

**Regular Meeting  
November 18, 2021**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Mr. Jim Davis  
Mr. Ron Mitchell  
Mr. O'Neil Robinson  
Mr. Scooter Thronson

Absent

Mr. Jackie Haines

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was not present. Ms. Cara Stallman our grant petitioner was present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Thronson opened the meeting with a prayer.

**Committee Reports:**

Mr. Robinson reported since the last Board Meeting a 2" water main was repaired at Second Avenue and Mae Street, and a 6" water main on Lillian Avenue.

Mr. Davis reported since the last Board Meeting 62 water and sewer Alabama 811 locates have been completed and 6 work orders for water and sewer.

**Old Business:**

Mr. Mitchell opened the discussion on the Antenna Rental Agreement on Shelton Beach Road Tank. Motion by Mr. Thronson to authorize Board Chairman, Mr. Ron Mitchell to sign the agreement with a positive review from the Board Attorney, Mr. Raymond Bell. Mr. Robinson seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on an additional easement at the Forest Avenue Lift Station. No action. Moved forward to the next regularly scheduled meeting. Mr. Brymer spoke with the original surveyor for this property, he is supposed to get a proposed easement survey and description done. Mr. Brymer informed Mr. Bell of this action. Mr. Bell plans to reach out to the property owner, while the proposed easement and survey description is in the process, to allow for preliminary discussions about what they may or may not consider. Mr. Brymer reported the generator specifications have been submitted to the manufacturer, however this generator will not be ready for delivery until May 2022.

## **New Business:**

Mr. Mitchell would like for everyone to consider cancelling the second meeting in December 2021, due to the Holiday Season. Mr. Robinson made a motion to cancel the meeting scheduled for December 16<sup>th</sup>, 2021. Mr. Davis seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on a merit increase for Ms. Susan Graham Grade 12 Step O. Mr. Thronson made a motion to grant a merit increase to Ms. Susan Graham. Mr. Davis seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on a Water Well on Mr. Del Williamson's property. Mr. Mitchell talked with Mr. Williamson about a piece of property being offered to us on Shell Street. The property is 220' front footage located on the Road, a short driveway and a culvert will need to be installed, the County would probably install the culvert at no cost, on the right of way. Mr. Mitchell inquired as to how much this would cost the Board, Mr. Williamson's response was how much would the Board be willing to pay. Mr. Mitchell stated the Board would like a total cost which would include the lease of the property for two years and an option to purchase the property if a well was viable.

## **Invoices for Ratification:**

### **Water Invoice:**

- Regions 2016 Bond Series, Invoice #97582, re: Trustee, Paying Agent, Registrar, Custodial or Escrow Agent Fee, in the amount of \$3,000.00.

Mr. Thronson made a motion to pay the invoice. Mr. Davis seconded the motion. Motion passed.

### **Sewer Invoices:**

- Volkert Engineering, Invoice #01510109, dtd 11/4/2021, re: General Engineering - Sewer, in the amount of \$3,645.00.
- Volkert Engineering, Invoice # 00410111, dtd 11/4/2021, re: NPDES Permit Renewal, in the amount of \$32,460.00.
- Hagan Fences, Invoice # 23173, dtd 11/15/2021, re: remove existing gate install new gate, in the amount of \$11,158.20.
- SIS, Invoice # 0120583-IN, dtd 11/10/2021, re: clean sewer on Myles Drive, in the amount of \$2,705.75.
- SIS, Invoice #0120615-IN, dtd 11/10/2021, re: clean 24-60" pipe on Bill Myles Drive, in the amount of \$1,979.73.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded the motion. Motion passed.

**Report of Officers:**

No report of Officers.

**Superintendent Report:**

Mr. Vaughn responded to a question from Mr. Thronson, what is the status of the dumping issues at the Sewer Plant. Mr. Vaughn initiated a month-long investigation to determine where the issue was coming from. Upon completion of this investigation, I contacted Mr. Black, of the City of Saraland, and the City of Saraland Environmental Representative. The business sewer line was immediately shut down and disconnected. The company was pushing burnt motor oil through a concrete sump in the floor straight to the Sewer Plant. A written citation was delivered to the business, stating that they would be given a period of thirty days to install a three-stage water-oil separator. Once the new equipment is installed it will require an inspection. If Mr. Black does not approve this process; an Engineer will need to become involved. Saraland Water & Sewer and the City of Saraland have notified ADEM of the infraction. ADEM considers this a notification, any additional issues would require further action from ADEM. SIS cleaned the line from this business to the new plant. All expenses are being compiled in a folder for reimbursement.

Mr. Vaughn inquired when the sale of the Dump Truck is complete, he would like permission to purchase a commercial grade dump trailer and a one-ton truck. These items will be on the next agenda.

**Attorney's Report:**

Not present.

**Engineer's Report:**

Mr. Brymer presented the Board with a copy of the Master Plans original schedule. This report has a breakdown of our schedule after submission of our proposal with a final report date of December 1st, 2021. Unfortunately, there was two-line items that took longer than anticipated. Volkert received the final reports in October, this put the original date forward by three months. Mr. Brymer requested an extension from December 1<sup>st</sup> to March 1<sup>st</sup> at no additional cost. Mr. Robinson made a motion to grant an extension to the Master Plan completion date from December 1<sup>st</sup> to March 1<sup>st</sup>, 2022. Mr. Thronson seconded. Motion passed.

**Grant Petitioner's Report:**

Ms. Stallman stated there is 100% grant money up to \$5,000,000,000 available. The talk now is infrastructure money is going to ADEM for a SRF grant program next year. There will also be rescue plan money becoming available over the next five years. Mr. Mitchell requested that Ms. Stallman get with Ms. Robinson about radio read meters. Ms. Stallman will get with Mr. Vaughn, Mr. Brymer, and Ms. Robinson on recommendations for the upcoming grant money applications.

**Correspondence:**

Well Source Data Report October 2021

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:16 P.M.

ATTEST:

RATIFIED AND APPROVED:

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