

Regular Meeting

March 7, 2019

Vice Chairman Mr. Davis called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. James Davis
Mr. Ron Mitchell
Mr. Scooter Thronson

Absent:

Mr. H. O'Neil Robinson
Mr. Jackie Haines

Mr. Raymond Bell, Board Attorney and Cara Hall, Board Engineer was present.

Mr. Thronson opened the meeting with prayer.

Committee Reports:

Mr. Mitchell reported that since the last Board Meeting the men have started the water line on Pierce Street, for 7 (seven) houses to be built in the near future.

Mr. Davis reported that since the last meeting, ninety-one (91), 811 Locates have been worked between Water and Sewer, in addition to nine (9) work orders for water and two (2) work order for sewer were completed.

Mr. Thronson reported that since the last meeting the office staff has been busy supplying the necessary items for the Auditor.

Old Business:

Mr. Davis asked Mr. Hennis the status of the Preventative Maintenance Plan for the System. Mr. Hennis informed the Board that he will present his plan at the next Board Meeting.

Mr. Davis begins the discussion of Sec.25-49 Special Provisions for Subdivisions Saraland, AL Code of Ordinances. Mr. Bell informed the Board that progress has been made and the next step is to get it in front of the City Council.

Mr. Davis ask Mr. Bell for the update of the MAWSS contract. Mr. Bell informed the Board that progress has been made, it is on the MAWSS March 11, 2019 Agenda for approval.

Mr. Davis ask Mr. Hennis to update the Board on the surveillance cameras quotes for 100 Ennis Street. Mr. Hennis stated he did have a meeting with one company today and has an appointment with another company on Friday. Mr. Hennis explained to the Board of the expense in the wire that needs to be ran to the building for there to be cameras installed. Mr. Hennis informed the Board that with the next meeting he will have all the prices.

Mr. Davis asked Mr. Bell for the update of Assistant Superintendent. Mr. Bell stated that the Personnel Board hasn't met again, but we are working on it. Mr. Davis stated that this item should be left on the agenda.

Mr. Davis asked Mr. Hennis for an update on the vehicle accident of our personnel that took place last month. Mr. Hennis informed the Board, that the two Saraland Water and Sewer Service personnel involved, are currently still out with injuries, while the truck that was hit will be repaired.

New Business:

Mr. Davis asked Ms. Hodges from Prichard Dewberry & Hodges, P.C. to address the Board. Ms. Hodges presented the financial audit for 2017-2018 fiscal year.

Mr. Davis informed the Board of Mr. Dean's Sewer Plant presentation overview that will take place on March 18, 2019 at the ARWA conference.

Mr. Davis relayed to the Board of some issues he received from a citizen of Saraland, which consist of having the minutes posted to the website in a timely manner and to have rate increases notification publicized.

Mr. Davis discussed with the Board of Saraland Water and Sewer Service having a Facebook page. After further discussion it was agreed for Mrs. Robinson and Ms. Benson to get together and discuss the options, and for this item to be placed on the agenda for next board meeting.

INVOICES FOR RATIFICATION:

WATER: Bama Boring and Contracting Inc., inv# 720, dated 3/1/2019, in the amount of \$5,500.00, re: boring underneath high pressure gas lines for Pierce Street project. Harris Electric, inv# 2229, dated 2/20/2019, in the amount of \$5,354.00, re: installation of two new 300-watt LED pole lights on existing light poles at storage/equipment building. Mr. Thronson made motion for the invoices to be pulled and paid. Mr. Mitchell seconded. Motion passed.

SEWER: Harris Electric, inv#2230, dated 02/20/2019, in the amount of \$3,884.00, re: repaired motor in North Tank and ran circuit for new A/C unit and installed buck booster. Hill Manufacturing Company, Inc., inv# 12887-490, dated 2/25/2019, in the amount of \$1,731.15, re: sure solv II and weed killer. Mr. Thronson made motion to pay Sewer invoices. Mr. Mitchell seconded. Motion passed.

Report of Offices:

Mr. Davis reported that the outside crews are doing well, and the annual evaluation on Mr. Miller has been completed.

Mr. Hennis reported that a line has been repaired in the High Lands. The crew was on Pierce Street today working on tie ins along with installing valves and hope to soon be continuing the Celeste Road project.

Ms. McKean (sitting in for Ms. Stallman) informed the Board that the CDBG has been submitted.

Correspondence:

Summary Report from James Dean for February 2019 Saraland Water and Sewer Training.

Ltr to Mayor Rubenstein re: Saraland Wastewater Treatment Plant tour.

Ltr from United Way

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Mitchell. Meeting adjourned at 6:13 P.M.

ATTEST:

RATIFIED AND APPROVED:

