

**Regular Meeting  
November 17, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jim Davis  
Mr. Jackie Haines  
Mr. Ron Mitchell  
Mr. Scooter Thronson  
Mr. O'Neil Robinson

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman our grant petitioner was present. Ms. Katie McGuyer of Volkert Engineering Firm was present.

Mr. Davis opened the meeting with a prayer.

**Committee Reports:**

Mr. Davis reported since the last Board Meeting 47 Alabama 811 located have been worked for water and sewer. Ten work orders have been completed for water.

Mr. Robinson reported since the last Board meeting a 6" water main was repaired on Lafitte Road, a 2" water main on Viola Avenue, and a 2" water main on Saraland Avenue.

**New Business:**

Mr. Mitchell introduced our CPA to present the P & L statement to the Board for review. A copy of the P & L statement was presented to each Board Member.

Mr. Mitchell opened the discussion on a Christmas Bonus. Mr. Mitchell made a recommendation to give the employees a \$500.00 Christmas Bonus. Mr. Davis made a motion to grant a \$500.00 Christmas Bonus. Mr. Thronson seconded. Motion passed.

**Invoices for Ratification:**

**Water Invoices:**

- Bryans Ground Maintenance, Invoice #7368, dtd 11/2/2022, re: monthly ground maintenance & sprinkler repair after parking lot repair, in the amount of \$1,870.00.

- Central Pipe Supply, Invoice #S100315656.001, dtd 11/2/2022, re: meters for Quik Trip, in the amount of \$2,323.70.
- The Eshelman Company Inc., Invoice #7266, dtd 11/3/2022, re: rotating assembly for C0312623 4X3 ME with Mechanical Seal Well #1, in the amount of \$10,411.24.

Sewer Invoices:

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion passed.

**Sewer Invoices:**

- McFadden Engineering, Invoice #19-2892, dtd 11/1/2022, re: monthly Technician III, in the amount of \$1,510.00.
- Pace Analytical, Invoice #2235515968, dtd 11/7/2022, re: Project #35755320, in the amount of \$1,893.98.
- Pace Analytical, Invoice #2235516108, dtd 11/8/2022, re: Project #35755326, in the amount of \$1,520.40.
- Volkert Inc., Invoice #00510098, dtd 11/7/2022, re: Saraland WWTP Expansion Study, in the amount of \$3,380.00.
- Volkert Inc., Invoice #02710097, dtd 11/7/2022, re: General Engineering Services Sewer, in the amount of \$3,452.50.
- Volkert Inc., Invoice #00210099, dtd 11/7/2022, re: Shelton Beach Estates CIPP – Phase II, in the amount of \$1,419.21.
- Volkert Inc., Invoice #00110100, dtd 11/7/2022, re: Calculated Capacity Increase for WWTF, in the amount of \$2,206.25.

Mr. Haines made a motion to pool and pay the invoices as listed. Mr. Davis seconded the motion. Motion passed.

**Report of Officers:**

No Officer reports.

**Utilities Director:**

Mr. Vaughn reported the crews have been busy repairing leaks. The annual service was performed on all sixteen generators.

**Attorney's Report:**

No report.

**Engineer's Report:**

Ms. McGuyer of Volkert Engineering reported the existing easement for the Forest Avenue Generator should work once the sewer line is located. The cost estimates have been updated

for the Shelton Beach Phase III Grant Application, the CIPP cost have increased. The Plan expansion study is progressing, design basis should be ready soon.

**Grant Petitioner’s Report:**

Ms. Stallman nothing to report.

**Correspondence:**

Well Source Data Report October 2022

There being no further business to come before the Board; Mr. Thronson made a motion to adjourn the meeting. Meeting adjourned at 6:38 P.M.

ATTEST:

RATIFIED AND APPROVED:

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