

**Regular Meeting
January 6, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Mr. Ron Mitchell
Mr. Jim Davis
Mr. O'Neil Robinson
Mr. Scooter Thronson
Mr. Jackie Haines

Mr. Raymond bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Mitchell opened the meeting with a prayer.

Committee Reports:

Pam Boykin reported that due to outside employee shortage, no committee reports were given. Mr. Mitchell stated that though there are no committee reports to be given, but if any of the board members had any reports, they wish to give they are free to do so at this time.

Mr. Robinson reported that 2021 was a good year for Saraland Water Service. John Vaughn, Superintendent of Saraland Water Service, had the gate repaired. Saraland Water Service is looking to sale the dump truck. He stated that we need to think ahead. He wants to look back into the 1,000,000-gallon tank up Celeste Road.

Mr. Davis reported that we did have a great year, and that we are maintaining even with a couple of outside employees out with covid.

Mr. Haines reported that last year was a great year and looking forward to a better year.

Mr. Vaughn reported that repairs are being done from the sewer leak that was reported in December 2021. Leak was repaired that day and more repairs are being completed to the property that was damaged.

Old Business:

Mr. Bell reported that more information and clarification is still needed before he could report fully on the additional easement at Forest Avenue Lift Station.

Mr. Brymer reported we are now prepared to contact the geologist to determine where exactly to start with the Del Williamson-Water Well. We may have to bid out the actual drilling of the well.

New Business:

Mr. Bell reported on the MAWSS Contract. The retail price was cut in half, and we are adding 5% for 2 (two) years for inflation. The proposed amount will be \$2.71 per thousand gallons. Mr. Thronson made a motion to approve the MAWSS Contract for \$2.71 per thousand gallons for the next 2 (two) years. Mr Haines seconded the motion. Motion passed.

Mr. Thomas reported on the meter upgrade request for SRF / American Rescue Plan/Infrastructure Act. He reported that he received the information needed from Ms. McDuffie. He has reached out to outside contacts to get estimated cost information. He hopes to have that information by the next board meeting. Ms. Stallman reported that Mr. Brymer, Mr. Vaughn, and herself will get together and make up a list to give to ADEM on things that Saraland Water Service is needing with the meters being at the top of the list.

Ms. Stallman reported on the Mobile County 2022 CDBG application – Shelton Beach Estates – Phase 3 Mathison Drive and Mathison Circle. She has given the board members the resolution to apply. The project is a \$397, 000 project and we are asking for \$200,000 Mobile County 2022 CDBG funds while we provide the remaining about of \$197,000. If not funded, we will resubmit next year. Mr. Davis made a motion to adopt the Mobile County 2022 CDBG application. Mr. Thronson seconded the motion. The motion passed.

Mr. Mitchell reported on the Cost-of-Living increase, (10%). He is suggesting a 10% increase for all Saraland Water and Sewer employees for 2022 and a 2 1/2 % Cost-of-Living increase for next year. Mr. Davis wanted to know the last time a Cost-of-Living increase was given. Ms. Boykin reported that the last increase was in February 2020. Mr. Davis asked Mr. Mitchell if we had the budget for the increase. Mr. Mitchell confirmed that we did. Mr. Robinson made a motion to give the Cost-of-Living increase for all Saraland Water and Sewer employees. Mr. Haines seconded the motion. Motion passed.

Mr. Mitchell reported on the Task Agreement No. 10: Raw Water Test Well Coordination. Mr. Mitchell signed the agreement before the meeting. This agreement is designed so that Mr. Brymer will receive payment for the task that has been agreed upon.

Invoices for Ratification:

Water Invoices

- American Tank Maintenance, LLC, Invoice # 7313, 7303, & 7293, dated 12/1/2021, in the amount of \$41, 619.00, reg: Tank 1, 2, and 3 maintenance contract.
- Aqua Products, Inc., Invoice # 20211910, dated 12/28//2021, in the amount of \$2,953.58, reg: regulators, rotameter panel, vent valve & ejector for the CL2 system at Well # 4.

- Central Pipe, Invoice # S100272889.001, dated 12/01/2021, in the amount of \$2,407.00, reg: (2) 2” water meters at Jiffy Lube.

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Thronson seconded the motion. Motion passed.

Sewer Invoices

- Jim House & Associates, Inc., Invoice # 17854, dated 12/17/2021, in the amount of \$10,612.00, reg: submersible grinder pump at Twin Lakes Lift Station.
- McFadden Engineering, Invoice # 19-2682, dated 11/29/2021, in the amount of \$1,250.00, reg: monthly service for November 2021.
- Servpro of Mobile County, Invoice # 3780, 12/21/2021, in the amount of \$11,405.16, reg: 15 Harris Avenue sewage cleanup.
- Smith Industrial Service, Inc., Invoice # 0124065-IN, dated 12/27/2021, in the amount of \$1062.60, reg: clean of 2 Lift Stations, siphon on Forest Drive and On Lee Street.
- Underground, Inc., Invoice # 100445a, dated 12/17/2021, in the amount of \$5,000.00, reg: bore sewer line for Jiffy Lube.
- Volkert, Inc., Invoice # 01611107, dated 12/10/2021, in the amount of \$1,600.00, reg: general service – sewer.
- Volkert, Inc., Invoice # 01211108, dated 12/10/2021, in the amount of \$7,330.00, reg: Sanitary Sewer Collection System Master Plan.

Mr. Robinson made a motion to pool and pay the invoices as list. Mr. Thronson seconded the motion. Motion passed.

Report of Officers:

Mr. Robinson wanted to say thank you for all the hard work that Ms. Stallman, Mr. Bell, and Mr. Brymer have given. He commented on all the growth on Celeste Road and questioned if we will finish running our sewer lines up Celeste Road. Mr. Mitchell responded that now there is no plan to do so but will reevaluate later.

Correspondence:

Copy of Well Source Data Report for November 2021, dated 12/9/2021 (sent to ADEM & ADPH)

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr Davis seconded the motion. Meeting adjourned at 6:23 P.M.

ATTEST:

RATIFIED AND APPROVED:
