

**Regular Meeting  
February 1, 2018**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. H. O'Neil Robinson  
Mr. Ron Mitchell  
Mr. Scooter Thronson  
Mr. Jackie Haines  
Mr. James Davis

Absent:

Ms. Carah Hall, Board Engineer and Mr. Raymond Bell, Board Attorney was present.

Mr. Mitchell opened the meeting with prayer.

**Committee Reports:**

Mr. Haines reported that his information for the meeting are items on the Agenda.

Mr. Mitchell reported that since the last meeting the men have installed one (1) 2" radio read meter, repaired 2" broken water line, also repaired a 16" airline at the sewer plant.

**Old Business:**

Mr. Robinson asked for an update on equipment being purchased. Mr. Hennis informed the Board that he has checked into it and it is on the NJPA listing. Mr. Bell asked the Board to allow Mr. Hennis and himself to go over the information and bring it back before the Board in two weeks. Mr. Hennis also added that he would like for the next equipment purchase to be a Forklift.

Mr. Robinson informed the Board that the old business of Jeff Lowe is to be tabled until next meeting.

**New Business:**

Mr. Robinson started the discussing the sewer lines on Celeste Road. After further discussion Mr. Davis made motion for Ms. Hall to compile a sustainable long-term plan to divert the sewer from Celeste Road to Highway 158 and include the continuation of sewer lines further up Celeste Road. Mr. Haines second the motion. Motion passed.

Mr. Robinson recognized a guest and asked for him to address the Board. Councilman Mr. Biggs, wanted to inform the Board that the future development is going to start before the end of the year and communication between the City of Saraland and the Water and Sewer Board Members is utmost importance.

Mr. Robinson started the discussing a Well Resolution, the City of Saraland already has an ordinance against having a well in the City of Saraland. The Board addressed Mr. Bell, which in turn responded, the fact of the matter is if it's an ordinance put in place by the City of Saraland than it is the law. Mr. Mitchell addressed the Board in stating that with the new construction of businesses, he would like for the Board to ask the City to consider granting permission to Commercial Properties to allow the installation of a Well for irrigation purposes only.

Mr. Robinson brought to the Board for discussing the hiring of new employees and Mr. Dean. Mr. Robinson asked Mr. Hennis how are the classes going with Mr. Dean. Mr. Hennis responded that classes are going good. Mr. Davis then stated the fact of the matter is that we have this consultant teaching our employees, are they going to the next step to get their certification? Mr. Robinson's concern is the matter of having a lot of labors but we need operators. Mr. Hennis suggested that we inform the new labor hires that it will be expected of him within so many months of his hire date to become a certified operator. Mr. Davis informed Mr. Hennis that tomorrow before the interviews they will discuss about placing a clause of such in the contract of new employees. Mr. Bell informed Mr. Davis that Saraland Water and Sewer Service does not have a contract for new employees, but in listing our openings for new employment we go through the Mobile Personnel Board, where the requirements are listed under the opened position. Mr. Hennis said earlier that MAWSS has some statement for their new hires. Mr. Davis asked Mr. Bell to look into how MAWSS has theirs worded with the Mobile Personnel Board and to see how we can incorporate something stating this into our new hires qualification.

Mr. Robinson stated that Mr. Ard talked to him about the need for the Sewer Employees to be offered the ability to receive Hepatitis shots, if the employee refuses, he would sign a waiver stating he was offered but refused. Mr. Davis informed of what the shot entails, he also added the preferred method is to wear your personal protective equipment and to keep the blood born pathogens out of your body. Mr. Davis added that if the Board voted to accept the offering Hepatitis shot to employees, a blood born pathogen program will have to be written for Hepatitis also. Mr. Davis' recommendation look at utilizing our personal protection equipment and engineering controls.

Mr. Robinson asked Mr. Hennis to address the Board concerning the VFD purchase, PLC upgrade. Mr. Hennis asked if he may purchase three (3) VFD, (one for each blower), and to have Aqua Products to do the installation. Mr. Haines made motion for Mr. Hennis to make the purchase and to have Aqua Products to install. Mr. Davis seconded the motion. Motion passed.

Mr. Robinson brought before the Board to discuss selling the Backhoe. Mr. Thronson made motion to take sealed Bids on selling the Backhoe. Mr. Haines seconded the motion. Motion passed.

Mr. Robinson asked Mr. Hennis to address the Board concerning purchasing a Lime Feeder (Lime Hopper) for Well #2. Mr. Hennis did inform the Board members that this particular hopper is the oldest and needs to be replace first. Mr. Davis made motion for Mr. Hennis to purchase a lime feeder (lime hopper) for Well #2. Mr. Mitchell seconded the motion. Motion passed.

Mr. Robinson brings to the attention to the Board the two (2) quotes obtained on painting the Main Office Building. After further discussion the Mr. Haines made motion that we award the painting of the Main Office to Diversity Maintenance Solutions. Mr. Davis seconded the motion. Motion passed.

#### **INVOICES FOR RATIFICATION:**

WATER: Safety Shoes, inv#96516, dated 1/25/2018, in the amount of \$1,105.00, re: Carhartt Jackets. Data Flow Systems, Inc., inv#69664, dated 01/12/2018, in the amount of \$3,018.00, re: DFS Service. The Personnel Board for Mobile County, inv#10819, dated 01/16/2018, in the amount of \$2,941.46, re: Second Quarter Expense. McCrory Williams, inv#20188801, dated 01/26/2018, in the amount of \$1,535.00, re: Bond Issue Project. McCrory Williams, inv#20188790, dated 01/17/2018, in the amount of \$2,090.00, re: Consulting Services Support. McCrory Williams, inv#20188805, dated 01/14/2018, in the amount of \$1,080.00, re: General Services. Mr. Thronson made motion to pay water invoices. Mr. Haines seconded. Motion passed.

**SEWER:** SIS, inv#0023708-IN, dated 01/17/2018, in the amount of \$1,450.40, re: Clean out grit pit and ran line to pump at Sewer Plant. Team Industrial Service (Furmanite)., inv#1409-IN-001401, dated 01/03/2018, in the amount of \$26,559.35, re: 18” Double Flange 150LB and 20” Plug Valve Change out. Team Industrial Service (Furmanite)., inv#1409-IN-001560, dated 12/20/2017, in the amount of \$2,697.36, re: pulled valve and inspect, pulled, replaced and reinstalled bearing. SIS, inv#0024247-IN, dated 12/19/2017, minus credit memo dated 01/30/2018, final amount of \$1,500.00, re: Vacuum out EQ basin at plant. A&B Electric Co., inv#19993, dated 01/15/2018, in the amount of \$1,068.47, re: relocate power for actuators at Treatment Plant. McCrory Williams, inv#20188803, dated 01/26/2018, in the amount of \$3,820.00, re: WWTP Operations Assessment and Training (James W Dean). McCrory Williams, inv#20188808, dated 01/26/2018, in the amount of \$3,160.00, re: Prepare Sewer System Mapping in AutoCADD. McCrory Williams, inv#20188806, dated 01/26/2018, in the amount of \$2,420.00, re: General Services. McCrory Williams, inv#20188807, dated 01/26/2018, in the amount of \$3,135.00, re: Celeste Road Emergency Sewer Replacement. Mr. Mitchell made motion to pay the sewer invoices. Mr. Haines seconded. Motion passed.

### **Report of Offices:**

Mr. Mitchell reported that at this time there are no CDs maturing.

Mr. Davis informed the Board Members that the monthly safety meeting will be held tomorrow (Friday, February 2, 2018). Mr. Davis reported that he and Mr. Hennis have two (2) interviews tomorrow for prospective employees.

Mr. Robinson asked about Well #5. Ms. Hall informed the Board that there were some schedule conflicts but by the next meeting she will have a report for the Board.

Mr. Hennis reported that the Blower has arrived and it will be set on the pad and connected. ADEM did their yearly inspection on both the Sewer Treatment Plant and the Water Service, both had good marks. The Sewer personnel are redoing the drying beds, one of the blocks has been hit in the past, but going to use that for sludge if they need to. Mr. Ard is doing a good job at the Sewer Treatment Plant. Mr. Hennis also reported that the Smoke Test will probably start next week in Shelton Beach Estates.

Mr. Bell addressed and informed the Board of the Sewer collection agreement for Kushla Water and Turnerville Water he gave out copies to the Board for them to go over it and give feedback to Mr. Bell.

Mr. Davis asked Mr. Bell about the Duke Litigation. Mr. Bell informed Mr. Davis and the Board that at this time it is at a standstill.

Mr. Robinson asked Mr. Bell about the representatives of La Maison wanting to have a meeting with us. Mr. Bell informed the Board that he took the initiative action, and he did not receive any response.

**Correspondence:**

Thank You card from Jean Etheridge.

Alabama Public Utilities Alliance packet.

There being no further business to come before the Board, Motion made by Mr. Haines to adjourn. Motion seconded by Mr. Mitchell. Meeting adjourned at 6:59 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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