

**Regular Meeting
September 15, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. O’Neil Robinson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was not present. Ms. Cara Stallman our grant petitioner was present. Ms. Katie Mgyuer of Volkert Engineering Firm was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Robinson reported since the last Board Meeting three 6” X ¾” water taps installed.

Mr. Davis reported since the last Board Meeting the outside crews have completed 111 water and sewer Alabama 811 locates. Nine work orders for water have been completed.

New Business:

Mr. Mitchell opened the discussion on rate corrections on Kushla Water District sewer billing and collection. The billing from 11/01/2021 – 7/1/2022 was not being billed by consumption. The Kushla Board agreed to pay any under billed balances. Mr. Mitchell recommends accepting this offer. Mr. Haines made a motion to accept the payment from Kushla Water District. Mr. Thronson seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on the Saraland Water & Sewer Adjustment Policy. A customer has had two leaks in less than a twelve-month period and is requesting a second adjustment. Mr. Davis made a motion to follow our existing Sewer Adjustment Policy, but to give a one-time 10% discount. Mr. Haines seconded the motion. Motion passed.

Mr. Mitchell introduced our CPA to present the P & L statement to the Board for review. A copy of the P & L statement was given to each Board Member.

Invoices for Ratification:

Water Invoice:

- Volkert Inc., Invoice #02108096, dtd 9/1/2022, re: general engineering services, in the amount of \$1,063.75.
- Volkert Inc., Invoice #00408098, dtd 9/1/2022, re: EPA R&R Assessment & Emergency Response Plan, in the amount of \$1,466.25.
- Data Flow Systems, Inc., Invoice #101846, dtd 9/8/2022, re: Scada network fiber module serial #'s375-009812001 & 375-009812-002, in the amount of \$3,099.91.

Mr. Thronson made a motion to pay the invoices as listed. Mr. Davis seconded. Motion passed.

Sewer Invoices:

- Volkert Inc., Invoice #00308099, dtd 9/1/2022, re: Saraland WWTP Expansion Study, in the amount of \$2,702.50
- Volkert Inc., Invoice #00108100, dtd 9/1/2022, re: Shelton Beach Estates CIPP Phase II, in the amount of \$2,306.21
- Smith Industrial Services, Invoice #0145087-IN, dtd 8/17/2022, re: Video 1182 X 8” Sewer in Shelton Beach Estates on Scott Drive, in the amount of \$1,405.00.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Davis seconded the motion. Motion passed.

Report of Officers:

No Officer Reports.

Utilities Director:

Mr. Vaughn reported that we are currently preparing for storm season. A bearing went out in one of the big motors at Well #4, it was repaired within 24 hours. Well #1 is down waiting on a part that is two weeks out.

Mr. Vaughn was going to discuss transition from Lime to Caustic, however the distributor has not been back in touch.

Attorney’s Report:

Not Present.

Engineer’s Report:

Ms. Mguyer of Volkert Engineering reported they have been reviewing the benefits and the permitting of the transition from Lime to Caustic. Ms. Mguyer has also discussed this with ADEM, and they stated this would not be a problem.

Grant Petitioner’s Report:

Ms. Stallman reported Mr. Mitchell attended the Public Hearing and made a great presentation. The County will be receiving \$40,000,000.00 in funding. The generator grants need flood plain notifications will be placed in the paper and on the website.

Correspondence:

Well Source Data Report 2022

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Meeting adjourned at 6:15 P.M.

ATTEST:

RATIFIED AND APPROVED:
