

**Regular Meeting
May 20, 2021**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O’Neil Robinson

Absent

Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was not present. Ms. Cara Stallman our grant petitioner was present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Robinson reported since the last Board Meeting a 3/4” water tap on Smoke Avenue has been installed. A 3/4” water service line was repaired on Mathieson Avenue.

Old Business:

Mr. Mitchell opened the discussion on new roof proposals at the main office. Mr. Brymer of Volkert Engineering created a document with the scope of work to allow resubmitting of their proposals.

Mr. Mitchell opened the discussion on the Handicap Parking Space Project #1074309. Mr. Brymer has submitted some drawings for the relocation of the Handicap Parking Space.

Mr. Mitchell opened the discussion on cancellation of the Kiosk Contract. After some discussion. Mr. Haines made a motion to authorize Mr. Mitchell to contact City Kiosk to cancel the contract for payment collection. Mr. Robinson seconded. Motion passed.

Mr. Mitchell opened the discussion on the Water & Sewer Mobile App. Mr. Mitchell, Mrs. Robinson and Mrs. McDuffie met with E-Worc Web earlier this week. Mr. Mitchell would like for the Board to authorize him to proceed with E-Worc Web. Mr. Haines made a motion to give authorization to Mr. Mitchell to proceed with E-Worc Web for a proposal and contract to create a mobile phone app. Mr. Robinson seconded. Motion passed.

Mr. Mitchell opened the discussion on Manhole Rehabilitation at the Saraland Wastewater Treatment Plant. Volkert recommends awarding the contract to Slaughter Construction.

New Business:

Mr. Mitchell introduced Mr. Russell Turner, representing Estates of Celeste Lake, to address the Board. Mr. Turner would like to approach the Board and inquire as to how he would go about starting a development of approximately 7 plots of property to be developed into 7 large Estates. Mr. Turner was requesting guidance on how to proceed. Mr. Vaughn recommended contacting J. H. Wright for further information. The Board also recommended hiring an Engineering Firm.

Mr. Mitchell opened the discussion of the 2020 Municipal Water Pollution Prevention Annual Report for approval. Mr. Brymer stated the deadline to submit to ADEM is May 31, 2021. Mr. Robinson made a motion for a Resolution to approve the 2020 Municipal Water Prevention Annual Report and the Board authorizes Mr. Mitchell to sign the document. Mr. Haines seconded. Motion passed.

Invoices for Ratification:

Water Invoice:

A & B Electric Co. Invoice #21817, dated 5/6/2021, re: furnish service to replace existing ABB VFD with new, in the amount of \$6,562.00.

Mr. Haines made a motion to pay the invoice as listed. Mr. Robinson. seconded. Motion passed.

Sewer Invoices:

McFadden Engineering, Invoice #19-2546, dated 5/4/2021, re: WWTP Operations Support, in the amount of \$1,151.71.

Volkert Engineering, Invoice #00803117, dtd 4/2/2021, re: general engineering services – sewer, in the amount of \$2,775.00.

Volkert Engineering, Invoice #00503114, dtd 4/2/2021, re: manhole rehabilitation at Saraland WWTP, in the amount of \$3,015.00

Volkert Engineering, Invoice #00403118, dtd 4/2/2021, re: Sanitary Sewer Collection System Master Plan, in the amount of \$7,450.00.

Volkert Engineering, Invoice #0904111, dtd 5/11/2021, re: general engineering services – Sewer, in the amount of \$2,245.00.

Volkert Engineering, Invoice #00604107, dtd 5/11/2021, re: manhole rehabilitation at Saraland WWTP, in the amount of \$1,370.00.

Volkert Engineering, Invoice #00504112, dtd 5/11/2021, re: Sanitary Sewer Collection System Master Plan, in the amount of \$9,687.00.

Volkert Engineering, Invoice #00104113, dtd 5/11/2021, re: 2020 MWPP Annual Report, in the amount of \$1,420.00.

Volkert Engineering, Invoice #00204115, dtd 5/11/2021, re: Shelton Beach Road ALDOT Boring Permit, in the amount of \$4,375.00.

Mr. Robinson made a motion to pool & pay the invoices as listed. Mr. Haines seconded. Motion passed.

Report of Officers:

No report of Officers.

Superintendent Report:

Mr. Vaughn reported everything is in good running order, no breakdowns. A manhole collapsed and the front end of a car fell in, which damaged the front end and one tire. Mr. Vaughn had a new manhole plate cut to the appropriate size and had it installed.

Attorney's Report:

Not present.

Engineer's Report:

The Engineer's report was placed in the Board Member's file. Nothing further to report.

Grant Petitioner's Report:

No Report.

Correspondence:

Well Source Data Report April 2021

There being no further business to come before the Board; Mr. Haines made a motion to adjourn the meeting. Mr. Robinson seconded. Meeting adjourned at 6:44 P.M.

ATTEST:

RATIFIED AND APPROVED:
