

**Regular Meeting
November 3, 2022**

Chairman Ron K. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at the Saraland Water and Sewer Service meeting room with the following Board Members:

Present

Mr. Ron Mitchell
Mr. James Davis
Mr. Scooter Thronson
Mr. O'Neil Robinson
Mr. Jackie Haines

Mr. Raymond Bell, Board Attorney, Ms. Cara Stallman, Board Grant Administrator, and Mr. Ray Miller, Board Engineer, were present.

Mr. Mitchell opened the meeting with prayer.

Committee Reports:

Mr. Haines did not have a report for this meeting.

Mr. Thronson reported on cyber training for Saraland Water and Sewer employees. The Board discussed the importance of cyber training. Mr. Thronson elaborated this will become an annual training for the employees.

Mr. Davis reported the team executed 57 Alabama 811 locates for water and sewer the team, also, completed eleven work orders for water.

Mr. Robinson did not have a report for this meeting.

Chairman Mitchell recognized Mr. Davis for his spotlight in the Mobile Chamber Business View Magazine. Mr. Bell, added, this is the last printed edition of the Business View Magazine.

Old Business:

There being no Old Business to come before the Board.

New Business:

Chairman Mitchell opened discussion on the 54th Annual Saraland Christmas Parade to be held on Saturday, December 10, 2022. The theme is "Christmas on the Bayou". Board Members, Employees and families are invited to ride on the float.

Chairman Mitchell opened discussion on the sewer outfall line. The Board discussed a tentative date of November 22, 2022, at 1:00 P.M., to go to the current location so the Board Members can familiarize themselves for future discussion of possibly duplicating that design.

Chairman Mitchell opened the floor to Ms. Bertha Pugh, resident at 19 Howze Lane. Ms. Pugh's complaint is she had to replace her water filters several times due to dirty water while the fire department was testing fire hoses in her area. Mr. Haines asked Mr. Vaughn if he could communicate with the Fire Chief to try to reduce the chances of dirty water during the fire department testing. Mr. Vaughn said he would talk to Fire Chief Ludlam. Mr. Haines made a motion to pull a history from Ms. Pugh's meter during the time the fire department was testing and credit customer for sewer portion of overage. Mr. Davis second. Motion carried.

Invoices for Ratification:

Water Invoices – Pace Analytical, inv# 2235509939 dtd 10/4/22 in the amount of \$1,520.40, re: Synthetic Organic Compounds (SOC-DW, samples received 8/31/22). Personnel Board for Mobile County, Alabama, inv# 11218 dtd 10/21/22 in the amount of \$3,126.91 re: 2022-2023 Quarterly Personnel Board Expense – First Quarter. Mr. Thronson made a motion to pay both water invoices. Mr. Haines second. Motion carried.

Sewer Invoices – J. H. Wright & Associates, Inc., inv# 446832 dtd 10/21/22 in the amount of \$2,678.00 re: submersible sewage cast iron pump. TAW Power Systems, Inc., inv# 26253422 dtd 10/29/22 in the amount of \$6,088.72 re: cooling system maintenance on Kohler generator at Wastewater Treatment Plant. Mr. Vaughn explained this is for semi-annual maintenance of the generator. Mr. Thronson made a motion to pay both sewer invoices. Mr. Davis second. Motion carried.

Report of Officers:

Mr. Robinson asked the status of a lien against Blue Moose. Mr. Bell stated he would report under the Attorney's Report.

Superintendent's Report:

Mr. Vaughn reported on the emergency repair on a pump motor at Well #1. Mr. Vaughn requested a budge of \$3,000.00 for the float and throws. Mr. Robinson made a motion to approve the requested budget of \$3,000.00 for the Saraland Christmas Parade float and throws. Mr. Thronson second. Motion carried.

Attorney's Report:

Mr. Bell recommended meeting with Blue Moose to acquire a promissory note or affirmative declaration in the amount owed Saraland Water and Sewer Service to prevent the current business from selling and leaving a bad debt. Mr. Davis asked for the status of the Attorney General's complaint. Mr. Bell stated we have responded in detail along with documentation to the Attorney General and now we are waiting on a response.

Engineer's Report:

Mr. Miller discussed activity related to Quick Trip; need a signature on an ALDOT permit application for the developer. Mr. Miller discussed the easement on Forest Avenue; need to have sewer lines located. Mr. Miller discussed the study continuation of the wastewater treatment plant expansion. Mr. Miller discussed getting plans and specs ready for Shelton Beach Estates CIPP Phase II. Mr. Bell commended Mr. Miller and his team for their assistance with the easement on Forest Avenue.

Grant Petitioner's Report:

Ms. Stallman discussed the Shelton Beach Estates CIPP Phase II. Ms. Stallman discussed reapplying for funding for Shelton Beach Estates CIPP Phase III through CDBG grants the application is due January 20, 2023.

Correspondence:

No correspondence for this meeting.

Mr. Davis reminded the Board about the EPA lead pipe survey.

There being no further business to come before the Board Mr. Thronson made a motion to adjourn the meeting. Mr. Davis second. Meeting adjourned at 6:14 P.M.

ATTEST:

RATIFIED AND APPROVED:

