

Regular Meeting
October 5, 2017

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water Service Conference room with the following Board Members present:

Present:
Mr. H. O'Neil Robinson
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. James Davis
Mr. Jackie Haines

Absent:

Ms. Carah Hall, Board Engineer and Mr. Raymond Bell, Board Attorney was present.

Mr. Haines opened the meeting with prayer.

Committee Reports:

Mr. Mitchell reported that since the last board meeting Two Hundred forty-three (243) ¾" radio read meters have been installed, and a ¾" new water service was installed on First Avenue. Well #1 is back on line. Mr. Mitchell also added that he and Mr. Robinson attended the City of Saraland Council Meeting where they were informed that the contaminated dirt that was located at Kelly's Pride has been removed, and a letter was received from the City of Saraland that informed Saraland Water and Sewer Service of all the work done at Kelly's Pride.

Mr. Davis reported that since the last board meeting, forty-six (46) 811 locates have been worked for the Water and Sewer Departments. Seventeen (17) work orders for water have been worked and one (1) work orders worked for the sewer department.

Mr. Haines reported that since the last board meeting, the inventory for Sewer and Water has been completed, and inventory at the new shop has been organized.

Mr. Thronson reported that the office has the credit card machines up and running and Ms. Benson has been contacted to update the website. Mr. Thronson also reported that the office staff is preparing for the Audit.

Old Business:

Mr. Robinson asked for an update on Well #5/Test Well, Ms. Hall informed the Board that there is nothing new to be reported.

Mr. Robinson then started the discussion of the Treatment Plant Operator II (position) along with the Water Service Operator I (position). Mr. Bell informed the board that he has had communication with the Mobile County Personnel Board's lawyer, and Mr. Bell told the Board that regardless of them wanting to hire these men the Personnel Board has their guide lines that we have to follow. Mr. Thronson made motion for Mr. Bell to do what is needed to hire these men. Mr. Davis seconded the motion. Motion passed.

New Business:

Mr. Robinson did inform the Board of two trees that will be cut down in the near future, the locations are one at the office and the other is at Forest Avenue.

INVOICES FOR RATIFICATION:

WATER: Ferguson Waterworks, inv#1239470, dated 09/18/2017, in the amount of \$6,302.00, re: Lafitte Road and Silver Creek water line extension. Mr. Haines made motion to pay water invoices. Mr. Thronson seconded. Motion passed.

SEWER: HercRentals, inv# 29486005-001, dated 09/15/2017, in the amount of \$4,335.00, re: rental of truck crane single DSL 18 T. McCorry Williams, project#S7510-2010, in the amount of \$4,005.00 re: General Services. McCorry Williams, project#S7510-2018, the amount of \$2,005.00, re: Prepare Sewer System Mapping in AutoCADD. McCorry Williams, project#S7510-2045, the amount of \$9,195.00, re: I-65 Service Road/Highway 158, New Sewer Line. McCorry Williams, project#S7510-2039, the amount of \$650.00, re: Juniper, Elm and Cypress Sewer Rehabilitation/CDBG Project. Quartz Lamps, Inc., inv#12858, dated 09/28/2017, in the amount of \$4,355.05, re: (12) UV4000 28" Lamp Assy. And (6) UV4000 28" sleeve assy. Whistler Machine Works, Inc., inv# 908727, dated 9/27/2017, in the amount of \$2,120.58, re: Building Platform Supports for South Tank. Mr. Thronson made motion to pay the sewer invoices. Mr. Haines seconded. Motion passed.

Report of Offices:

Mr. Mitchell reported that since the last Board meeting the Contractual annual check from the City of Saraland was received and has been deposited in the Sewer Gross Revenue Account. A CD will mature on the 14th of October, terms and rates will be submitted to the Board at the October 19, 2017 meeting for consideration and decision.

Mr. Davis reported that since the last Board meeting the monthly safety meeting will be held the following day, October 6th, also Mr. Vaughn's mid-year performance review will be held tomorrow also.

Mr. Robinson informed the Board that the contract to Aaron Oil was hand delivered, and anticipate the men putting in our meters there next week. Mr. Robinson talked about the dedication of the Building next door to Mike Sullivan, it was a success. Mr. Robinson asked the Board to also keep in mind the building in back of the office that holds some of the supplies needs replacing, and also when the men move the equipment over from the shop to the maintenance building, some kind of buildings are needed to place the equipment under.

Mr. Vaughn, Assistant Superintendent, reported to the Board that the Sewer Treatment Plant toxicity test come back with good results.

Ms. Hall reported that the final walk through was done on the sewer line at Frontage Road, the City Inspector came out and approved the work. The company (Along) was informed of the Board decision to award them the water line installation on Highway 158, and will start the work around the end of October.

Ms. Stallman addressed the Board to go and talk with politician about Project 222, (for the restore act) four (4) votes are needed in Saraland Sewer Service favor by October 31, 2017 for us to be considered for the next step.

Correspondence:

Ltr from Mrs. Liana Barnett, Mobile County Personnel Board, dtd 09/19/2017, re: 2017-2018 Fiscal Year Holiday Schedule

Copy of Ltr from Alabama House of Representatives, dtd 10/02/2017, re: Portal Project 222-Infrastructure Improvements for the City of Saraland Wastewater Treatment Facility

There being no further business to come before the Board, Motion by Mr. Haines to adjourn. Motion seconded by Mr. Thronson. Meeting adjourned at 6:18 P.M.

ATTEST:

RATIFIED AND APPROVED:

