

Regular Meeting

June 1, 2017

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water Service Conference room with the following Board Members present:

Present:

Mr. H. O'Neil Robinson
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. James Davis

Absent:

Ms. Carah Hall, Board Engineer, and Mr. Raymond Bell, Board Attorney, were present.

Mr. Robinson opened the meeting with prayer.

Committee Reports:

Mr. Mitchell reported that since the last board meeting a 2" water line was repaired, a ¾" service line was repaired, 123 radio read meters were installed and 12ft section of sewer main was replaced on Elm Street.

Mr. Thronson reported since the last Board Meeting, there has been absents in the office due to illness but the office staff has pulled together to keep things going. Mrs. K McDuffie is continuing to cross train Ms. Boykin in Daily Deposits.

Mr. Davis reported that since the last board meeting, fifty-two 811 locates have been worked for the Water and Sewer Departments. Twelve work orders for water have been worked and eight work orders worked for the sewer department.

Old Business:

Mr. Robinson asked for an update on the Aaron Oil Discharge. Mr. Bell informed to the Board that he has made numerous attempts to contact the President of Aaron Oil, with no success. Mr. Mitchell suggest to Mr. Bell to contact Ms. Cass and gave Mr. Bell her number. Since Mr. Bell has had no contact with Aaron Oil, this is to stay on the Agenda for next meeting.

Mr. Robinson asked Ms. Hall about the Sewer Consultant. Ms. Hall informed the Board, she has sent out request to four (4) persons, she did talk to all four, and Ms. Hall's recommendation would be for the Board to hire Mr. Dean for a twelve-month period. Mr. Davis made motion to accept Mr. Dean as the Sewer Consultant. Mr. Mitchell second the motion. Motion passed.

Mr. Robinson ask Mr. Hennis for an update on the Sewer Mechanic/Sewer Mechanic Assistant pay scale. Mr. Hennis reported to the Board, he has talked to the Mobile County Personnel Board and the pay scale has been changed.

New Business:

Mr. Robinson talked about the sewer lines in Turnerville. The Board did say that numerous residence located on Celeste Road have Sceptic Tanks and are not hooked up to the sewer lines. Mr. Mitchell then suggested to the Board that the citizens of the City of Saraland that have a sceptic tank and not currently connected to the Saraland Sewer System, which is available to them for hook up, should be charged a minimum fee regardless if they are hooked up to the Sewer System or not. The Board would like for this subject to be placed on the Agenda for the next meeting.

Mr. Robinson started the discussion of having a Credit Card Machine in the office area. Mr. Hennis said he believes this should be offered to the customers and not be limited to just the website. The Board did agree and ask that four to five options from Companies be brought to the next Board meeting.

INVOICES FOR RATIFICATION:

SEWER: Inv# 1011047, Aqua Aerobic, in the amount of \$59,658.28, for Parts-Biological Equipment. Construction Labor Services, inv#6819, in the amount of \$9,181.32, Upgrade Hampton Inn Lift Station. GreenSouth Solution, LLC., Payment request #2, in the amount of \$3,850.00, Emergency Cleaning of South SBR Tank, Aeration/UV Basin, Post-Equalization Basin at Saraland WWTP. First Capital Insurance Agency, inv#5755, in the amount of \$6,482.00, WC Payroll Audit. Mr. Thronson made motion to pay the invoices. Mr. Haines second. Motion passed.

Report of Offices:

Mr. Mitchell reported that a CD did mature and he reinvested it a 13 month, 1.3%.

Mr. Davis informed the Board Members that an outside employee's evaluation has been completed.

Attorney's Report:

Mr. Bell reported on 105 Delisa Drive, he informed the board that the current renters of the address want to cooperate with us and connect to the main water line and establish an account. Mr. Bell ask the Board members of how did they want to proceed with the current renter as far as how to bill them for previous usage. Mr. Bell also recommended to the Board to state the Well at 105 Delisa Drive be decommissioned by a professional (licensed plumber).

Engineer's Report:

Ms. Hall reported to the Board, the lining of the sewer on the three roads is completed. The sewer line on Frontage Road started this week, and anticipate to be done next month, but they have until August.

Correspondence:

Ltr to ADEM from Carah Hall, McCrory & Williams, dtd 5/25/17, re: Municipal Water Pollution Prevention (MWPP) 2016 Annual Report

Saraland Area Chamber of Commerce-June Newsletter and Luncheon Invitation

There being no further business to come before the Board, Motion by Mr. Thronson to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 6:47 P.M.

ATTEST:

RATIFIED AND APPROVED:
