

**Regular Meeting
November 21, 2019**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Carah Hall of McCrory & Williams was present. Ms. Cara Stallman our grant petitioner was not present.

Mr. Haines opened the meeting with a prayer.

Committee Reports:

Mr. Thronson reported since the last Board Meeting the Regions Bank loans have been paid in full.

Mr. Davis reported since the last Board Meeting the Health & Safety Meeting will be held tomorrow at 11:15 a.m.

Mr. Haines reported since the last Board Meeting I have discussed with Mr. Hennis about replacing the $\frac{3}{4}$ ton Truck and considering the purchase of a small 4-cylinder truck.

The Annual Meeting will be held Thursday, December 5, 2019 at the Original Oyster House.

Old Business:

Mr. Mitchell opened the discussion on New/ Commercial/Residential Water and Sewer Taps and Inspection of Commercial Water Tap Connections. Mr. Bell reported additional input is required to complete this task.

Mr. Mitchell opened the discussion on Employee Policies and Procedures. Mr. Thronson made a motion to approve as presented Mr. Davis seconded. Motion carried.

Mr. Mitchell opened the discussion on Kushla Sewer Fees (Cherry Hill). Mr. Bell is working on the contract.

Mr. Mitchell opened the discussion on Well #1. Mr. Hennis reported the Well has been put back on-line. There is some vibration in the Well and now it can be evaluated.

Mr. Mitchell opened the discussion on a water line located Highway 43 @ Sawmill Road. Ms. Hall reported they are working on this project being added to the Bond Projects.

New Business:

Mr. Mitchell stated the representatives for Aaron Oil, Mitch Mace and Sam Cunningham will be rescheduling.

Mr. Mitchell opened the discussion on the P & L statements. Matthew Adams was not in attendance. No P & L statement for review.

Mr. Mitchell opened the discussion on Water & Sewer map updates. Ms. Hall stated updates are processed as received.

Mr. Mitchell opened the discussion on Aaron Oil/Qualawash. No further discussion.

Mr. Mitchell opened the discussion on 2 ½% merit increase Chad Hennis, Grade 22, Step S. Motion by Mr. Davis to approve the merit increase. Mr. Thronson seconded. Motion carried.

Mr. Mitchell opened the discussion on 2 ½% merit increase Nicole Robinson, Grade 14, Step S. Motion by Mr. Thronson to approve the merit increase. Mr. Davis seconded. Motion carried.

Invoices for Ratification:

Water Invoices:

Consolidated Pipe & Supply Inc., dated 11/8/19, in the amount of \$1250.00, re: Leak Repairs?

Consolidated Pipe & Supply Inc., dated 11/14/19, in the amount of \$1488.00, re: Fire Hydrant for Pierce Point.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded. Motion carried.

Sewer Invoices

McCrary & Williams, Inv#20199742, dated 11/12/19, in the amount of \$1,600.00, re: WWTP.

Greensouth Solutions LLC, dated 10/31/19, in the amount of \$4,513.75, re: sludge disposal.

Harris Electric, dated 11/11/19, in the amount of \$1,294.28, re: Telegraph Road Lift Station.

Harris Electric, dated 11/14/19, in the amount of \$4,715.53, re: Oakridge Lift Station.

SIS, dated 11/11/19, in the amount of \$1,098.00, re: unstopped 8" sewer line on Fernwood Drive.

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Report of Officers:

No reports.

Utilities Director Report:

Mr. Hennis reported the Centrifuge has been repaired at the Sewer Plant. The Decanter has been ordered. The Blower Valve has been replaced. The Actuator needs to be replaced. Mr. Hennis is currently getting prices for the Board to review.

Engineer's Report:

Ms. Hall nothing further to report.

Grant Petitioner Report:

Mrs. Stallman is not present.

Accounting Report:

Mr. Adams was not present.

Attorney's Report:

Mr. Bell stated the AT& T claim will probably require filing of a suit.

Correspondence:

Saraland Water & Sewer Training Report Summary for October 2019
Well Source Data Report for October 2019

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:24 P.M.

ATTEST:

RATIFIED AND APPROVED:
