

**Regular Meeting
June 15, 2023**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present	Absent
Mr. Jackie Haines	Mr. James Davis
Mr. Ron Mitchell	
Mr. O'Neil Robinson	
Mr. Scooter Thronson	

Mr. Raymond Bell of Maynard Nexsen Law Firm was present. Ms. Cara Stallman, our grant petitioner, was present. Mr. Ray Miller of Volkert Engineering Firm was present.

Mr. Robinson opened the meeting with a prayer.

Committee Reports:

Mr. Robinson reported since the last Board Meeting two water leaks on Villa Oaks Drive have been repaired. A ¾" service line on Hartley Road, a 2" water line on Thunderbird Drive and Diane Avenue have been repaired.

Mr. Thronson reported since the last Board Meeting there are two CD's maturing on July 7th. Mrs. Robinson will be researching rates and terms.

Mr. Haines reported I observed City of Saraland employees on their phone while driving company vehicles. Mr. Haines would like to confirm the use of phones while driving company vehicles will be prohibited in the Saraland Water & Sewer Employee Policy.

Mr. Mitchell reported since the last Board Meeting the approved sponsorship of Adopt a Spot in Saraland, the sign has been installed, this is located Mobile River Industrial Parkway Sign.

Old Business:

Mr. Mitchell opened the discussion for additional Grant money for generator installations. Ms. Stallman reported that Mrs. Graham has provided the invoices needed for the grant application.

Invoices for Ratification:

Sewer Invoices:

- McFadden Engineering, Invoice #19-3014, dtd 6/1/2023, re: Assistance with Environmental Compliance and Plant Operations Services on WWTP, in the amount of \$1,120.00.
- Volkert Engineering, Invoice #01105101, dtd 6/5/2023, re: Saraland WWTP Expansion Study, in the amount of \$2,282.50.
- Volkert Engineering, Invoice #00905102, dtd 6/5/2023, re: Shelton Beach Estates CIPP-Phase II, in the amount of \$2,108.91.
- Volkert Engineering, Invoice #00405103, dtd 6/5/2023, re: Norton Creek SS Inflow & Infiltration Rehab, in the amount of \$26,943.65.
- Volkert Engineering, Invoice #00105104, dtd 6/5/2023, re: 2022 MWPP Annual Report, in the amount of \$1,840.00.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded. Motion passed.

Report of Officers:

No Reports.

Assistant Superintendent:

No Report.

Attorney's Report:

Mr. Bell has nothing to report.

Engineer's Report:

Mrs. McGuyer reported we are still waiting for the City of Saraland to provide the close-out letters for the Generators, they should be ready next week.

The CIPP Project in Shelton Beach Estates, the contractor, has finished lining the main lines. They are waiting on the Subcontractor to do the laterals. This Project should be completed by the middle of next month.

Norton Creek Project, we have received the survey, we are working on the Lift Station layout options using all the depths from our GPR, the micro detection analysis is in progress. The pre-construction meeting will be next week.

The wetland delineation process, there will be permits required.

Grant Petitioner’s Report:

Nothing to report.

Correspondence:

No Correspondence.

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. The meeting adjourned at 5:59 P.M.

ATTEST:

RATIFIED AND APPROVED:
