

**Regular Meeting**  
**February 20, 2020**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:  
Mr. Ron Mitchell  
Mr. James Davis  
Mr. Scooter Thronson  
Mr. Jackie Haines  
Mr. H. O'Neil Robinson

Absent:

Mr. Raymond Bell, Board Attorney was present.

Mr. Mitchell opened the meeting with prayer.

**Committee Reports:**

Mr. Robinson reported that since the last board meeting, a new driveway has been installed at Well #2. Also new blinds were installed in the Maintenance Building.

Mr. Davis reported that since the last board meeting, there have been sixty-one (61) 811 locates worked for water and sewer, along with fifteen (15) work orders for water and one (1) work order for sewer.

Mr. Thronson reported that the office is running very well, and Ms. Graham's new computer is up and running very well also.

Mr. Haines reported that since the last board meeting Layne has reinstalled Well #1 and going through the process to get it back to pumping.

**Old Business:**

Mr. Mitchell asked for an update of Well #1 repairs, Mr. Hennis informed the Board that Layne is going through the process (testing the pump) of getting it back online.

Mr. Mitchell asked Mr. Hennis for an update on the water line on Highway 43 at Sawmill Road, Mr. Hennis informed the Board of Ms. Hall submitting the permits to ALDOT, the next step is to advertise bids for the project.

Mr. Mitchell asked about the Public Service Worker II/Sewer, Mr. Hennis reported to the Board per Mobile County Personnel Board the position has been created and will open on February 26, 2020 and will end March 3, 2020 for eligible applications.

Mr. Mitchell started the discussion of Grease Inspections, Mr. Robinson asked Mr. Hennis his plan of checking the restaurants in the City of Saraland. Mr. Haines informed the Board of the conversation he and Mr. Hennis had about this situation. After further discussion, it was stated for Mr. Hennis and Mr. Bell to compose a letter to be sent to restaurants in the City of Saraland informing said business what needs to be done for the removal of grease before it enters the main sewer line and the actions that will be taken by Saraland Sewer Service if this is violated. The letter should be brought to the next Board Meeting.

**New Business:**

Mr. Mitchell acknowledged the fact of the representative from First Capital Ins. listed on the agenda was not present and for this to stay on the agenda to appear next Board Meeting.

Mr. Mitchell acknowledged that Mr. Adams was not present for this meeting and this too needs to stay on the agenda to appear next Board Meeting.

Mr. Mitchell asked Mr. Hennis about the agenda item of the purchase of new Sewer Truck (replacing the 2001) and a new Water Truck (replacing the 2004). Mr. Hennis brought before the Board the quote from the State Bid which he found two F150, Super Cab, V6 for \$22,181.00 each (Twenty-two Thousand One Hundred eighty-one) ask the Board for their approval of purchasing these two trucks. Mr. Davis asked if we replace the two trucks can the old trucks be sold, Mr. Hennis did inform the Board the previous action taken was to bid the trucks out. Mr. Robinson made motion for Mr. Hennis to purchase the two (one for Sewer and one for Water) Ford F150 V6 Super Cap for \$22,181.00 each from the State Bid Mr. Hennis obtained. Mr. Thronson second the motion. Motion passed.

Mr. Mitchell asked the representatives from Fairfield Inn to approach the Board and give detail of their problems. Mr. Davis, Regional Director of Operation for Fairfield Inn, addressed the Board stating the issue the establishment was having. After further discussion the Board asked Mr. Davis to allow our engineer to investigate the issue and the Board will get back in touch with him.

Mr. Mitchell acknowledged the next item on the agenda, Mrs. Broadhead, in which is not present at this meeting, communication has been made with her and she will not need to be on the agenda for this item again.

Mr. Mitchell started the discussion of the Maintenance program for the Wells. After further discussion the Board agreed to allow Ms. Hall to look at the quotes and inform the Board of her recommendation at the next Board Meeting.

**INVOICES FOR RATIFICATION:**

WATER: Alabama 811, inv#120289, dated 1/31/2020, in the amount of \$1,024.92, re: membership renewal. First Capital Ins., inv#7155, dated 2/14/2020, in the amount of \$78,453.00, re: general liability, property & workman's comp. insurance, renewal. Mr. Thronson made motion to pull the invoice from Alabama 811, in the amount of \$1,024.92 and pay it, but to hold the First Capital Ins invoice and not pay it until the representative from the First Capital Ins., can come before the Board and explain this amount. Mr. Davis seconded. Motion passed.

**INVOICES FOR RATIFICATION:**

SEWER: Green South Solutions, LLC, inv#1992, dated 1/31/2020, in the amount of \$6,427.72, re: sludge removal fee. Sheppard Electric Motor SVC, inv#27478, dated 2/4/2020, in the amount of \$1,425.00, re: liberty pump at Oakridge. Mr. Thronson made motion for the invoices to be pulled and paid. Mr. Davis seconded. Motion passed.

**Report of Offices:**

Mr. Hennis informed the Board of the emergency pump repairs (impeller and the bearing) at the Mignonette Lift Station, he also informed in more detail of the driveway that was installed at Well #2. Mr. Hennis informed the Board that ADEM has new qualification on Operators and their individual certifications, this will also affects what certified persons has to be at the job site, Mr. Hennis will receive more information (June or July) on this and will bring it back to the Board when it is received.

Mr. Bell informed the Board of two phone calls he received, this was to let the Board know of the individuals calling his office to discuss their question, Mr. Bell informed the Board of his response to said individuals.

Ms. Stallman gave the Board updates on rumors of a project opening and of the money mentioned on the News station. Ms. Stallman did inform the Board of the draft ad she has made for the CBDG project (Shelton Beach Estates) and the proposal that will be due the second meeting in March. Ms. Stallman also brought the information page about the Shelton Beach Estates project to be placed on the website.

**Correspondence:**

Email copy of invoices from Fairfield Inn & Suites.  
Hand-delivered letter from Aaron Oil dated February 11, 2020, re: Aaron Oil Co. account 12-6245-01.

There being no further business to come before the Board, Motion made by Mr. Davis to adjourn. Motion seconded by Mr. Thronson. Meeting adjourned at 6:42 P.M.

ATTEST:

RATIFIED AND APPROVED:

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