

**Regular Meeting
June 20, 2019**

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports

Mr. Haines reported since the last Board Meeting the new dump truck has been picked up and the company logo is being added. A slab is being formed at Well #2 for the generator.

Mr. Davis reported since the last Board Meeting there have been 45 Alabama 811 locates worked for water and sewer. 12 water work orders were completed.

Old Business:

Mr. Robinson opened the discussion on Sec, 25-49 Special provisions for subdivisions Saraland, Al Code of Ordinances. No action.

Mr. Robinson opened the discussion on Treatment Plant Operator I. Mr. Hennis reported Mr. Parker declined the position.

Mr. Robinson opened the discussion on sewer lines in Hermitage Subdivision. The Board requested Ms. Hall bring some cost estimates for this project. Ms. Hall reported notices have been mailed to the 26 residences. The next point of action would be a Public Hearing.

Mr. Robinson opened the discussion on computer upgrade/training. Mr. Hennis has contacted Deborah Hodges our Auditor about the equipment needed.

New Business:

Mr. Robinson opened the discussion on the P & L statement. No P & L statement available.

Mr. Robinson stated a copy of Kalifeh Bedsole Adams, PC – Services Proposal is in each Board Member’s file. No Action taken.

Mr. Robinson opened the discussion on Adrian Parker, Lift Station Mechanic – Special Merit Increase. Tabled.

Mr. Robinson opened the discussion on Steve Williams, Public Service Worker I – 2 ½% Merit Increase. Grade 8 Step J. Mr. Thronson made a motion to grant a 2 ½% Merit Increase. Mr. Haines seconded the motion. Motion carried.

Mr. Robinson opened the discussion on Paula Garrick, Office Assistant I – 2 ½% Merit Increase, Grade 9 Step C. Mr. Thronson made a motion to grant a 2 1/2 % Merit Increase. Mr. Haines seconded. Motion carried.

Mr. Robinson opened the discussion on an ADEM sampling violation. Mr. Hennis reported the first set of samples for May 2019 were collected on April 30, 2019.

Mr. Robinson inquired as to the status of a grate screen at the Sewer Plant. Mr. Hennis reported the cast iron grate has already been replaced.

Mr. Robinson opened the discussion on replacing lights at the Sewer Plant. After some discussion the Board asked Mr. Hall to proceed with this item.

Mr. Robinson opened the discussion on concrete parking markers for the Equipment/Storage Building. Mr. Robinson feels this is a necessary item for the Equipment/Storage Building to prevent the equipment from going through the back of the building.

Mr. Robinson opened the discussion on two trailers that need to be painted. The Board requested Mr. Hennis handle this item.

Mr. Robinson opened the discussion on New Commercial/Residential Water and Sewer Taps. Tabled.

Mr. Robinson opened the discussion on Inspection of Commercial Water Tap Connections. Tabled.

Mr. Robinson opened the discussion on Resolution 2017-2. Tabled.

Mr. Robinson opened the discussion on the notification from the Personnel Board on the deadline for Bonus and/ or Incentive Requests. After some discussion Mr. Thronson made

a motion to approve the request to allow the Board to give a bonus and/ or incentive if so inclined. Mr. Davis seconded the motion. Motion carried.

Mr. Robinson opened the discussion on BC/BS premium decrease. No action taken additional information requested.

Invoices for Ratification:

Water Invoices

Central Pipe Supply, Inv#6225, dated June 4, 2019, in the amount of \$4,857.00, re: (3) 2” meter, (2) 1 ½ meter, (6) 8” endpoint and (3) 1 ½” bronze meter flange set.

Consolidated Pipe & Supply, dated June 6, 2019, in the amount of \$1,250.00, re: (2) 2 X 12 lead free red brass nipple, (10) Mcdonald SS insert, (4) 2 mul miptxcomp adpt, (2) mul b20200-N BV, (2) mul B25008-G-N corp stop.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Sewer Invoice

Aqua Aerobic Systems Inc, Inv#1020223, dated June 11, 2019, in the amount of \$5,225.23, re: (1) 2615542 valve bfly 16 mill 511A lo – conforming T.

CCLynch & Associates, Inv#191342, dated 6/13/19, in the amount of \$2,888.00, re: Rental Equipment and Service.

DeZurik APCO / Hilton, Inv#RPI/65010049, dated June 6, 2019, in the amount of \$1,756.00, re: parts for (2) check valves located Plant Headworks.

McCrorry & Williams, Inv#20199522, dated June 7, 2019, in the amount of \$2,050.00, re: WWTP Operations Assessment and Training Sewer.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

Report of Officers:

Mr. Mitchell reported there is one CD maturing on June 27, 2019, this item will be reinvested.

Mr. Davis reported all Annual reviews have been completed. The Safety Meeting will be held tomorrow @ 11:15 a.m.

Mr. Robinson doesn't want any Equipment or Company Trucks being driven home by the Saraland Water & Sewer Employees.

Utilities Director Report:

Mr. Hennis reported ADEM came out to the Sewer Plant yesterday.
Mr. Hennis has contacted Data Flow on the Scada System for updates.

Engineer's Report:

Ms. Hall will be compiling data from the flow meter to be located at the Sewer Plant for a month to confirm accuracy of the current Head Works meter.

Grant Petitioner Report:

Ms. Stallman nothing further to report.

Accounting Report:

No P & L Statement available this meeting.

Attorney's Report:

Mr. Bell is checking on the zoning for a shell drive.

Correspondence:

Email to Chad from ADEM, Violation Notification because there were only five samples collected during the month of May, Samples collected in April cannot be used for May.

Kalifeh Bedsole Adams Accountants' Advisors services proposal

The Personnel Board for Mobile County, Alabama, Job Classification and Compensation Plan, dated May 17, 2019.

The Personnel Board for Mobile County, Alabama, notice of public hearing: Rule 3.13, Reinstatement following resignation, to be held Tuesday, June 18, 2019 @ 8:30 a.m.

The Personnel Board for Mobile County, Alabama, notice of public hearing: Rule 3:11(II) 2, Donation of annual leave and/or sick leave to fellow employees, to be held Tuesday, June 18, 2019 @ 8:30 a.m.

The Personnel Board for Mobile County, Alabama, notice of public hearing: Rule 3.4(C)annual leave, to be held Tuesday, June 18, 2019 @ 8:30 a.m.

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:28 P.M.

ATTEST:

RATIFIED AND APPROVED:
