

**Regular Meeting  
August 20, 2020**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis  
Mr. Jackie Haines  
Mr. Ron Mitchell  
Mr. O'Neil Robinson  
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Mitchell opened the meeting with a prayer.

**Committee Reports:**

No Committee Reports.

**Old Business:**

Mr. Mitchell opened the discussion on the Kiosk Implementation with Alabama Power. Mr. Mitchell reported the process is moving along very slowly. Mr. Rutens is currently working out some legal details in the contract regarding who is responsible if the website is hacked.

Mr. Mitchell opened the discussion on Blue Cross Blue Shield Insurance. After some discussion Mr. Robinson made a motion to pass the insurance savings to the employees. Seconded by Mr. Davis. Motion passed.

Mr. Mitchell opened the discussion on a substitute Operator for the Sewer Plant. Mr. Mitchell stated each Board Member has a draft copy on Supplemental Wastewater Treatment Plant Operator Services from McFadden Engineering in their folder. The reason is to have an extra Operator available to allow vacation, sick and emergency leave when necessary. Mr. Bell has been in discussions over some concerns in the contract agreement. Mr. Bell reported he has discussed the issues with McFadden Engineering, and they were very receptive, some of the revisions have been initiated. Mr. Bell would like for the Board to approve the execution of the contract pending us working out the final differences. Mr. Davis made a motion to execute the contract per Mr. Bells recommendations. Mr. Haines seconded. Motion passed.

Mr. Mitchell opened the discussion on the Grant Management Contract. Mr. Thronson made a motion to renew the contract with a 5% increase. Mr. Robinson seconded. Motion passed.

**New Business:**

Mr. Mitchell opened the discussion on the P & L Statement presentation. Leann with Avizo presented the Water & Sewer P & L statements to the Board.

Mr. Mitchell opened the discussion to request the ability to grant a Bonus or Incentive from the Mobile County Personnel Board. Mr. Davis made a motion to approve. Mr. Thronson seconded. Motion passed.

Mr. Mitchell opened the discussion on Fema Project approval – Hazard Mitigation Grant Program (HMGP) 4362-0021-F City of Saraland, Saraland Water & Sewer System, Lift Station Generators (2). Ms. Stallman reported the Board has been awarded this grant in the amount of \$50,000.00.

**Water Invoice:**

- McCrory & Williams, Invoice #20200165, dtd 8/10/2020, in the amount of \$12,902.50, re: 2019 Highway 43 Waterline Replacement (Bond Issue Project).

Mr. Thronson made a motion to pay the invoice as listed. Mr. Haines seconded. Motion passed.

**Sewer Invoice:**

- McCrory & Williams, Invoice #20200166, dtd 8/10/2020, in the amount of \$7,740.00, re: Shelton Beach Estates Sewer Rehabilitation Phase I CDBG Project #SAR-PW-19-001.

Mr. Thronson made a motion to pay the invoice as listed. Mr. Haines seconded. Motion passed.

**Report of Officers:**

Mr. Davis reported the Health & Safety Meeting will be held tomorrow @ 11:30.

**Interim Utilities Director Report:**

Mr. Vaughn reported Hurricane Season preparedness is underway. I have placed two generators and a by-pass pump on hold if needed.

Mr. Vaughn has approximately 8000 gallons of Diesel on hand. This fuel needs to be polished. The diesel will be run through a filter and chemicals will be added as needed on site. They also do a test run so that no sludge runs through the equipment.

Mr. Vaughn caught an employee sleeping on the job. A warning letter has been placed in their file.

**Attorney's Report:**

Nothing further to report.

**Engineer's Report:**

Mr. Brymer reviewed a plat across Celeste Road from Twin Lakes Subdivision for sewer availability. Mr. Vaughn stated Sewer could be provided with an extension of services.

**Grant Petitioner's Report:**

Ms. Stallman reported the GOMESA Grant program will be used for Sewer Projects.

**Correspondence:**

No Correspondence.

There being no further business to come before the Board; Mr. Robinson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:27 P.M.

ATTEST:

RATIFIED AND APPROVED:

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