

Regular Meeting
October 3, 2019

Chairman Mr. Robinson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. H. O'Neil Robinson
Mr. James Davis
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. Jackie Haines

Absent:

Mr. Raymond Bell, Board Attorney and Cara Hall, Board Engineer was present.

Mr. Robinson opened the meeting with prayer.

Committee Reports:

Mr. Davis reported that since the last board meeting there have been Fifty-two (52) 811 locates worked for water and sewer, along with twenty (20) work orders for water and no work orders for sewer.

Mr. Haines reported that since the last board meeting the inventory has been completed, the auditor complimented on how organized everything was.

Mr. Mitchell reported that since the last board meeting the men have repaired a 2" water line on Bemis Street, along with a sewer lateral was repaired on Bayou Sara Avenue.

Old Business:

Mr. Robinson asked Mr. Bell of the update on the policy amendment of water and sewer taps (new construction) and inspection of commercial water taps. Mr. Bell informed the board due to Mrs. McDuffie not having a chance to review it could the Board please table this until next Board meeting.

Mr. Robinson asked Mr. Hennis to present the prices of a by-pass pump, Mr. Hennis informed the Board that he is waiting on one more price quote, he will have all quotes next Board Meeting.

New Business:

Mr. Robinson asked Mr. Hennis to inform the Board of the RSA Tier I and Tier II situation. Mr. Hennis wanted to bring to the Board's attention of the RSA is making changes to the Tier I and Tier II retirement system. The change would allow the current employees that hired at the Tier II category, the opportunity to now be at the Tier I status with the rules and specifications of that level. After further discussion Mr. Bell informed the Board the RSA is conducting a study and will have an actuary results posted so this can be looked into, Mr. Bell also added that the dead line of action for municipalities to decided is 2021, inconclusion the Board has time before making their decision.

Mr. Robinson asked Mr. Hennis to discuss the repairs and or replacement of items at the Treatment Plant. Mr. Hennis began with the Decanter, after further discussion Mr. Hennis informed the Board that Aqua Aerobic will be making the Treatment Plant a new Decanter and will install it when its ready. Mr. Hennis then informed the Board of the grit removal auger. Mr. Hennis did tell the Board the lining of the grit removal needs to be replaced, we can purchase the parts and fix it ourselves.

Mr. Hennis then informed the Board of the information he found on the lining of Frances Street. The lines have been videoed and now the companies are viewing said video to quote us a price.

Mr. Robinson started the discussion of serval employees that are eligible for a 2 ½% merit increase. Mr. Thronson made motion for Mrs. Churchwell, Office Assistant I, be given a 2 ½% merit increase, Grade 9 Step D. Mr. Davis second the motion. Motion passed. Mr. Thronson made motion for Mr. Holmes, Water Service Operator I, be given a 2 ½% merit increase, Grade 14 Step O. Mr. Davis second the motion. Motion passed. Mr. Thronson made motion for Mr. Parker, Lift Station Mechanic, be given a 2 ½% merit increase, Grade 14 Step Q. Mr. Davis second the motion. Motion passed. Mr. Thronson made motion for Mr. Vaughn, Water Service Operator II, be given a 2 ½% merit increase, Grade 16 Step S. Mr. Davis second the motion. Motion passed. Mr. Thronson made motion for Mr. Taylor, Water Service Operator I, be given a 2 ½% merit increase, Grade 14 Step J. Mr. Davis second the motion. Motion passed.

Mr. Robinson announced it is time for the Election of Officers. Mr. Hines made motion that the nominations of officers be opened. Mr. Thronson second. Motion passed.

Chairman Position: Mr. Thronson made motion to nominate Mr. Mitchell for the Chairman position of Saraland Water and Sewer Board. Mr. Haines made motion that Chairman nomination be closed, Mr. Thronson seconded the motion. Motion passed.

Vice Chairman: Mr. Thronson made motion to nominate Mr. Davis for the Vice Chairman position of Saraland Water and Sewer Board. Mr. Mitchell seconded the motion. Mr. Thronson made motion that Vice Chairman nomination be closed, Mr. Mitchell second. Motion passed.

Secretary Treasury Position: Mr. Haines made motion to nominate Mr. Thronson for the Secretary Treasury position of Saraland Water and Sewer Board. Mr Haines made motion that Secretary Treasury nomination be closed, Mr. Thronson second. Motion passed.

INVOICES FOR RATIFICATION:

WATER: Security 101, inv# S24823, dated 9/18/2019, in the amount of \$1,266.25, re: security system repair @ 307 Shelton Beach Rd. Water Treatment & Controls Co., inv# 010820/0-IN, dated 9/16/2019, in the amount of \$4,679.00, re: Well #3 pump. Mr. Thronson made motion for the invoices to be pulled and paid. Mr. Haines seconded. Motion passed.

SEWER: Green South Solutions, LLC, inv# 1823, dated 9/10/2019, in the amount of \$2,217.89, re: sludge removal in August. Hydra Service, Inc., inv# 190688, dated 9/10/2019, in the amount of \$3,530.00, re: Rental of a diesel driven 6" bypass pump for Frances Street. S.C Stagner Contracting Inc., inv# 5535, dated 9/16/2019, in the amount of \$5,335.43, re: sewer line repair on Frances Street. Sheppard Electric Motor SVC, inv# 28215, dated 8/21/2019, in the amount of \$1240.00, re: replacing Impeller Bolt. SIS, inv# 0059026-IN, dated 9/27/2019, in the amount of \$1,438.78, re: 5 siphons and 3 lift stations cleaned. Mr. Haines made motion for the invoices to be pulled and paid. Mr. Mitchell seconded. Motion passed.

Report of Offices:

Mr. Davis reported on the completion of the evaluations and reported of the next safety meeting will be held Friday, October 11.

Mr. Mitchell reported on the conversation he had with a property owner in Hermitage Subdivision, in which property owner called Mobile County and for a fee, that did come to his residence and evaluated the condition of sewer lines/septic tank on his personal property and what needs to be done to fixed them. Mr. Mitchell made comment that he would like the information of contacting the County posted on our Web Site, Ms. Stallman volunteered to work on this. Mr. Mitchell also reported of his meeting with the Mayor, he commented, it is not clear by the City if they want to give Saraland Water and Sewer Service, the property previously talked about.

Mr. Robinson commented on his term of Chairman, and what he believes should in line to happen next.

Mr. Hennis reported to the Board, to start thinking of placing a tank on West Highway 158. Mr. Hennis also informed the Board of the information Mr. Cox asked for has been given to him. The contractor hired to repair the roof at the Sewer Plant, informed us they will be out as soon as possible. Mr. Hennis would like for Ms. Hall to survey the property at Well #2. Mr. Hennis informed the Board of new employee begins work Monday, October 7, 2019.

Mrs. Robinson gave to the Board copies of updates and changes of the Employees Procedures/ Policies and asked them to look over what Mr. Bell and herself have worked on, discussing it at next meeting, she also gave the Board Members prices of different computer prices, this also needs to be discussed at next Board meeting.

Correspondence:

Ltr from James M. Black, Inspection Service Director for The City of Saraland, to Chad Hennis, re: Splash Pad project.

There being no further business to come before the Board, Motion made by Mr. Davis to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 6:21 P.M.

ATTEST:

RATIFIED AND APPROVED:
