

Regular Meeting
January 2, 2020

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. Ron Mitchell
Mr. James Davis
Mr. Scooter Thronson
Mr. Jackie Haines

Absent:
Mr. H. O'Neil Robinson

Mr. Raymond Bell, Board Attorney and Cara Hall, Board Engineer was present.

Mr. Haines opened the meeting with prayer.

Committee Reports:

Mr. Davis reported that since the last board meeting there have been twenty-five (25) 811 locates worked for water and sewer, along with five (5) work orders for water and one (1) work order for sewer.

Mr. Thronson has no report for this meeting but made mention of wanting a monthly Balance Sheet.

Mr. Haines reported that since the last board meeting the new time clocks have been installed and being used.

Old Business:

Mr. Mitchell asked Mr. Bell for the update on the Water & Sewer Taps policy. Mr. Bell presented a rough draft to the Board Members and after further discussion the Board asked Mr. Bell to put it policy form and bring it back to the Board for adoption.

Mr. Mitchell asked Mr. Bell to inform the Board of the Kushla Sewer Fees (Cherry Hill) item on the agenda, Mr. Bell began the discussion stating that will have to create a new contract for Kushla.

Mr. Mitchell then started the discussion of Well #1 repairs, Mr. Hennis informed the Board that Lane Central was out this day evaluating Well # 1 and had pictures to show the Board of what was discovered. Mr. Hennis asked the Board to take the necessary steps needed for repairs of Well #1 to be consider on the Bond Series. Mr. Mitchell informed Mr. Hennis that a letter is needed from company stating this project qualifies to be under the Bond.

Mr. Mitchell asked Ms. Hall about the water line on Highway 43 @ Sawmill Road. Ms. Hall informed the Board she is currently working on this, but project is on hold for the letter to be sent to the Bond Series for consideration of adding to the Bond, along with the return letter.

New Business:

Mr. Mitchell started the discussion of no longer needing Mr. Dean as the Sewer Consultant. After further discussion, Mr. Thronson made motion for us to discontinue our contract with Mr. Dean. Mr. Haines seconded the motion. Motion passed.

Mr. Mitchell asked Mr. Bell to tell the Board Members what Ms. Hall discover in the survey of the property at Well #2. Mr. Bell informed the Board that yes, Saraland Water and Sewer Service along with the delivery trucks do utilize the property owner's paved road to get to the Well sit but from this moment on, Mr. Hennis stated he will inform the men and delivery trucks to access the 2nd entrance of the Well location. Mr. Bell also added that technically said property owner has his gate on the Board of Water and Sewer Commissioners' property, Mr. Bell and Mr. Hennis will come together and have communication with said property owner.

Mr. Mitchell asked Mr. Hennis about the agenda item of hoses & fittings for bypass pump. Mr. Hennis asked the Board for permission to purchase the hoses and fittings for the pump, Mr. Thronson made motion for Mr. Hennis to purchase said items, Mr. Davis seconded. Motion passed.

INVOICES FOR RATIFICATION:

WATER: Toomey's Mardi Gras, work order # 33705, dated 12/06/2019, in the amount of \$2,094.46, re: Christmas parade throws. Mr. Haines motion to pull the invoices and pay. Mr. Thronson seconded. Motion passed.

SEWER: Jim House & Associates, Inc., inv#13040, dated 12/17/2019, in the amount of \$39,932.00, re: Horizontal Engine-Mount Solids-Handling Pump. Fisher Scientific, inv# 5852421, dated 12/17/2019, in the amount of \$1,857.24, re: RDO Pro Optical DO. Mr. Thronson made motion for the invoices to be pulled and paid. Mr. Davis seconded. Motion passed.

Report of Offices:

Mr. Thronson informed the Board of informing Ms. Graham to contact Mr. Smith (Mr. Thronson's IT person) to help her find a computer, her current computer is not adequate to hold and run Quick Books anymore.

Mr. Hennis also stated that tomorrow (January 3, 2020) will be Mr. Ard's last day of employment with Saraland Water and Sewer Service. Mr. Hennis informed the Board his is currently checking the State Bids for trucks. Also currently working on the Old Telegraph Lift Station, this building needs a new roof, Mr. Hennis will be getting prices for a new roof and bring in front of the Board.

Ms. Stallman informed the Board of communicating with Ms. Hall on the new CIPP project, (Shelton Beach Estates). The CBDG for the county is due by January 22, 2020 so she will have a resolution and a cost estimate by the January 16th meeting.

Correspondence:

Ltr from Safeway Ins. Co, dated 12/19/2019, re: claim on Amy Martinez insurance.

Report summary for James Dean December 2019 training.

There being no further business to come before the Board, Motion made by Mr. Haines to adjourn. Motion seconded by Mr. Davis. Meeting adjourned at 6:15 P.M.

ATTEST:

RATIFIED AND APPROVED:
