

**Regular Meeting
September 17, 2020**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was not present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Davis reported throughout this severe storm event Mr. Vaughn kept in constant communication and he was able to inform me of the challenges our system presented. Due to the leadership of Mr. Vaughn and our current system we did an outstanding job, and our system was fully functional throughout this event.

Mr. Robinson would like to commend Mr. Vaughn on keeping everything up and going. The generators were put in place and everything was functional.

Mr. Vaughn reported two pieces of equipment was destroyed. One was located at Well #3 and the other on Delisa Drive. Both items are in the process of being corrected to be put back in service.

Mr. Mitchell reported during the last meeting an agreement with McFadden Engineering was finalized to furnish supplemental Wastewater Treatment Plant Operator services. Mr. Mitchell would like for Mr. Vaughn to give a report on the meeting with the Operator. Mr. Vaughn reported Mr. Jimmy Wiggins Wastewater Treatment Plant Operator toured the plant extensively and was in the lab with Mr. Miller to observe on Wednesday & Thursday. Mr. Wiggins also called this past Monday to offer his help during the severe storm event.

Old Business:

Mr. Mitchell opened the discussion on the implementation of the Kiosk. Mr. Mitchell reported there are four documents before the Board. The first document is Mr. Ruten's summary of the additional three agreements, the second is Kiosk use agreement with City Base, City Base master agreement and finally a credit card processing agreement. Mr. Thronson made a motion to allow Mr. Ruten's

summary of the agreements to stand and further authorize Mr. Mitchell to sign all agreements on the Boards behalf. Mr. Haines seconded. Motion approved.

Mr. Mitchell opened the discussion on a sewer rate increase. A motion was passed at the previous meeting held on September 3, 2020 for a 5% sewer increase to be effective on the October 1, 2020 billing. Motion by Mr. Davis to change the effective date for the 5% sewer rate increase from October 1, 2020 billing to November 1, 2020 billing. Mr. Thronson seconded. Motion approved.

New Business:

Mr. Mitchell introduced Mr. Larry Johnson located @ 125 Delisa Drive. Mr. Johnson was appealing the Board for an adjustment on sewer charge for water usage due to burst hose his wife left turned on. This type of adjustment is not covered by the current sewer adjustment policy. After some discussion, the Board approved a standard adjustment for the sewer usage. Motion by Mr. Thronson to give a standard adjustment. Mr. Haines seconded. Motion passed.

Invoices for Ratification:

Water Invoice:

Aqua Products Inc., Invoice #20201395, dtd 9/11/2020, in the amount of \$1,961.73, re: Booster Pump for Well #1.

Mr. Thronson made a motion to pay the invoice as listed. Mr. Davis seconded. Motion passed.

Sewer Invoice:

Aqua-Aerobics Systems, Inc., Invoice #1025642, dtd 9/1/2020, in the amount of \$3,581.20, re: Diffusers (Approved on August 20, 2020 Board Meeting).

Mr. Haines made a motion to pay the invoice as listed. Mr. Thronson seconded. Motion passed.

Report of Officers:

No reports.

Interim Utilities Director Report:

Mr. Vaughn met with the ADEM representative for the Annual ADEM Inspection and we passed with flying colors.

Mr. Vaughn reported on how well everyone performed during the hurricane.

Mr. Vaughn stated there was only major damage at two locations and some locations are still on generators. There was a fuel delivery received today to drop another couple thousand gallons. The equipment uses approximately 1500 gallons of fuel every 30 hours.

Mr. Vaughn reported Mr. Donnie Cunningham, Utilities Director of South Alabama Utilities, offered use of a generator if needed. Mr. Vaughn replied we can use one and Mr. Cunningham sent the generator and the electrician to hook it up at no charge.

Mr. Vaughn has four low flow lift stations with power outages. The high flow lift stations have power. A generator is moved from station to station to pump the low flow stations down. Mr. Vaughn emailed addresses and account numbers to Alabama Power of the Lift stations without power today. These locations were placed on a high priority list.

Engineer's Report:

No report.

Grant Petitioner Report:

Not in attendance. Mrs. Stallman did send a request for a list of problematic Lift Stations

Accounting Report:

Nothing further to report.

Attorney's Report:

No report.

Correspondence:

Well Source Data Report August 2020

There being no further business to come before the Board; Mr. Haines made a motion to adjourn the meeting. Mr. Thronson seconded. Meeting adjourned at 6:21 P.M.

ATTEST:

RATIFIED AND APPROVED:
