

Regular Meeting
January 3, 2019

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. H. O'Neil Robinson
Mr. James Davis
Mr. Ron Mitchell
Mr. Scooter Thronson

Absent:
Mr. Jackie Haines

Ms. Carah Hall, Board Engineer and Mr. Raymond Bell, Board Attorney was present.

Mr. Robinson opened the meeting with prayer.

Committee Reports:

Mr. Mitchell reported that since the last Board Meeting Well #1 was cleaned and serviced and the service line was repaired at 1415 Spanish Trace Drive. Mr. Mitchell also reported that the Sewer Department is currently repairing the Lift Station in Spanish Trace.

Mr. Davis reported that since the last meeting, due to the Holidays there were not locates to work for both water and sewer departments, but four (4) work orders for water and two (2) work orders for sewer were completed.

Mr. Thronson reported that since the last meeting One Hundred Forty (140) credit card machine transactions, this includes bill payments, turn-ons, fire hydrant rentals clean up meters, taps and caps.

Old Business:

Mr. Robinson asked Mr. Hennis the status of the Preventative Maintenance Plan for the System. Mr. Hennis informed the Chairman that there is information that the Vice Chairman has and will be discuss later in this meeting.

Mr. Robinson asked Mr. Bell for an update on the Grease Program. Mr. Bell is finished with his part of it, so now it's for Mr. Haines to follow through. Mr. Bell will give Mr. Haines a call.

Mr. Robinson started the discussion of Depress Sewer Lines. Ms. Hall discussed at the last meeting the findings and made recommendation. Mr. Hennis has since called companies to give prices on the lining of the lines. Mr. Hennis commented that there were six (6) manholes that are really bad, so he is at the moment focusing on the three (3) worst, he will come back next meeting with prices.

Mr. Robinson discussed the alternate site for a new well. After further discussion, Mr. Hennis along with Ms. Hall are to compile a list of areas we have drilled for wells before and look at the outcome of these test sites. Ms. Hall also informed the Board to know if two (2) Wells can be located right beside each other, is to drill a test well.

Mr. Robinson starts the discussion of the storage tank location. Mr. Robinson has talked to Mr. Hennis and also made comment that he (Mr. Robinson) will have to talk to an individual about some property. With the future meetings Mr. Robinson will come back with some information.

Mr. Robinson begins the discussion of Sec.25-49 Special Provisions for Subdivisions Saraland, AL Code of Ordinances. Mr. Bell informed the Board that he now has to communicate with the City of Saraland's Attorney and ask the City to revise and update the ordinance.

Mr. Robinson began the discussion of the request for equipment purchases. Mr. Hennis came before the Board to ask for permission to purchase a dump truck and a truck. After further discussion, Mr. Hennis was told by the Board to go through proper procedures and bring prices for both to the next Board meeting.

New Business:

Mr. Robinson reminded the Board of the Shelton Beach Estates CDBG grant request and its deadline being turned in before February 19, 2019, he added that Ms. Stallman will have all the paper work needed and will have a meeting with Mr. Robinson.

INVOICES FOR RATIFICATION:

WATER: McCrory & Williams, inv# 20189296, dated 12/26/2018, in the amount of \$2,275.00, re: Engineering Service for Storage/Equipment building. Mr. Thronson made motion to pull invoice and pay. Mr. Davis seconded. Motion passed.

SEWER: McCrory & Williams, inv# 20189300, dated 12/31/2018, in the amount of \$1,870.00, re: WWTP Operations Assessment and Training. McCrory & Williams, inv# 20189294, dated 12/26/2018, in the amount of \$1,620.00, re: General Services. McCrory & Williams, inv# 20189297, dated 12/26/2018, in the amount of \$1,042.50, re: Deer Run and Forest Avenue Lift Stations. McCrory & Williams, inv# 20189295, dated 12/26/2018, in the amount of \$1,620.00, re: Depressed Sewer at Norton Creek Highway 43 (engineering services). Hill Manufacturing Company, Inc., inv# 5985-490, dated 12/11/2018, in the amount of \$1,568.08, re: sure solv II-floating for Manholes. Mr. Thronson made motion to pay Sewer invoices. Mr. Mitchell seconded. Motion passed.

Report of Offices:

Mr. Davis informed of the safety meeting that took place right before Christmas along with an interview to take place tomorrow (Friday, January 4, 2019).

Mr. Hennis informed the Board, of the continuation work on Celeste Road (installing the sewer main), and his meeting with the county. Mr. Hennis also informed the Board that the water main on Hummingbird Drive (North and South) is almost completed.

Mr. Bell started the discussion of the contract with MAWSS, the Board had agreed (made the motion) to go into a two-year (2 yr.) contract with a two percent (2%) increase. After further discussion, Mr. Bell informed the Board that with the next meeting it should be on the agenda for amendment of the contract.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Mitchell. Meeting adjourned at 6:16 P.M.

ATTEST:

RATIFIED AND APPROVED:
