letter. Mr. Thronson seconded the motion. Motion passed.

INVOICES FOR RATIFICATION:

WATER: A & B Electric Co. of Mobile, Inc., inv#19674, in the amount of \$10,428.83, re: Furnish service to install generator and transfer switch at Well #1. Camellia Specialties Inc., DBA Camellia Trophy, inv#26662, in the amount of \$1079.48, re: 2'x3' sign, and one plaque. The Personnel Board of Mobile County, Alabama, inv#10777, in the amount of \$1,158.58, re: 2016-2017 Quarterly Personnel Board expense. TTL, Inc., inv#130170173, in the amount of \$3,188.32, re: Consumer Confidence Report (CCR). Mr. Haines made motion to pay the water invoice. Mr. Thronson seconded. Motion passed.

SEWER: Allen Southern Electric Motor Service, Inc., inv#163460, in the amount of \$7,100.00, re: TECO 150HP 1800RPM. AT&T, claim number BLST-66-201707-17-0068-GAE, in the amount of \$1,324.36, re: damages to telephone line at 722 Doby Lane. Camellia Specialties Inc., DBA Camellia Trophy, inv#26662, in the amount of \$1079.47, re: 2'x3' sign, and one plaque. Hydra Service, Inc., inv#121878, in the amount of \$2,944.00 re: rental of Godwin DRI Prime CD100M, trailer mounted, diesel driven 4" pump. Jim House & Associates, Inc., inv#6913, in the amount of \$1,438.00 re: 25HP, 3 phase double shafted motor for a Gorman Rupp auto start station. McCory Williams, inv#20178539, in the amount of \$9,510.00 re: I-65 Service Road/Highway 158, New Sewer Line. McCory Williams, inv#20178532, in the amount of \$2,600.00, re: CDBG project, construction phase, resident inspection service. McCory Williams, inv#20178529, in the amount of \$1,980.00, re: prepare Sewer System Mapping in AutoCADD. Sheppard Electric Motor SVC, inv#24777, in the amount of \$1,000.45, re: pump replaced moisture sensor cord and thermal sensor cord on pump. SIS, inv#0015773-IN, in the amount of \$1,248.92, re: transfer sewer from North tank to South tank with pump truck. SIS, inv#0016101-IN, in the amount of \$1,908.07, re: clean sludge for the water plant tank and clean lift station on First Avenue. Southern Controls, Inc., inv#4045828-00, in the amount of \$1,355.72, re: CH

DG1-34023FB-C21C 15HP CT 480V DRIVE. Team Industrial Service, Inc., inv#2697014, in the amount of \$1,109.64, re: troubleshoot Limitorque Actuator under the direction of Chad Hennis. Mr. Davis made motion to pay the sewer invoices. Mr. Haines seconded. Motion passed.

Report of Offices:

Mr. Thronson, which arrived after the committee reports were done, reported that Saraland Water and Sewer Service has hired a new employee in the office, Ms. Boykin is training Ms. Garrick to eventually take over the drive through window, training is going very well.

Mr. Mitchell reported that at this time there are no CDs maturing. Also contact with Mr. Charles Ernest at Regions Bank has been made, he was informed of the Board's decision to accept the proposal from Regions Bank to use their credit card machine in the office. Mr. Ernest said he will get all the documentation together and then train the office staff using the credit card terminals. Mr. Mitchell added that he would like for the Chairman to inform the Board of the moving day of the meetings to be held at our new bigger building, next door.

Mr. Robinson informed the Board that yes, it is time for the meetings to be held at the building next door, that at this time a table is needed to be found to go over there, the table the Board is using now is for the Map room.

Mr. Davis asked Mr. Vaughn if the building was ready next door, from a previous roof leak. Mr. Vaughn did inform Mr. Davis that there is still a leak in the roof. Mr. Davis did state that he wants this to be placed on the agenda, that this needs to be fixed. Mr. Davis also reported that the monthly safety meeting will be held tomorrow (August 4) at 11:15. Mr. Davis also reported that one Employee, on July 20th, was injured on the job, he has been referred to the Orthopedic Group, and at this time he is waiting for an appointment with them. Mr. Davis also reported that our Sewer Operator, Mr. Brault will be receiving a certified letter of termination.

Mr. Robinson also added, that he has intention to check out the contract that we have with the security company, Mr. Robinson believes that cameras are needed next door.

Mr. Robinson informed Ms. Hall that he would like the Grit Machine fixed. He understands she is working on the Drum Screen, which Ms. Hall did inform the Board that she is waiting on two more quotes, and then she will be able to bring that to the Board.

Mr. Robinson asked Mr. Bell for an update on the lawsuits, Mr. Bell reported to the Board, that unless one of the lawsuits we are pursuing opens an "Estate of", it is not worth the money to go any further with it.

Ms. Hall informed the Board that the sewer lines on the frontage road is almost complete, she would estimate within the next week to two weeks it will be ready.

Mr. Robinson, not knowing because everyone listed on the Agenda was accounted for, asked the gentleman that was present at the beginning of the meeting, did he have something to say to the Board. The gentleman introduced himself as Dan O'Donnell, of O'Donnell Associates, Inc. Mr. O'Donnell states that since 2009 he has had a contract with Saraland Water Service, and haven't been given any work since then. Mr. Robinson informed Mr. O'Donnell that he would check into his claim and get back in touch with him.

Correspondence:

Ltr from Mrs. Liana Barnett, Mobile County Personnel Board, dtd 7/18/17, re: Lift Station Mechanic, Lift Station Mechanic Assistant.

Ltr from Mrs. Liana Barnett, Mobile County Personnel Board, dtd 7/12/17, re: Mobile County Personnel Board Budget for 2017/2018.

There being no further business to come before the Board, Motion by Mr. Davis to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 6:24 P.M.

ATTEST:

RATIFIED AND APPROVED:
