

Regular Meeting

June 7, 2018

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. H. O'Neil Robinson
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. Jackie Haines

Absent:

Mr. James Davis

Ms. Carah Hall, Board Engineer and Mr. Raymond Bell, Board Attorney was present.

Mr. Thronson opened the meeting with prayer.

Committee Reports:

Mr. Haines reported that since the last Board Meeting, the Kubota lawnmower has been sent to the shop for maintenance.

Mr. Mitchell reported that Wednesday was National Running day and he shared his participation with the Board.

AT THIS TIME THE BOARD TOOK A SMALL BREAK

Old Business:

Mr. Robinson started the discussion the Preventative Maintenance Plan for the System. Mr. Hennis informed the Board that since the last meeting the crew is currently working on the Deer Run and Forest Avenue Lift Station. Mr. Hennis also informed the Board that the manhole in Shelton Beach Estates had been lined.

Mr. Robinson asked Mr. Bell to discuss with the Board the Grease Program. Mr. Bell informed the Board he has talked to the Attorney for the City of Saraland. Mr. Bell needs for the Board to discuss how the inspections and fines are going to be handled for the commercial grease program, it is needed to finish the draft copy of our policy we are trying to put in place.

Mr. Robinson asked an update on the depressed sewer lines. Mr. Hennis informed the Board it is still currently being worked on.

Mr. Robinson asked Ms. Hall to give an update on the samples for the new Test Well. Ms. Hall told the Board that at this time we are still waiting on some of the results.

New Business:

Mr. Robinson read aloud a comment from a City of Saraland citizen, Mr. Stanfield was very appreciative of the quick response of Mr. Holmes and Mr. Hawkins, in getting water service back to him after a drunk driver ran over and destroyed his meter. Mr. Stanfield said Mr. Holmes and Mr. Hawkins were very compassionate to him with this situation and he wanted to make sure the Board Members knew of this so these men can receive recognition of a good job. Mr. Haines would like a letter of Commendation placed in the Men's personnel folder.

Mr. Robinson asked Mr. Hennis to discuss the repairing of the Vermeer. Mr. Hennis addressed the Board and informed them of the repairs needed to the Vermeer, after further discussing Mr. Hennis was given a name of a local company to contact, and get their opinion on repairs.

INVOICES FOR RATIFICATION:

WATER: McCrory Williams, Inc. inv#20188992, dated 05/29/2018, in the amount of \$2,305.00, re: parking & storage building for field trucks and equipment. McCrory Williams, inv# 20188991, dated 05/29/2018, in the amount of \$4,725.00, re: Bond Issue Project, Highway 158 Waterline to Kali Oka Road. McCrory Williams, inv# 20189005, dated 05/31/2018, in the amount of \$1,890.00, re: Bond Issue Project, Test Well #5. Southern Pipe & Supply, inv#1855148, dated 05/03/2018, in the amount of \$1,912.50, re: Duel check backflow (male & female end) (stock). IPromoteU, inv# 1402240TRC, dated 05/18/2018, in the amount of \$1,909.79, re: Bills Stock. Auto Air of Alabama, inv# 52401, dated 05/02/2018, in the amount of \$1,106.11, re: Truck #35 A/C repair Mr. Thronson made motion to pay water invoices. Mr. Haines seconded. Motion passed.

SEWER: GreenSouth Solutions, LLC, inv#1266, dated 05/29/2018, in the amount of \$2,610.19, re: Sludge removal. Harris Electric, inv#1886, dated 05/14/2018, in the amount of \$1,320.26, re: repair/moved junction box and controller at Chlorine Building. Harris Electric, inv#1901, dated 05/15/2018, in the amount of \$1,105.00, re: megged out #2 air pump motor. Harris Electric, inv#1903, dated 05/16/2018, in the amount of \$6,339.87, re: ran PVC, built rack for 3 new 480 volt disconnect, ran ½" rigid conduit for 3 external fan motors at Sewer Plant. Duke Instrument Service Co., inv#12175, dated 05/15/2018, in the amount of \$1,390.78, re: timer to delay Kiser Blowers. McCrory Williams, inv# 20188982, dated 05/18/2018, in the amount of \$2,680.00, re: WWTP Operations Assessment and Training April 2018. McCrory Williams, inv# 20188993, dated 05/29/2018, in the amount of \$2,005.00, re: Municipal Water Pollution Prevention Annual Report (MWPP). SunBelt rentals, inv#78013638-0001, dated 05/09/2018, in the amount of \$1,257.05, re: Emergency Bypass at 310 Ferry Road, rental of 8 x 6 Aluminum Trench Box. Mr. Haines made motion to pay the sewer invoices. Mr. Thronson seconded. Motion passed.

Report of Offices:

Mr. Mitchell discussed with the Board regarding CDs. Mr. Mitchell stated at the last meeting is was brought before the Board of a lost or misplaced CD, and at this time he would like to read a letter he received from Mrs. Robinson, which he read; Mrs. Robinson stated that when she was compiling information for the Saraland Water and Sewer Service Annual Audit, she did discover the CD at BBVA Compass that had not been renewed for some time, she did call BBVA Compass and ask them why the renewal notice was not sent, it was said by BBVA Compass that information was mailed to the office, this information was never received. Mrs. Robinson also stated in her letter that on May 16, 2018 the CD was moved from BBVA Compass to United Bank. Mr. Mitchell's conclusion on this matter is that the CD was never lost nor missing because it never left BBVA Compass bank, and the confusion came when the bank teller told one of our Board Member, Mr. Davis, about the mix up without the full explanation, that the notice was lost in the mail. Mr. Mitchell added that, by him the situation is over, and he is presently working with Mrs. Robinson the organization of the CDs. Mr. Mitchell then gave the Board Members a list of the CDs, and brought to their attention of the one CD that does mature this month (June 2018). After further discussion Mr. Mitchell made motion for the Board to take said CD and invest it at Trustmark with a 2% interest rate for thirteen (13) months. Mr. Thronson second the motion. Motion passed.

Mr. Hennis informed the Board that the men are getting ready for the lime feeder to be installed at Hartley Well, James Street tank will be inspected (annual contract), and TTL will be here on the 14th, to do some sampling. Mr. Hennis also informed the Board of possible lightning striking the sensors at the North Tank at the Sewer Plant.

Mr. Bell just wanted to inform the Board of his sincere gratitude of their acknowledgement of his accomplishment.

Ms. Stallman gave the Board the information of the lining project, if they choose to put it on the Website.

Correspondence:

Ltr from The Personnel Board of Mobile County, re: Mrs. Robinson and Ms. Graham completing "Communication and Engagement Skills" training.

Ltr from The Personnel Board of Mobile County, re: Resignation of Mr. Brunson.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn.
Motion seconded by Mr. Mitchell. Meeting adjourned at 6:36 P.M.

ATTEST:

RATIFIED AND APPROVED:
