

**Regular Meeting
February 21, 2019**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Absent

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman was present.

Mr. Haines opened the meeting with a prayer.

Committee Reports

Mr. Haines reported since the last Board Meeting a new lime pump motor was installed at Well #2. The chlorine scales were also repaired at Well #4. New cabinets and work benches were built by our personnel at the new shop.

Mr. Mitchell reported since the last Board Meeting there were two – 2” water mains repaired and one – ¾” service line. Asphalt work was completed at fourteen locations throughout the City.

Mr. Davis reported since the last Board Meeting 25 Alabama 811 locates have been worked on the water and sewer lines. There have been 9 water and 1 sewer work orders completed.

Mr. Thronson reported since the last Board Meeting everything is running smoothly in the office.

Old Business:

Mr. Robinson opened the discussion on the preventative maintenance plan for the system. Tabled until next meeting.

Mr. Robinson opened the discussion on sewer line depress. The Board requested a status report next Board Meeting.

Mr. Robinson opened the discussion on alternate Well sites. After some discussion the Board would like to table this item until future need for additional water source is necessary, our Engineer of record stated we are currently using approximately 50% of our available resources.

Mr. Robinson opened the discussion on Sec, 25-49 Special provisions for subdivisions Saraland, Al Code of Ordinances. Tabled until next meeting.

Mr. Robinson opened the discussion on surveillance cameras at the 100 Ennis Street location. Tabled until next meeting no updates.

Mr. Robinson opened the discussion on the MAWSS contract update. Mr. Bell reported Mr. Highland has received the Contract and a cover letter will be sent for this item to be placed on the March 11th, 2019 MAWSS Board Meeting for review and approval.

New Business:

Mr. Robinson opened the discussion on an Assistant Superintendent. After some discussion the Board requested Mr. Bell check into our options with the Personnel Board.

Mr. Robinson opened the discussion on a wreck which involved one of our service trucks and two personnel on Highway 43. The update is both employees are currently on medical leave. The case has been turned over to workmen's compensation. Our service truck had stopped for a car in front that was turning and the car behind them rear ended our service truck.

Mr. Robinson opened the discussion on Daphne Sewer Plant. A request for records has been received. Mr. Bell reported nothing will be provided until a court order is received.

Mr. Robinson opened the discussion on Alabama Rural Water Association Annual Technical Training Conference. Saraland Sewer Treatment Plant has a scheduled presentation on March 18, 2019, titled Treatment Plant Changes Cause a Triumphant Turnaround to be presented by James Dean, Consulting Operator. An onsite Tour will be hosted from 2:30 – 3:30 p.m.

Mr. Robinson opened the discussion on the P & L statements. Mr. Gilbert was not in attendance. A report is in each Board Member's file for review.

Invoices for Ratification:

Water Invoices

Invoice #20190225 from Aqua Products for new Scaleton Digital Scale, (\$2,308.78).

Invoice #6350 from First Capital Insurance, (\$63,279.00).

Invoice #20199305 from McCrory & Williams for BOND PROJECT, (\$1,850.00).

Invoice #843 from Pace Analytical for UCMR4-Chemical Monitoring, (\$5,458.75).

Mr. Mitchell made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Sewer Invoices

Invoice #1512 from GreenSouth Solutions for sludge removal and dumpster for 3 months, (\$2,934.29).

Invoice #20199352 from McCrory & Williams ALDOT engineering services December 6, 2018 to January 27, 2019, (\$2,320.00).

Invoice #20199356 from McCrory & Williams for Engineering services December 17, 2018 to February 3, 2019. (\$1,250.00).

Invoice #20199359 from McCrory & Williams for Engineering Services for WWTP information coordination and January 2019 monthly training and coordination, (\$1,750.00).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Report of Officers:

Mr. Davis reported the monthly health and safety meeting will be held at 11:15 a.m. tomorrow.

Utilities Director Report:

Mr. Hennis was not in attendance.

Engineer's Report:

Ms. Hall nothing further to report.

Grant Petitioner Report:

Ms. Stallman nothing further to report.

Accounting Report:

Mr. BJ Gilbert not in attendance.

Attorney's Report:

Mr. Raymond Bell nothing further to report.

Correspondence:

Well Source Data report for January, 2019 submitted to ADEM.

There being no further business to come before the Board; Mr. Davis made a motion to adjourn the meeting. Mr. Thronson seconded. Meeting adjourned at 6:30 P.M.

ATTEST:

RATIFIED AND APPROVED:
