

**Regular Meeting  
May 19, 2022**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

| Present | Absent |
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| Mr. James Davis      |  |
| Mr. Jackie Haines    |  |
| Mr. Ron Mitchell     |  |
| Mr. O’Neil Robinson  |  |
| Mr. Scooter Thronson |  |

Mr. Raymond Bell of Maynard, Cooper & Gale Law Firm was present. Ms. Cara Stallman, our grant petitioner, was present. Mr. Ray Miller of Volkert Engineering Firm was present.

Mr. Robinson opened the meeting with a prayer.

**Committee Reports:**

Mr. Robinson reported since the last Board Meeting a 2” water line on Bayou Sara Avenue and on Shell Street have been repaired.

Mr. Davis reported since the last Board Meeting seventy-seven Alabama 811 locates have been worked for water and sewer. Twenty work orders were completed.

Mr. Haines reported since the last Board Meeting Truck #33 had two lower ball-joints, two sway bar links, and a set of front brake pads replaced.

**Old Business:**

Mr. Mitchell opened the discussion on Task Agreement #15 – Shelton Beach Estates CIPP Phase II. Mr. Brymer received a call from Ms. Stallman about this agreement that a formal procurement of the Engineering Firm must be completed prior to approval of this Task Agreement. Ms. Stallman has started the process. This will require authorization to procure an Engineer. Mr. Thronson made a motion to authorize Ms. Stallman to proceed with the process to procure an Engineer. Mr. Davis seconded. Motion passed.

## **New Business:**

Mr. Mitchell stated the P & L statement is in each Board Member's file for review. The CPA was not in attendance.

Mr. Mitchell opened the discussion on a one-time cost of living adjustment (COLA) for retirees. Mr. Mitchell recommends approval; the last one-time adjustment was 2017. Mr. Thronson made a motion to grant a one-time cost of living adjustment for retirees. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the discussion on Kushla Water merger talks. Mr. Mitchell requested Mr. Bell, Board Attorney to address the Board first and then Mr. Robitzsch, Chairman of Kushla Water. Mr. Bell reported there was a meeting where information was shared about Kushla Water System and how they were incorporated. Mr. Bell's charge was to figure out procedurally what needs to be done and so collectively I have had conversations with the County Attorney for Mobile, Mr. Jay Ross and City of Saraland Attorney Andi Rutens. We were discussing whether there are governing bodies that would have to authorize this transition. Mr. Mitchell introduced Mr. Robitzsch to explain the area served. Mr. Robitzsch stated the service area consists of the City of Saraland and a portion is in the City of Prichard. The total customer base is approximately 2200 customers. The system has two wells, three elevated tanks, and one ground tank which is not in use. The system covers a vast area. The system growth is about thirty new customers a year. Mr. Robitzsch invited Mr. Mitchell and Board Attorney Mr. Bell to attend the next Kushla Water Board Meeting on Tuesday, May 31, 2023.

## **Invoices for Ratification:**

### **Water Invoice:**

- Volkert, Invoice #00304099, dated 5/10/2022, re: raw water Test Well Coordination, in the amount of \$1,092.50.

Mr. Thronson made a motion to pay the invoice as listed. Mr. Haines seconded. Motion passed.

### **Sewer Invoices:**

- Volkert, Invoice #02104097, dtd 5/10/2022, re: General Engineering Services - Sewer, in the amount of \$2,255.00.
- Volkert, Invoice #01704098, dtd 5/10/2022, re: Sanitary Sewer Collection System Master Plan, in the amount of \$12,540.00.
- Volkert, Invoice #00104101, dtd 5/10/2022, re: 2021 MWPP Annual Report, in the amount of \$2,885.00.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion passed.

**Report of Officers:**

Mr. Mitchell spoke with Mr. Brymer of Volkert Engineering to close out Task Agreements #10 #12 for a new Well. Mr. Robinson made a motion to close out Task Agreements #10 and #12. Mr. Haines seconded. Motion passed.

**Utilities Director:**

Mr. Vaughn reported issues at the Sewer Plant, a capacitor necessary not available. Mr. Vaughn contacted Stuart Irby and they stocked a part within five watts of the original part. The grit removal screw the end was worn out, this part cost approximately \$13,000.00. Mr. Vaughn stated where we took the drum screen off, that section is new. Next week Mr. Vaughn will operate the boom truck and remove a section of the trough, slide the motor down and remove the bad screw. This will not cost the company approximately \$500.00.

**Attorney's Report:**

Mr. Bell has nothing to report.

**Engineer's Report:**

Mr. Brymer reported receipt of confirmation the preapplication has been officially submitted to EPA.

The City of Saraland permits for Celeste Road generator installations have been submitted.

**Grant Petitioner's Report:**

Ms. Stallman submitted application for the next three generator grants.

**Correspondence:**

Well Source Data Report April 2022

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. The meeting was adjourned at 6:51 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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