

## **Regular Meeting**

**March 3, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

**Present:**

Mr. Ron Mitchell  
Mr. Scooter Thronson  
Mr. James Davis  
Mr. H. O'Neil Robinson  
Mr. Jackie Haines

**Absent:**

Mr. Raymond Bell, Board Attorney, Mr. Ray Miller sitting in for Mr. Thomas Brymer, Board Engineer, and Ms. Cara Stallman, Board Grant Administrator, were present.

Mr. Thronson opened the meeting with prayer.

### **Committee Reports:**

Mr. Robinson reported that since the last Board Meeting a ¾" service line at Highway 43 and Zane Court was repaired along with a 2" main on Celeste Road.

Mr. Haines reported that since the last Board Meeting, Truck #33 received a new blower motor, plugs and wires, and four (4) new tires on Truck #36.

Mr. Davis reported that since the last Board Meeting, seventy-three (73) Alabama 811 locates for water and sewer have been worked, in addition twelve (12) work orders for water.

### **Old Business:**

Mr. Mitchell informed the Board of our participation in the Saraland Chamber of Commerce Job Fair, to be held at the Saraland Civic Center, Thursday, March 10<sup>th</sup>, 2022. Mr. Mitchell also added if any of the Board Members could stop by and join our representatives, would be most welcoming.

Mr. Mitchell asked Ms. Stallman to address the Board on the Elevation Certificate at Graham Street Lift Station, to also ask the Board to agree to have this on the agenda for tonight's meeting. Ms. Stallman addressed the Board informing them of the Grant we received for a generator for Graham Street Lift Station. An Elevation Certificate is needed by State to place in their paperwork, Ms. Stallman asked the Board to agree, and authorize Volkert to obtain an Elevation Certificate for the generator located at Graham Street Lift Station. Mr. Thronson made motion that the Elevation Certificate for Graham Street Lift Station be added to tonight's agenda and authorize Volkert to obtain said certificate. Mr. Davis second the motion. Motion passed.

**New Business:**

Mr. Mitchell ask Ms. Stallman to address the Board to inform them of the Norton Creek Sanitary Sewer Inflow and Infiltration Project-response to ADCNR. Ms. Stallman informed the Board of our communication with the State of Alabama and the Restore Act, and the amount being considered granting to our project. The first condition placed in front of the Board is the State of Alabama and The Restore Act will require us to submit 10% in leverage funds. Resolution 2022-2 is now being discussed, and if agreed upon, to be signed by the Chairman. Mr. Davis made motion for the adoption and the Chairman's signature on Resolution 2022-2, and for Saraland Water and Sewer Service to move forward on this project. Mr. Thronson seconded the motion. Motion passed.

Ms. L Crenshaw of Lincoln Street was not in attendance to address the Board.

Mr. Mitchell opened the discussion of Mr. Steve Williams, Public Service Worker II, being eligible for a one-step 2 ½% merit increase (Grade 10, Step L). Mr. Vaughn recommended for the Board to award Mr. Williams said merit increase. Mr. Davis made motion to approve Mr. Williams, Public Service Worker II, a one-step 2 ½% merit increase (Grade 10, Step L). Mr. Haines seconded the motion. Motion passed.

**INVOICES FOR RATIFICATION:**

WATER: No invoices for ratification.

**INVOICES FOR RATIFICATION:**

SEWER:

Industrial Valve, invoice # 325234, in the amount of \$2,400.00, reg: Butterfly Valve. Mr. Thronson made motion that the invoice stated above be pulled and paid. Mr. Haines seconded the motion. Motion passed.

**Report of Offices:**

Mr. Robinson reported to the Board of the Task, Sanitary Sewer Collection System Master Plan, project given to Volkert, that they are doing a fine job, and once the Sanitary Sewer Collection System Master Plan is complete, hope that Volkert would state in the plan the foremost important concern. Mr. Mitchell then asked Mr. Miller, will the more dire project be pointed out and could they be considered for Grants? Mr. Miller informed the Board, that yes, the Grants can be used for these projects.

Mr. Vaughn informed the Board of clogged lines and the actions taken to repair said lines. Mr. Vaughn also informed the Board of an electrician scheduled to check out a drive for a motor at Well 4, Mr. Vaughn added that this motor is over 20 years old and replacing the motor may be brought before the Board at a later meeting. Mr. Vaughn then shared the good news of the sale of the 2019 F750 Dump Truck, also added that one of our generators has been delivered.

Mr. Bell had no report.

Mr. Miller stated that the engineer's report was placed in the Board Member's folders and if there are any question, he would be happy to answer them.

Ms. Stallman had no report.

There being no further business to come before the Board, Motion made by Mr. Haines to adjourn. Motion seconded by Mr. Thronson. Meeting adjourned at 6:10 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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