

**Regular Meeting  
July 21, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

**Present**

Mr. Jim Davis  
Mr. Ron Mitchell  
Mr. Scooter Thronson  
Mr. O'Neil Robinson

**Absent**

Mr. Jackie Haines

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was not present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Mitchell opened the meeting with a prayer.

**Committee Reports:**

Mr. Thronson reported since the last Board Meeting a Certificate of Deposit matured on July 9<sup>th</sup> and has been reinvested at a rate of .25 APY at Bryant Bank for a twelve-month period with a one-time option of changing the terms and rates if the public fund rates increase during this twelve-month period.

Mr. Robinson reported since the last Board Meeting a 2" water line repaired on Norton Avenue, a 3/4" service line located on Third Avenue and a 1" water line on Dale Street.

Mr. Davis reported since the last Board Meeting the outside crews have completed fifty-nine water and sewer Alabama 811 locates. Six work orders for water have been completed.

**New Business:**

Mr. Mitchell received an email from Mr. Wilson owner of Blue Moose Car Wash has requested postponement of ruling by the Board to allow him to plead his case. He has a sick child and could not attend tonight's meeting.

Mr. Thronson made a motion to suspend the penalties and postpone any resolution until the next Board Meeting. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the floor to our CPA to present a P & L statement through May 31<sup>st</sup>, 2022. A copy of the P & L statement was presented to each Board Member for review.

Mr. Mitchell opened the discussion on the renewal of Saraland Chamber of Commerce membership August 2022 – July 2023. Mr. Robinson made a motion to approve and pay for the Chamber of Commerce Membership. Mr. Thronson seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on three upgrades on the Lenovo Workstations including a 3-year warranty at a total cost of \$2,758.27. Mr. Robinson made a motion to approve purchase of three Lenovo Workstations. Mr. Davis seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on the Blue Cross/Blue Shield increase. After some discussion Mr. Robinson made a motion for the Board to assume 80% of the increase and the employees will pay 20%. Mr. Thronson seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on the Mobile County Personnel Board Bulletin No. 245. Deadline for Bonus and Incentive request reminder. Mr. Mitchell stated this notification allows the Board the opportunity to grant a Christmas Bonus and I would like to add a one-time Inflation Bonus of \$1000.00. Mr. Mitchell stated the Inflation Bonus is due to the current National Inflation Rate of 9%. Mr. Thronson made a motion to approve Bulletin No. 245. Mr. Davis seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on Water and Sewer Rate Increase for Fiscal year 2022 – 2023. Mr. Mitchell's recommendation is to increase the Water Rate by 2% and Sewer Rate by 5%. There are new requirements from ADEM to be completed by October 2024. These requirements will increase expenses. Mr. Robinson made a motion to approve a 2% increase of the water rates and 5% increase of the sewer rates. Mr. Thronson seconded the motion. Motion passed.

### **Invoices for Ratification:**

#### **Water Invoice:**

Ferguson Waterworks, Invoice #1441287, dated 7/12/2022, re: supplies on hand due to extended ship dates on materials, in the amount of \$1,482.86.

Mr. Thronson made a motion to pay the invoice as listed. Mr. Davis seconded. Motion passed.

#### **Sewer Invoices:**

McFadden Engineering, Invoice #19-2828, dtd 7/1/2022, re: Technician III/Grade IV Operator - Sewer, in the amount of \$1,120.00.

P & G Machine & Supply Co., Invoice #118884, dtd 6/30/2022, re: Parallel shaft helical gearmotor w/expedited fee & hot shot service from Lyman, SC, in the amount of \$5,891.43. (\$3,941.43 motor/\$1,950.00 delivery fee).

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded the motion. Motion passed.

**Report of Officers:**

No Officer Reports.

**Assistant Superintendent:**

The leak reported on Third Avenue by Mr. Mitchell was a 3/4" copper service line and it has been repaired.

**Attorney's Report:**

Nothing further to report.

**Engineer's Report:**

Mr. Brymer has submitted the Agreement for the Shelton Beach Estate CIPP CDBG Grant. If there are no revisions the Project will move forward.

**Grant Petitioner's Report:**

Not present.

**Correspondence:**

Well Source Data Report June 2022

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Mr. Davis seconded. Meeting adjourned at 6:26 P.M.

ATTEST:

RATIFIED AND APPROVED:

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