

Regular Meeting
April 7, 2022

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. James Davis
Mr. Jackie Haines

Absent:
Mr. H. O'Neil Robinson

Ms. Cara Stallman, Board Grant Administrator, were present.

Mr. Raymond Bell, Board Attorney, and Mr. Thomas Brymer, Board Engineer was not in attendance.

Mr. Davis opened the meeting with prayer.

Committee Reports:

Mr. Haines reported that since the last Board Meeting, two (2) tires were replaced on the trailer for the excavator.

Mr. Davis reported that since the last Board Meeting, One Hundred seven (107) Alabama 811 locates for water and sewer have been worked, in addition fifteen (15) work orders for water.

Old Business:

Mr. Mitchell informed the Board though Mr. Brymer was not in attendance, he did however sent information of EPA Water Service Line Inventory. Mr. Mitchell then read what Mr. Brymer wrote: *No change in status. At the last meeting, I mentioned a new EPA Water Service Line Inventory requirement that states all community water systems are required to collect and submit to the EPA an inventory of all water service lines, including size and material of the lines. The deadline is in 4th quarter 2024. Mr. Davis told us to keep an eye on any developments related to this new requirement.*

New Business:

Mr. Mitchell opened the discussion of Mr. John Vaughn, Superintendent, completing his one-year (1 yr.) test period and he is eligible for a 5% special merit increase, (Grade 21 Step T). Mr. Davis made motion for Mr. Vaughn to receive said special merit increase. Mr. Thronson seconded the motion. Motion passed.

Mr. Mitchell opened the discussion of Ms. Pam Boykin, Office Assistant II, being eligible for a 2 ½% merit increase, (Grade 10 Step L). Mr. Thronson made motion for Ms. Boykin to receive said merit increase. Mr. Haines seconded the motion. Motion passed.

Mr. Mitchell opened the discussion of Ms. Wendy Singleton, Office Assistant I, being eligible for a 2 ½% merit increase, (Grade 9 Step B). Mr. Thronson made motion for Ms. Singleton to receive said merit increase. Mr. Haines seconded the motion. Motion passed.

INVOICES FOR RATIFICATION:

WATER:

Central Pipe Supply, invoice # S100253588.001, dated 3/23/2022 in the amount of \$19,535.00, reg: 8” Badger Meter for The Realm Apartments, Kali Field. Pace Analytical Services, invoice # 2235476757, dated 3/27/2022 in the amount of \$4,082.00, reg: project: SOC-DW (synthetic organic compounds). Pace Analytical Services, invoice # 2235477346, dated 3/29/2022 in the amount of \$1,622.00, reg: project: PSI-DW-2022 (primary/secondary inorganics). Pace Analytical Services, invoice # 2235477850, dated 3/31/2022 in the amount of \$1,092.00, reg: project: PFAS. Pace Analytical Services, invoice # 2235478447, dated 4/04/2022 in the amount of \$1,070.00, reg: RADs-DW-2022. Volkert, Inc., invoice # 00103099, dated 3/31/2022 in the amount of \$1,975.00, reg: EPA R&R Assessment & Emergency Response Plan. Mr. Haines made motion to pull and pay the water invoices. Mr. Davis seconded the motion. Motion passed.

INVOICES FOR RATIFICATION:

SEWER:

Energy Systems Southeast, LLC., invoice # 0499562-IN, dated 3/22/2022 in the amount of \$23,948.00, reg: 50k NatGas Generator (PO states for Forest Avenue LS). Jim House & Associates, Inc., invoice # 18549, dated 3/30/2022 in the amount of \$1,350.15, reg: T8 Suction Flange & gasket for Telegraph LS. Jim House & Associates, Inc., invoice # 18557, dated 3/31/2022 in the amount of \$1,461.00, reg: Suction Flange & station controller for Landfill LS. Volkert, Inc., invoice # 02003096, dated 3/31/2022 in the amount of \$2,995.00, reg: general engineering services. Volkert, Inc., invoice # 01603097, dated 3/31/2022 in the amount of \$15,985.00, re: Sanitary Sewer Collection System Master Plan. Mr. Haines made motion to pull and pay the sewer invoices. Mr. Thronson seconded the motion. Motion passed.

Report of Offices:

Mr. Willard, Assistant Superintendent (sitting in for Mr. Vaughn) informed the Board that Freddy’s Custard has been completely connected to our system, also a few residential taps.

Ms. Stallman made the Board aware of Senator Shelby has allocated monies for the CBDG. Ms. Stallman reported that at this time the details are unknown but will bring more information when it is known.

There being no further business to come before the Board, Motion made by Mr. Haines to adjourn. Motion seconded by Mr. Thronson. Meeting adjourned at 6:07 P.M.

ATTEST:

RATIFIED AND APPROVED:
