

**Regular Meeting
December 20, 2018**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present	Absent
Mr. Jim Davis	Mr. Jackie Haines
Mr. Ron Mitchell	
Mr. O'Neil Robinson	
Mr. Scooter Thronson	

Mr. Raymond Bell of Adams & Reese Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman was present.

Mr. Thronson opened the meeting with a prayer.

Committee Reports:

Mr. Thronson reported since the last Board Meeting there have been 115 credit card machine transactions from November 15, 2018 until December 20, 2018. There have been 165 online credit card transactions

Mr. Davis reported since the last Board Meeting the field crews have completed 111 – 811 locates. In addition 16 water work orders and 2 sewer work orders were completed.

Mr. Mitchell reported since the last Board Meeting two 6” water mains, four 2” water mains and two ¾” service lines were repaired. The U/V aerator was repaired. A new 8” valve on the influent pump was repaired, along with two sewer laterals. Repairs were done on two lift station pumps.

Old Business:

Mr. Robinson opened the discussion on the preventative maintenance plan for the system. Mr. Hennis reported he has been working on this plan.

Mr. Robinson opened the discussion on the Grease Recycle Program. No report.

Mr. Robinson opened the discussion on sewer line depress. Ms. Hall presented each Board Member photographs of the area cleaned and the end result which included the size of the sewer lines. The lines and manholes have been cleaned. The area remains wet and is never dry, which is good for Ductile Iron pipe. Recommendation is to monitor and clean again in 90 days. The

manholes in this area have infiltration leaks around where the pipes are connected. Recommendation is to line the manholes.

Mr. Robinson opened the discussion on alternate Well sites. Ms. Hall reported ADEM has approved a second well on an existing well site.

Mr. Robinson opened the discussion on surge tank location. Ms. Hall recommends a minimum of one acre.

Mr. Robinson opened the discussion on Sec, 25-49 Special provisions for subdivisions Saraland, Al Code of Ordinances. Tabled until next meeting.

New Business:

Mr. Robinson introduced Mr. Travis Keedy Invoice #201833 dated 10/10/18 for sewer repairs. Mr. Keedy would like to request the Board reconsider this invoice. Mr. Keedy presented his case to the Board in reference to multiple repair calls. Mr. Keedy would also like for the Board to consider notifying any new customer to Saraland Water in writing when they are not physically attached to the sewer system. Mr. Robinson thanked Mr. Keedy for attending the meeting and stated the Board would consider his request and notify him of their decision.

Mr. Robinson opened the discussion on the City of Saraland Splash Pad meter. Mr. Hennis has met with Mayor Rubenstein in reference to the Splash Pad. A meter will be installed for unaccounted for water. A separate meter will be installed to the restroom facilities to allow billing for sewer usage only.

Mr. Robinson opened the discussion on the purchase of equipment. Mr. Hennis would like to purchase some equipment, a truck and a dump truck. Mr. Hennis would like to get permission to purchase a small bobtail dump truck like the City of Saraland has. Mr. Hennis would also like consideration for a larger backhoe. The Board gave Mr. Hennis permission to get the cost for the items requested to be reviewed at a future meeting.

Mr. Robinson opened the discussion on the sewer consultant report. A copy is in each Board Members file. No discussion.

Invoices for Ratification:

Water Invoices

Invoice #7290, 7300, and 7310 from American Tank Maintenance for maintenance program contract (\$41,619.00).

Invoice #S100160333.001 from Central Pipe & Supply, 3" Compound meter for Red Roof Inn, (\$3521.75).

Invoice #20189226 from McCrory & Williams for Clerical, (\$1,353.00).

Invoice S7510-2059 project Harris Contracting Co – Payment #5 / McCrory & Williams for metal building for parking and storing utility trucks and equipment, (\$10,066.30).

Invoice #2970 from North Mobile Internet Services Inc. for new website design, (\$1,300.00).

Invoice #97 from The Tire Works Inc for (4) Michelin Defender Tires for Ford F-150 (\$1,116.92).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Mitchell seconded. Motion carried.

Sewer Invoices

Invoice #9743 from Jim House & Associates 3HP motor for Selena Court Lift Station, (\$6,071.00).

Invoice #190668 from Hydra Service Inc. for Rental of Equipment, (\$3,328.00).

Invoice #20189230 from McCrory & Williams for Engineering services/Sewer, (\$1,625.00).

Invoice #27086 from Sheppard Electric Motor, submersible pump and installation, (\$2,170.50).

Mr. Mitchell made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Report of Officers:

No reports.

Utilities Director Report:

Mr. Hennis reported we have the sewer pipe for Celeste Road, installation will begin after the first of the year.

New customer located 50 Jacintoport Boulevard sewer line will be run to this address.

Mr. Hennis reported the lift station on Delisa Drive will require some work.

Mr. Hennis stated there was a sewer overflow, notification has been submitted.

Engineer's Report:

Ms. Hall nothing further to report.

Grant Petitioner Report:

Ms. Stallman reported the generator to be located on Deer Run Lift Station is in a flood zone which would require the generator to be approximately three feet off the ground. The generators should be installed before next hurricane season

Accounting Report:

Mr. BJ Gilbert was not in attendance.

Attorney's Report:

Mr. Raymond Bell nothing further to report.

Correspondence:

Copy of new MOR document from Mr. Hennis to ADEM dated 12/6/18.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Mitchell seconded. Meeting adjourned at 6:30 P.M.

ATTEST:

RATIFIED AND APPROVED:
