

**Regular Meeting
September 6, 2018**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. H. O'Neil Robinson
Mr. James Davis
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. Jackie Haines

Absent:

Ms. Carah Hall, Board Engineer and Mr. Raymond Bell, Board Attorney was present.

Mr. Robinson opened the meeting with prayer.

Committee Reports:

Mr. Thronson reported that since the last Board Meeting, we have hired a new Office Assistant I, Ms. Cairol and we are pleased to have her with us.

Mr. Davis reported that since the last Board Meeting, eighteen (18) Alabama 811 locates have been worked for water and sewer, ten (10) work orders for water and one (1) work order for sewer.

Mr. Mitchell reported that since the last Board Meeting, 3-3/4-inch service line along with 3-2-inch water mains have been repaired. Also the screen at Well #1 has been cleaned.

Mr. Haines recorded this since the last board meeting this shed that was once located behind the office has been moved to the sewer plant also the construction of the storage/equipment building is moving right along.

Old Business:

Mr. Robinson asked Mr. Hennis the status of the Preventative Maintenance Plan for the System. Mr. Hennis informed the Board he is still working on it.

Mr. Robinson asked Mr. Haines for an update on the Grease Program. Mr. Haines said the “Goals and Objectives” that Mr. Bell gave to each member is exactly what the Board wants in reference to the grease program. Mr. Bell did add that not all of what the Board wants is contained in the document Mr. Haines referred to, it is going to take the Board to get with the City of Saraland to add an ordinance. It is the Board’s wishes for Mr. Bell to start the communication with the City of Saraland regarding an ordinance of a grease program.

Mr. Robinson started the discussion of Depress Sewer Lines. Ms. Hall informed the Board that the line at Highway 43 and Norton Creek was located and jetted out. Mr. Davis would like for Ms. Hall to investigate maybe relocating of this line, Ms. Hall did inform the Board that some depress sewer lines will not be able to be relocated, these lines should be on a monthly depress sewer line maintenance program.

Mr. Robinson discussed the alternate site for a new well. Mr. Thronson recommended to the Board of a second well be place around the same location of an existing working well. Mr. Hennis was asked by the Board to test the two Wells mentioned (Well 3 and Well 4), to see if this was possible, and to report back the results at next meeting.

Mr. Robinson asked Ms. Hall about the permit for the Celeste Road sewer line. Ms. Hall informed the Board that the second phase is almost complete, after completion it will be turned in and by next meeting Ms. Hall will be able to informed the Board if the second phase was approved. While this subject was being discussed Ms. Stallman passed out the information to the Board regarding this project that is to be place on the Website under “What’s Happening”.

Mr. Robinson informed the Board that a check has been received for the claim made on the damage at the Treatment Plant.

Mr. Robinson then asked Mr. Hennis for an update on the AT&T damaging the sewer line. Mr. Hennis informed the Board that this matter is still being investigated but he will contact AT&T and get more information.

Mr. Robinson asked Mr. Bell about the Fresenius Medical Care. Mr. Bell informed the Board that he did have contact with the company and asked them for a copy of their “Statutory of Regulations”, they will be sending this to us, regarding the request they ask from Saraland Water and Sewer Service, Mr. Bell advised the Board not to sign this request.

Mr. Robinson then brought before the Board the annual rate review for Sewer. Mr. Mitchell started the discussion of the increase on sewer should be at 20%. After further discussion a motion to increase sewer rate to \$20.65 on a ¾” meter and to adjust the other amounts accordingly and to raise the water and sewer amount from 2500 to 3000 as a minimum, by Mr. Mitchell. Mr. Haines second the motion. Mr. Chairman then states that he would like a roll call vote:

Mr. Robinson: No

Mr. Davis: Yes

Mr. Mitchell: Yes

Mr. Thronson: No

Mr. Haines: Yes

With this roll call vote, motion passed.

Mr. Robinson asked Ms. Hall about the widening of Celeste Road, and who bares the cost of moving utility lines. Ms. Hall informed the Board that the section of Celeste Road being talked about would fall under the City of Saraland. Mr. Hennis did have a meeting with the City on Friday and will inform the City’s Engineer to contact Ms. Hall, for further discussion of how far on Celeste Road will be widen.

Mr. Robinson ask Mr. Hennis to address the Board about a new position at the Waste Water Treatment Plant. Mr. Hennis informed the Board that at this time he is still waiting to hear from the Mobile Personnel Board.

New Business:

Mr. Robinson introduced Mr. Hudson and Ms. Woods from Regions Bank. Ms. Woods informed the Board of the different accounts Regions has to offer to us. After further discussion, Mr. Mitchell made motion to for Saraland Water Service to accept Regions offer of the “Quick Deposit and the “Portfolio Sweep”. Mr. Davis seconded the motion. Motion passed.

Mr. Robinson asked Mr. Hennis to address the Board regarding Mr. Parker, Lift Station Mechanic, a one step 2 ½% merit increase. Mr. Hennis informed the Board that Mr. Parker’s work performance is well deserved of this 2 ½ % merit increase. Mr. Thronson made motion granting Mr. Parker, Lift Station Mechanic, a one step 2 ½ % merit increase. Mr. Davis second the motion. Motion passed.

INVOICES FOR RATIFICATION:

WATER: McCrory Williams, Inc., inv# 20189125, Project No. S7510-2040, dated 08/27/2018, in the amount of \$1,875.00, re: WATER BOND PROJECT, Highway 158 waterline extension to Kali Oka Road. McCrory Williams, Inc., inv# 20189102, Project No. S7510-2056, dated 08/13/2018, in the amount of \$1,080.00, re: WATER BOND PROJECT, Test Well #5. McCrory Williams, Inc., inv# 20189126, Project No. S7510-2059, dated 08/27/2018, in the amount of \$3,920.00, re: parking & storage building for field trucks and equipment. Central Pipe Supply, Inc., inv# S100151404.001, dated 08/15/2018, in the amount of \$4,889.20, re: meters and materials for Publix. Mr. Thronson made motion to pay water invoices. Mr. Davis seconded. Motion passed.

SEWER: Hydra Service, Inc., inv#190688, dated 08/21/2018, in the amount of \$5,655.00, re: Cedar Street Lift Station (Diesel driven 6" Pump, Rental). Industrial Pump & Machine, LLC, inv# 6694, in the amount of \$4,375.00, re: Gorman Rupp Pump, replace seal. McCrory & Williams, inv#20189127, dated 08/27/2018, in the amount of \$2,485.00, re: Celeste Road Force Main Extension. GreenSouth Solutions, LLC., inv#1378, dated 08/22/2018, in the amount of \$3,106.50, re: Sludge removal. Mr. Haines made motion to pay sewer invoices. Mr. Thronson seconded. Motion passed.

Report of Offices:

Mr. Robinson wanted to inform the Board that he has walked around the Treatment Plant with Mr. Ard, and it is really looking good. There are some items needing to be repaired, Mr. Robinson said he has talked with Mr. Hennis on these items and hopefully soon repairs will be made. Mr. Robinson also wants Mr. Hennis to get back to the smoke testing of the sewer lines.

Mr. Hennis ask the Board for permission to change our emergency after hours contact to an actual Call Service. The old system we had was for our customers to call a pager, the majority of the calls going to this system the caller would try to talk to the pager, not realizing they needed to punch in their number, which in return would not page the on call person. Mr. Davis informed Mr. Hennis to go with this after hours emergency call service company. Mr. Hennis also informed the Board we have sold the old generator we placed on the Government Bids. Mr. Hennis also stated of the emergency repair on Love Drive, (manhole).

Mr. Bell reported of communicating with Mr. Bolt on how to recoup the money back on the extension or expansion of the sewer lines (as in to charge the developer). First thing that was looked at was the assessment, and by law the Board cannot impose an assessment of sort, that is a luxury or a privilege that is left up to the City of Saraland, however there can be a connection charge. Mr. Mitchell added that he strongly believes that the Board needs to come up with a plan to recoup the money spent.

There being no further business to come before the Board, Motion made by Mr. Davis to adjourn.
Motion seconded by Mr. Haines. Meeting adjourned at 7:16 P.M.

ATTEST:

RATIFIED AND APPROVED:
