

**Regular Meeting
January 17, 2019**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson

Absent

Mr. Jim Davis
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was not present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman was present.

Mr. Haines opened the meeting with a prayer.

Committee Reports

No Committee Reports.

Old Business:

Mr. Robinson opened the discussion on the preventative maintenance plan for the system. Mr. Hennis has received additional information to add to the preventative maintenance plan.

Mr. Robinson opened the discussion on sewer line depress. Mr. Hennis has been adding degreaser into the sewer lines on Oak Street and Forest Avenue. The sewer lines have been jetted on Highway 43 near Mitchell Container. Mr. Hennis has received prices to reline manholes and furnish bypass. Mr. Hennis recommends using Underground Inc to reline and Sun Belt for the Bypass. Mr. Haines made a motion to grant the bid to the lowest qualified bidder that meets the specifications. Sun Belt was lowest on bypass pumps at a cost of \$14,200.00 and Underground Inc. to reline three manholes at a cost of \$9700.00. Mr. Mitchell seconded. Motion carried.

Mr. Robinson opened the discussion on alternate Well sites. Ms. Hall provided each Board Member with a map of previous drill sites for prospective Well locations.

Mr. Robinson opened the discussion on surge tank location. Tabled until next meeting.

Mr. Robinson opened the discussion on Sec, 25-49 Special provisions for subdivisions Saraland, Al Code of Ordinances. Tabled until next meeting.

Mr. Robinson opened the discussion on resubmitting the Shelton Beach Estate CDBG grant application. Mr. Mitchell made a motion to adopt Resolution #2019-1 to apply for funding from

local agencies who are part of the Mobile County Consortium for Program Year 2019 Community Development Block Grant funds made available through the United States Department of Housing and Urban Development. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on new equipment. Mr. Hennis would like permission to purchase a Ford Dump Truck off of the State Bid List at a cost of \$82,235.00. Mr. Mitchell made a motion to purchase dump truck from the State Bid List cost of \$82,235.00. Mr. Haines seconded. Motion carried. Mr. Hennis would also like to purchase one ½ ton Ford Pickup Truck on the State Bid list at a cost of \$31,500.00. Mr. Mitchell made a motion to purchase one ½ ton Ford Pickup Truck on the State Bid list at a cost of \$31,500.00. Mr. Haines seconded. Motion carried.

New Business:

Mr. Robinson opened the discussion on the application for Saraland Chamber of Commerce. Mr. Mitchell made a motion to renew the membership in the amount of \$1000.00. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on sewer rates and allowance. After some discussion Mr. Mitchell made a motion to initiate a 2% inflation adjustment to begin on March 1, 2019 billing on sewer. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on opening of a Lift Station Mechanic position. Mr. Hennis would like to request a list from the Mobile County Personnel Board. Mr. Haines made a motion to request the Lift Station Mechanic position list from the Personnel Board. Mr. Mitchell seconded. Motion carried.

Mr. Robinson opened the discussion on the sewer consultant report. A copy is in each Board Members file. No discussion.

Mr. Robinson opened the discussion on the P & L statements. Mr. Gilbert presented a three month P & L statement, which included depreciation report. Mr. Gilbert has added the Sweep Accounts Program.

Invoices for Ratification:

Water Invoices

Invoice #1082181 from Beard Equipment Co repair of John Deere 310E, (\$5,626.41).

Invoice #30460615-001 from Herc Rentals for rental of Backhoe 70-97HP, (\$2,141.70).

Invoice #20199305 from McCrory & Williams for Clerical, (\$1,727.00).

Invoice S7510-2059 project Harris Contracting Co – **Payment #6 - Final** / McCrory & Williams for metal building for parking and storing utility trucks and equipment, (\$3,083.38).

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Mitchell seconded. Motion carried.

Sewer Invoices

Invoice #12397 from Duke Instrument Service for removal of existing transmitter and installation of new transmitter, (\$1,288.00).

Invoice #1512 from Green South Solutions for sludge removal and dumpster for 5 months, (\$3,872.00).

Invoice #10528 from Jim House & Associates for impeller kit Scott Drive lift station, (\$5,229.64).

Invoice #1026003 from Mission Communications for 1 year service packages 5 lift stations, (\$12,853.80).

Invoice #0042058-IN from SIS to heavy cleaning on 4 lines on Commerce St multiple laterals, (\$3,166.17).

Invoice #0043616-IN from SIS to clean 3 siphon and 3 lift stations, (\$1,545.17).

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Mitchell seconded. Motion carried.

Report of Officers:

Mr. Mitchell reported the Regions accounts are doing well in the Sweep Program. There are four CDs maturing this year. Mrs. Robinson and I will start investing the Money Market Account funds into Jumbo CDs as soon as she is back to work full time.

Utilities Director Report:

Mr. Hennis reported the men have repaired several leaks on Martha Alleyn, Robert Williams and water installation has been completed on Hummingbird.

Engineer's Report:

Ms. Hall nothing further to report.

Grant Petitioner Report:

Ms. Stallman nothing further to report.

Accounting Report:

Mr. BJ Gilbert nothing further to report.

Attorney's Report:

Mr. Raymond Bell not present.

Correspondence:

Notice from the Personnel Board for Mobile County, Alabama, Military Leave 3.7.

There being no further business to come before the Board; Mr. Mitchell made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:51 P.M.

ATTEST:

RATIFIED AND APPROVED:
