

**Regular Meeting
January 21, 2021**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Thronson opened the meeting with a prayer.

Committee Reports:

Mr. Davis reported since the last Board Meeting the outside crew have addressed 214 Alabama 811 locates, a 9 water and sewer work orders.

Old Business:

Mr. Mitchell opened the discussion on the Utilities Director. Mr. Bell had previously explained to the Board the different options. Mr. Bell has discussed this with Mrs. Robinson and gave her instructions, she has received a four-page document to be filled out requesting alterations to the description.

Mr. Mitchell opened the discussion on an Office Assistant I position. Mrs. Robinson has requested a list of eligible candidates to be interviewed.

Mr. Mitchell opened the discussion on the Sanitary Sewer Collection System Master Plan. Mr. Brymer as discussed at the last Board Meeting the contract was executed. Mr. Brymer has received a proposal for the infiltration study, this should start mid-March.

New Business:

Mr. Mitchell opened the discussion on the 2021 CDBG grant resolution for Shelton Beach Estates Phase II. Mrs. Stallman requested Mr. Brymer update the cost estimate, the new resolution will include the engineering and the updated estimate. The application is requesting \$180,000.00 from the County and the Board will provide matching funds.

Mr. Robinson made a motion to adopt a Resolution to make application for 2021 CDBG funds total project cost of \$360,000.00 requesting \$180,000.00 and the Board will provide matching funds. Mr. Haines seconded. Motion passed.

Invoices for Ratification:

Sewer Invoices:

- Gulf Coast Underground, LLC, invoice #2, dated 1/5/2021, in the amount of \$89,050.95 (approximately \$46,840.80 will be reimbursement CBDG grant funds), re: CBDG Project #SAR-PW-19-001.
- Mission Communications, LLC, invoice #1048118, dated 1/13/2021, in the amount of \$12,969.59, re: Annual Service.
- Volkert, invoice #00512116, dated 00512116, dated 1/6/2021, in the amount of \$3,735.00, re: General Engineering Services – Sewer.
- Volkert, invoice #00312113, dated 1/6/2021, in the amount of \$1,390.00, Re: Manhole Rehabilitation at Saraland WWTP.

Mr. Thronson made a motion to pay the invoice as listed. Mr. Davis seconded. Motion passed.

Report of Officers:

No reports.

Interim Utilities Director Report:

Mr. Vaughn reported a trouble at the WWTP a capacitor on the VFD has blown. Mr. Vaughn and Mr. Miller are currently checking prices to replace the capacitor in leu of sending the VFD off for repair. Once the replacement capacitor is installed and the unit can be turned on it will display error codes. This will allow the electrician to explain what happened.

Mr. Vaughn reported there was a sewer backup on Beckman Avenue in the main line, nothing on the ground, it was in the manhole, it was clogged with rags, once they were removed the problem was resolved. This problem occurs all over the City.
The Board requested Mr. Haines place a statement about items not to be placed into the sewer drain lines on our website.

Engineer's Report:

Mr. Brymer has been in contact with Mr. Bell who provided a copy of the amortization on the Deer Run and Forest Avenue lift stations generators and manhole rehabilitation at the WWTP projects, some minor changes have been implemented. Once these are reviewed and approved, we will proceed.

Mr. Brymer reported the Biosolids Contract may have to be rebid.

Grant Petitioner Report:

Nothing further to report.

Accounting Report:

Not in attendance.

Attorney's Report:

Nothing further to report.

Correspondence:

Well Source Data Report December 2020

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Haines seconded. Meeting adjourned at 6:02 P.M.

ATTEST:

RATIFIED AND APPROVED:
