

**Regular Meeting
December 19, 2019**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. Scooter Thronson

Absent

Mr. O'Neil Robinson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Carah Hall of McCrory & Williams was not present. Ms. Cara Stallman our grant petitioner was present.

Mr. Mitchell opened the meeting with a prayer. The prayer Mr. Mitchell recited was The Christmas Prayer by Robert Lewis Stephenson.

Committee Reports:

Mr. Davis reported since the last Board Meeting 93 Alabama 811 locates have been worked for water and sewer. Also, 9 work orders for water, and 9 work orders for sewer have been worked.

Mr. Haines reported since the last Board Meeting the screens at Well #3 were cleaned and a new chlorinator was installed. Installation of 14 partial water taps in the Pierce Point Subdivision have been completed.

Old Business:

Mr. Mitchell opened the discussion on New/ Commercial/Residential Water and Sewer Taps and Inspection of Commercial Water Tap Connections. This item was tabled until a full quorum is present.

Mr. Mitchell opened the discussion on Kushla Sewer Billing and Collections Contract (Cherry Hill). This item is being developed by Mr. Bell.

Mr. Mitchell opened the discussion on repairs to Well #1. Mr. Hennis reported Layne Central has a quote to pull and video Well #1, in addition they will brush and perform an acid treatment. This quote will not include any repairs deemed necessary. Mr. Hennis would like to add this item to the list of Bonds Projects. The Board instructed Mr. Hennis to proceed.

Mr. Mitchell opened the discussion on a water line located Highway 43 @ Sawmill Road. This item was tabled.

Mr. Mitchell opened the discussion on a letter sent to ADEM from Saraland Water and Sewer. Mr. Hennis reported a letter has been sent to ADEM about discharge of Storm Water to Saraland Sewer System from Aaron Oil.

New Business:

Mr. Mitchell opened the floor to Ms. Gina Jalbert in reference to a replacement refund check. Mr. Jalbert was not in attendance.

Mr. Mitchell opened the discussion on the P & L statements. Matthew Adams presented the P & L statements for the Water and Sewer Division for review. Mr. Adams is also currently working on the Budget.

Mr. Mitchell opened the discussion on Celeste Road Sewer Line frontage fee schedule outside of the Saraland Water District. This item was tabled.

Mr. Mitchell opened the discussion on Ford ¾ ton Truck/#32. Mr. Hennis reported this truck has 180,000 miles on the odometer and the ABS has gone out. Mr. Hennis would like permission to check the State Bids, which should be available the first of February 2020. The Board gave Mr. Hennis permission to bring the new State Bid List to them when available.

Mr. Mitchell opened the discussion on a Sewer Actuator to be replaced. Mr. Hennis requested permission to purchase an Actuator for the Sewer Plant. Mr. Thronson made a motion to purchase lowest bidder that meets the specifications, quality and service requirements. Mr. Davis seconded. Motion carried.

Mr. Mitchell stated Mr. Lonnie Ard has presented the Board with a letter of resignation. Mr. Thronson made a motion to accept Lonnie Ard's resignation letter in good standing. Mr. Davis seconded. Motion carried.

Invoices for Ratification:

Water Invoices:

American Tank Maintenance, dated 12/1/19, in the amount of \$41,619.00, re: Annual Contract.

Aqua Products Inc., dated 12/18/19, in the amount of \$1,370.47, re: CL2 Vac Regulator A/S Head.

Consolidated Pipe & Supply Co. Inc., in the amount of \$1,496.00, re: Crane Company Water Tap.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion carried.

Sewer Invoices:

McCrary & Williams, Inv#20199772, dated 12/13/19, in the amount of \$1,300.00, re: WWTP Information Coordination.

Hill Manufacturing Company, Inc., dated 11/25/19, in the amount of \$1,579.92, re: Sure Solv II-Floating.

Jim House & Associates, dated 11/19/19, in the amount of \$2,620.00, re: 3 Wear Liner Type B.

Jim House & Associates, dated 11/27/19, in the amount of \$6,094.70, re: 2 Super T4 Rotating Assembly.

J H Wright & Associates, dated 12/21/19, in the amount of \$1,185.00, re: Lift Station Pump parts – wear plate & impeller.

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Thronson seconded. Motion carried.

Report of Officers:

No reports.

Utilities Director Report:

Mr. Hennis reported the by-pass pump has been received. This will be used at the Lift Stations and wet wells when there is a power outage or work is being performed. We are waiting on the Decanter to be delivered to be installed.

Engineer's Report:

Ms. Hall was not present.

Grant Petitioner Report:

Mrs. Stallman the 1st phase applications are due the end of next month for GOMESA and CIPP.

Accounting Report:

Mr. Adams nothing further to report

Attorney's Report:

Mr. Bell nothing additional to report.

Correspondence:

Saraland Water & Sewer Training Report Summary for October 2019
Well Source Data Report for October 2019

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:30 P.M.

ATTEST:

RATIFIED AND APPROVED:
