

**Regular Meeting
June 16, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O’Neil Robinson
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was present. Mr. Thomas Brymer of Volkert Engineering Firm was present.

Mr. Haines opened the meeting with a prayer.

Committee Reports:

Mr. Davis reported since the last Board Meeting sixty-three Alabama 811 locates have been worked for water and sewer. Also, six work orders for water, and three for sewer have been completed.

M. Robinson reported since the last Board Meeting a 10” water main on Lafitte Road has been repaired and a service line on Edgefield Drive West. A ¾” water tap was installed on Martha Alley Drive.

New Business:

Mr. Mitchell opened the discussion on The Engineering firm for the CDBG Shelton Beach Estates Phase2 Project. Ms. Stallman reported one qualifications statement was received from Volkert Engineering. Mr. Robinson made a motion to accept Volkert Engineering proposal. Mr. Haines seconded. Motion passed.

Invoices for Ratification:

Water Invoice:

- Volkert, Invoice #01905096, dtd 6/8/2022, re: General Engineering Water, in the amount of \$1,265.00.

Mr. Thronson made a motion to pay the invoice as listed. Mr. Haines seconded. Motion passed.

Sewer Invoices:

- Hagan Fence, Invoice #24750, dtd 6/10/2022, re: 104 Station Street gate operator labor, battery, and max power supply, in the amount of \$1,001.60.
- McFadden Engineering, Invoice #19-2807, dtd 5/31/2022, re: WWTP Operations Support, in the amount of \$1,601.68.
- Volkert, Invoice #02205097, dtd 6/8/2022, re: General Engineering Sewer, in the amount of \$4,542.50.
- Volkert, Invoice #01805098, dtd 6/8/2022, re: Sanitary Sewer Collection System Master Plan, in the amount of \$6,325.00.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded the motion. Motion passed.

Report of Officers:

Mr. Mitchell, Mr. Davis met with Mr. Brymer and Mr. Miller of Volkert Engineering yesterday. Discussion was on the \$6.6 million grant and how this money would be spent. There is an old original sewer line from the Sewer Plant down Norton Creek all the way to the new development at the Hospital. Recent testing showed significant I & I loss in this area. That will be the number one priority. Additionally, there will be two other top priorities. There will be quarterly meetings to discuss these items.

Utilities Director:

No Report.

Attorney's Report:

No Report.

Engineer's Report:

Mr. Brymer of Volkert Engineering reported the WWTP Master Plan should be finalized next Friday. There will be two hard copies and a digital.

Grant Petitioner's Report:

Ms. Stallman reported the \$6.6 million grant will be completed over a long period of time. Ms. Stallman recommends not signing any agreements until after a written confirmation of the award is received from Chris Blankenship. It may be a year or longer before any confirmations of this grant may be received.

Ms. Stallman reported the upcoming Generator Grant money will go from 75/25 ratio to 90/10.

Correspondence:

Well Source Data Report May 2022

There being no further business to come before the Board; Mr. Haines made a motion to adjourn the meeting. Meeting adjourned at 6:02 P.M.

ATTEST:

RATIFIED AND APPROVED:
