

Regular Meeting

April 4, 2019

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. H. O'Neil Robinson
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. Jackie Haines

Absent:

Mr. James Davis

Mr. Raymond Bell, Board Attorney was present via conference call.

Cara Hall, Board Engineer was present.

Mr. Haines opened the meeting with prayer.

Committee Reports:

Mr. Mitchell reported that since the last Board Meeting the men have installed a new fire hydrant and Four Hundred sixty feet (460ft) of six-inch (6") water line on Pierce Street. The yearly cleaning and inspection of the Shelton Beach Road tank was completed.

Mr. Haines reported that since the last meeting new brakes were installed on Truck #36, and at the office, a two-inch (2") conduit was installed to the storage/equipment building for security cameras.

Old Business:

Mr. Robinson asked Mr. Hennis the status of the Preventative Maintenance Plan for the System. Mr. Hennis informed the Board that he will present his plan at the next Board Meeting.

Mr. Robinson asked Mr. Bell of the update on Sec.25-49 Special Provisions for Subdivisions Saraland, AL Code of Ordinances. Mr. Bell informed the Board that it is time to come before the City of Saraland's Council and asked for their approval. It was an agreement between Mr. Robinson and Mr. Bell that they will attend next City Council meeting.

Mr. Robinson ask Mr. Bell for the update of the Facebook pages. Mr. Bell informed the Board that these pages will be deleted or taken down.

Mr. Robinson ask Mr. Hennis to update the Board on the 6” force main on Norton Avenue damaged by a company boring a line. Mr. Hennis informed the Board he has file a claim with the company and have yet to hear back from them.

Mr. Robinson explained to the Board that the “Assistant Superintendent” listed on the Agenda will have to be held in executive session and for all Board Members to be present.

Mr. Robinson asked Mr. Hennis for the prices he has on a Utility Trailer. Mr. Hennis gave to the Board the prices, and Mr. Thronson made motion for Mr. Hennis to purchase the utility trailer from Port City Trailer. Mr. Mitchell seconded the motion. Motion passed.

Mr. Robinson asked Mr. Hennis to inform the Board of his intention of the slab for generator at Well #2. Mr. Hennis informed the Board of his plans and the Board told Mr. Hennis to do what he believes needs to be done.

Mr. Robinson asked Mrs. Robinson to address the Board to give them an updated report of financial metrics tracking associated with recent vehicle accident. Mrs. Robinson stated that currently there is none to report.

New Business:

Mr. Robinson recognized Mr. Ard to address the Board. Mr. Ard discussed with the Board considering him for the position of Assistant Superintendent. The Board thanked Mr. Ard and informed him they will discuss this, and other positions at a later meeting in executive session.

Mr. Robinson started the subject of client infrastructure education. The Board agreed for Mr. Haines and Mr. Hennis to come up with the information so it can be placed on the website.

Mr. Robinson relayed to the Board of plans in the making of the Employee Appreciation Day on June 28, 2019.

Mr. Robinson discussed the rotation of the Sewer On-Call. After further discussion the Board asked Mr. Hennis to work on a schedule for WWTP On-Call rotation and bring it to the next Board meeting.

Mr. Robinson started the discussion of allowing employees a bereavement leave. After further discussion, Mr. Bell asked the Board to allow him to investigate the rules of this matter that Mobile County Personnel Board has.

The discussion of Treatment Plant Operator I began, unknown to Saraland Water and Sewer Service back in 2009 the requirement/classification for an individuals obtaining this title was amended, due to this amendment change an employee of Saraland Water and Sewer Service believe to be eligible to advance to this position, is not. After further discussing the Board asked Mr. Bell to take necessary steps to amend the requirements/classification for a Treatment Plant Operator I.

INVOICES FOR RATIFICATION:

WATER: Team Inc., Inv# 1409IN010411, dated 3/22/2019, in the amount of \$1,399.23, re: Bermad Valve repair. Pipehorn Locating Technology, Inv# IN20190, dated 3/29/2019, in the amount of \$1,078.00, re: Pipehorn 800-H Pipe & Cable locator. Central Pipe Supply, Inc., inv# S100173884.001, dated 3/22/2019, in the amount of \$2,592.00, re: Six (6) 1inch meters. Mr. Thronson made motion for the invoices to be pulled and paid. Mr. Mitchell seconded. Motion passed.

SEWER: NO INVOICES FOR SEWER

Report of Offices:

Mr. Robinson reported that the employees that are here at Saraland Water and Sewer Service have stayed with this company for some years, and some are at the time to think of retiring, it would be in best interest to be considering finding personnel that would be as dedicated for the future of the company.

Correspondence:

Ltr from The Personnel Board, dtd 3/19/19 re: NOTICE OF PUBLIC HEARING.
Utilities United Information.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Mitchell. Meeting adjourned at 6:45 P.M.

ATTEST:

RATIFIED AND APPROVED:
