

**Regular Meeting  
July 20, 2023**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. James Davis  
Mr. Jackie Haines  
Mr. Ron Mitchell  
Mr. O'Neil Robinson  
Mr. Scooter Thronson

Mr. Raymond Bell of Maynard Nexsen Law Firm was present. Ms. Cara Stallman, our grant petitioner, was present. Mr. Ray Miller of the Volkert Engineering Firm was not present.

Mr. Thronson opened the meeting with a prayer.

**Committee Reports:**

Mr. Davis reported since the last Board Meeting fifty-seven Alabama 811 locates have been worked for water and sewer. Eighteen work orders for water have been completed.

Mr. Robinson reported since the last Board Meeting three ¾" residential taps were installed at 948 Martha Alleyn Drive, 117 Bethel Forest Drive, and 1616 Kalifield Boulevard. Two 1 ½" water taps installed 54 Shell Street. A ¾" service line was repaired on Mathieson Court.

Mr. Thronson reported since the last Board Meeting two Saraland Water CDs matured. Mrs. Robinson researched rates and terms. Mrs. Robinson emailed me detailing several options. I approved investment with Bryant Bank for twelve months with a 4% APY and Pen Air Credit Union for twelve months with a 5.36% APY. Mrs. Robinson will meet with Ms. Graham to determine the availability of sewer funds for short-term investment.

**Old Business:**

Mr. Mitchell opened the discussion Altmayer – Highway 158 Development. Mr. Vaughn stated no new development since the last meeting.

Mr. Mitchell opened the discussion on the re-location of Commerce Park Pump Station. Volkert Engineering was not present, this item will be moved to the next agenda.

### **New Business:**

Mr. Mitchell opened the discussion on the renewal of Grant Management LLC contract. Mr. Davis made a motion to approve the contract with a 10% increase. Mr. Thronson seconded. Motion passed.

Mr. Mitchell opened the discussion on Bad Debt removal for the period of July 1, 2021, through June 30 2022. Mrs. McDuffie reported the total is \$13,843.89. Mr. Thronson made a motion to approve the dismissal of Bad Debts. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the discussion on recommended increases to service charges, meter deposits, residential water tap fee and residential sewer tap and cap fees. Mrs. McDuffie presented recommendations to Mr. Vaughn, Utilities Director, who approved the increases listed. Increases include the following:

¾” meter for owned residential deposit increase from \$100.00 to \$125.00.

¾” meter for rental residential deposit increase from \$125.00 to \$175.00.

Commercial Property ¾” meter owned/and or rental from \$100.00 to \$150.00.

Commercial Property 1” meter owned/and or rental from \$200.00 to \$300.00.

Water service tap fee from \$1000.00 to \$1500.00.

Sewer service tap fee from \$125.00 to \$250.00 and cap fee from \$720.00 to \$1000.00.

Service charge increase as follows:

New Service/Turn on from \$20.00 to \$40.00 same day service by 12:00 pm or \$25.00 next day.

After Hours call-out from \$60.00 to \$100.00.

Broken Angle Stop from \$85.00 to \$130.00.

These increases are due to increasing bad debts, material cost, and labor.

Mr. Davis made a motion to accept the fee increases as recommended by the staff effective immediately. Mr. Thronson seconded. Motion passed.

### **Invoices for Ratification:**

#### **Water Invoices:**

- Bryan’s Ground Maintenance, Invoice #7692, dtd 7/13/2023, re: new landscaping office, in the amount of \$4,702.00

- Consolidated Pipe & Supply, Invoice #3535247-000-000, dtd 7/6/2023, re: supplies, in the amount of \$1,008.00.
- Thompson Cat, Invoice #TTC1-0902878, dtd 7/13/2023, re: TS fuel system failure, in the amount of \$1,321.56.
- Thompson Cat, Invoice #TTC1-0901933, dtd 7/11/2023, re: perform 1000-hour maintenance service, in the amount of \$1,342.92.

Mr. Thronson made a motion to pool & pay invoices as listed. Mr. Davis seconded. Motion passed.

**Sewer Invoices:**

- Danco Service Inc., Invoice #1-10595-2, dtd 6/6/2023, re: generator installation, in the amount of \$13,500.00. (Grant Money 75%).
- Danco Service Inc., Invoice #1-13509-1, dtd 6/15/2023, re: generator installation, in the amount of \$7,200.00. (Grant Money 75%).
- Jim House & Associates Inc., Invoice #21264, dtd 6/23/2023, re: labor charge to repair flygt NP3153.091-275, in the amount of \$6,605.00.
- Volkert Engineering, Invoice #03406126, dtd 7/14/2023, re: general engineering services – Sewer, in the amount of \$2,443.75.
- Volkert Engineering, Invoice #01006127, dtd 7/14/2023, re: Shelton Beach Estates CIPP – Phase II, in the amount of \$10,948.79.
- Volkert Engineering, Invoice #00506128, dtd 7/14/2023, re: Norton Creek SS Inflow & Infiltration Rehab., in the amount of \$40,545.00.

Mr. Thronson made a motion to pool & pay invoices as listed. Mr. Davis seconded. Motion passed.

**Report of Officers:**

No report of Officers.

**Utilities Director:**

Mr. Vaughn reported the outside personnel have installed six large water taps this week.

Quik Trip construction located on Shelton Beach Road has caused issues of water standing in the area where our water lines are located.

Danco has started up one of the generators located at the Lift Station and should complete another by the end of next week.

**Attorney’s Report:**

Mr. Bell wanted to discuss with the Board that there will be new rules from EPA and ADEM regarding PFAS. Industrial Corporations created PFAS which are entering the water source. Mr. Bell will continue to research this topic.

**Engineer's Report:**

Engineers not in attendance.

**Grant Petitioner's Report:**

Ms. Stallman expressed her appreciation to the Board for the 10% increase and extension of her contract.

**Correspondence:**

Well Source Data Report June 2023  
Thank You card from the Mitchell Family.

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. Meeting adjourned at 6:20 P.M.

ATTEST:

RATIFIED AND APPROVED:

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